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Tender

Storage & Fulfilment for Participation

Corporate Officer of the House of Commons
Corporate Officer of the House of Lords

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-012549

Procurement identifier (OCID): ocds-h6vhtk-0606e8 ([view related notices](#))

Published 11 February 2026, 3:52pm

Scope

Reference

C2659

Description

The Corporate Officer of the House of Commons and The Corporate Officer of the House of Lords is seeking to appoint a suitable provider to store, manage and distribute publications, resources and other promotional items to the Parliamentary Estate and ad-hoc UK locations.

Total value (estimated)

- £637,500 excluding VAT
- £765,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 20 April 2026 to 20 April 2029
- Possible extension to 18 April 2031
- 4 years, 11 months, 29 days

Description of possible extension:

1+1 extension option

Main procurement category

Services

CPV classifications

- 63121100 - Storage services
- 79571000 - Mailing services

Contract locations

- UK - United Kingdom
- UKI - London

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

23 February 2026, 12:00pm

Tender submission deadline

9 March 2026, 12:00pm

Submission address and any special instructions

The opportunity will be published on our tendering portal, Atamis. To ensure you're notified and can easily access the tender documents, we recommend creating an account on Atamis beforehand. You can create an account by following this link: <https://atamis-ukparliament.my.site.com/s/Welcome>.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

10 April 2026

Recurring procurement

Publication date of next tender notice (estimated): 13 January 2031

Award criteria

| Name | Type | Weighting |
|--------------|-------------|------------------|
| Quality | Quality | 60.00% |
| Pricing | Price | 30.00% |
| Social Value | Quality | 10.00% |

Other information**Conflicts assessment prepared/revised**

Yes

Procedure**Procedure type**

Open procedure

Contracting authorities

Corporate Officer of the House of Commons

- Public Procurement Organisation Number: PQCD-6982-LPZW

Parliament Square

LONDON

SW1A 0AA

United Kingdom

Email: pcd@parliament.uk

Website: <https://www.parliament.uk/>

Region: UKI32 - Westminster

Organisation type: Public authority - central government

Corporate Officer of the House of Lords

- Public Procurement Organisation Number: PRMR-5585-NTMY

Parliament Square

LONDON

SW1A 0AA

United Kingdom

Email: pcd@parliament.uk

Website: <https://www.parliament.uk/>

Region: UKI32 - Westminster

Organisation type: Public authority - central government

Contact organisation

Contact Corporate Officer of the House of Commons for any enquiries.