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Tender

SCE0039 - Public Health Funerals

Leicester City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-012521

Procurement identifier (OCID): ocds-h6vhtk-05970a ([view related notices](#))

Published 11 February 2026, 3:14pm

Scope

Reference

SCE0039

Description

Leicester City Council ('the 'Council') invites Tenders for the provision of Public Health Funerals Service.

Leicester City Council has a duty to provide public funerals under Section 46 of the Public Health (Control of Disease) Act 1984. The provider shall be required to arrange a funeral, whether this is a burial or cremation, in accordance with the service requirements.

The proposed Contract will be for an initial period of 4 years to commence on 1st July 2026 to 30th June 2030 (initial term) with an option to extend, subject to satisfactory performance outcomes and agreement by the Council, for a further period of one year to 30th June 2031, taking the contract term to a maximum of 5 years.

The proposed service is based on current and known funding allocations. These could alter through the life of the contract in light of changes in future local and central

government funding. The contract value assigned to this service is £75,000.00 per annum excluding VAT, and £375,000.00 excluding VAT for the total contract term of 5 years including the contract extension.

The Council is conducting this procurement under the Open Procedure of Procurement Act 2023 and this Contract is not split into lots. The rationale behind the decision is due to the niche market of the service which would likely result in higher costs and would be make the contract inefficient to manage. Furthermore, if the contract was lotted, the deceased would end up being looked after by two different Providers which is not ideal.

A Tender Information Session is being held on 19th February 2026 commencing at 11:00am – 12:00 noon. Further detail on how to book onto the Tender Information session is contained within the Invitation to Tender documentation.

Further detail in respect of this tender opportunity is contained within the Invitation to Tender documentation.

Total value (estimated)

- £375,000 excluding VAT
- £450,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 July 2026 to 30 June 2030
- Possible extension to 30 June 2031
- 5 years

Description of possible extension:

Subject to satisfactory performance outcomes and agreement by the Council, the contract can be extended for a further period of one year to 30th June 2031, taking the contract term to a maximum of 5 years.

Main procurement category

Services

CPV classifications

- 98370000 - Funeral and related services

Contract locations

- UKF21 - Leicester

Participation

Legal and financial capacity conditions of participation

Tender requirements is contained within the Invitation to Tender documentation.

Technical ability conditions of participation

Tender requirements is contained within the Invitation to Tender documentation.

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

25 February 2026, 12:00pm

Tender submission deadline

11 March 2026, 12:00pm

Submission address and any special instructions

Unrestricted and full direct access to the documents related to this procurement are available through the following link:

<https://procontract.due-north.com/Advert?advertId=9958bd92-6c03-f111-813c-005056b64545>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

19 May 2026

Recurring procurement

Publication date of next tender notice (estimated): 19 January 2030

Award criteria

Name	Description	Type	Weighting
Price	Price criterion for this tender is weighted at 60%	Price	60.00%
Quality	The quality criterion for this tender is weighted at 40%	Quality	40.00%

Other information

Payment terms

Detail of risks to contract performance included within the tender documents.

Description of risks to contract performance

Detail of risks to contract performance included within the tender documents.

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

<https://procontract.duenorth.com/Advert?advertId=9958bd92-6c03-f111-813c-005056b64545>

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Technical specifications to be met

<https://procontract.duenorth.com/Advert?advertId=9958bd92-6c03-f111-813c-005056b64545>

As per the tender documents.

Contracting authority

Leicester City Council

- Public Procurement Organisation Number: PXRT-5737-VBQD

City Hall (4th Floor)

Leicester

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Region: UKF21 - Leicester

Organisation type: Public authority - sub-central government