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Tender

Op Creative Portal

City of London Corporation

F02: Contract notice

Notice identifier: 2024/S 000-012517

Procurement identifier (OCID): ocds-h6vhtk-045309

Published 17 April 2024, 2:38pm

Section I: Contracting authority

I.1) Name and addresses

City of London Corporation

Guildhall

London

EC2P 2EJ

Email

Mitchell.Walker@cityoflondon.gov.uk

Telephone

+44 2076063030

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<https://www.cityoflondon.gov.uk>

Buyer's address

www.capitalesourcing.com

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.capitalesourcing.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.capitalesourcing.com

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.capitalesourcing.com

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Op Creative Portal

Reference number

prj_COL_2317 or itt_COL_18191

II.1.2) Main CPV code

- 79121100 - Software copyright consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The City of London Police's internal department (Police Intellectual Property Crime Unit) PIPCU are looking to procure a provider to create and manage an initiative designed portal to disrupt and prevent websites from providing unauthorised access to copyrighted content, led by the Police Intellectual Property Crime Unit (PIPCU) in partnership with the creative and advertising industries. Website referrals are made to a Infringing Website list (IWL) portal.

II.1.5) Estimated total value

Value excluding VAT: £250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72417000 - Internet domain names
- 79121100 - Software copyright consultancy services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

Remotely (online).

City of London Police premises, 182 Bishopsgate, London EC2M 4NP.

II.2.4) Description of the procurement

The City of London Police's have an internal Police & Intellectual Property Crime Unit (PIPCU). The Police Intellectual Property Crime Unit (PIPCU) is a specialist police team dedicated to protecting physical goods from intellectual property crime and combatting online piracy.

We are wanting to procure an initiative designed portal to disrupt and prevent websites from providing unauthorised access to copyrighted content, led by the Police Intellectual Property Crime Unit (PIPCU) in partnership with the creative and advertising industries. Website referrals are made to a Infringing Website list (IWL) portal.

??The IWL portal will allow copyright holders and their representatives to submit domains via the portal along with evidential material to support their claim. Police officers will be the portal Administrators and will have the responsibility to review and accept or reject domain submissions. Investigators will submit cases and have access to limited data. The users will simply be able to view some portal data without being able to change it and be able to download the IWL domains only. Ideally there would be two levels of Admin with a super user and secondary admin user.

The initial duration of the contract is 3 years, subject to the right of the City (at its sole discretion) to exercise its right to extend the term of the contract for up to 4 years, in 2 year increments, in line with the published Terms and Conditions. Therefore, the total potential duration of the contract, including extensions, is 7 years.

The City reserves the right to vary the term of the contract further in line with the published Terms and Conditions.

The estimated contract value given is for the full duration of the contract including the maximum possible extensions. The estimated annual contract value is therefore estimated at being up to £250,000.

Please note, the completion of an NDA is required prior to the Tender Pack being issued. Please download the NDA, sign and return via the messaging portal within the ITT (itt_COL_18191).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

84

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The duration of the contract is 36 months (3 years), subject to the right of the City (at its sole discretion) to exercise its right to extend the Contract for a further 48 months (4 years), in 24 month (2 years) increments . The maximum length of the contract is therefore 84 months (7 years).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please note that the signing and completion of an NDA is required to be sent via the messaging portal of the ITT prior to the Tender Pack being issued.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As stated within the procurement documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As stated within the procurement documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 May 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 84 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

17 May 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

This tendering exercise is being undertaken using the electronic tendering system 'capitalEsourcing' (www.capitalesourcing.com). Suppliers will need to register an interest on the system in order to participate and registration is free.

The estimated value given at II.2.6) is for the full duration of the contract including the maximum possible extensions. The estimated contract value is therefore £250,000.

Participants should register as a supplier on the portal using the aforementioned URL/link (if not already), then search for the opportunity titled using the Reference number stated below.

The procurement is being run as a one stage process under the open procedure and therefore, if your organisation would like to participate in this tender exercise, it can by completing and returning the Qualification Envelope and the Invitation To Tender documents which can be found on the City's e-procurement portal at: www.capitalesourcing.com with the Reference number: prj_COL_23175 or itt_COL_18191.

Organisations must submit their completed Qualification Envelope and Invitation to Tender documents, via the system by the return deadline in order to participate and registration is free. Qualification Envelopes and Invitation to Tender (ITT) documents cannot be uploaded after the return deadline.

The contracting authority will not be held accountable for any errors made by an organisation in submitting their applicable Qualification Envelopes and Invitation to Tender (ITT) documents.

The contracting authority reserves the right at any time to vary the timescales in this notice, cease the procurement process and not award the agreement or to award only part of the opportunity described in this notice. If the contracting authority takes up any of these rights then it will not be responsible for, or pay the expenses or losses, which may be incurred by any candidate or tenderer as a result. Economic operators are solely responsible for their costs and expenses incurred in connection with the preparation of their tender submissions and all stages throughout the procurement. Under no circumstances will the contracting authority be liable for costs or expense borne by the economic operators.

The procurement process that will apply to the requirement is specified in the procurement documents accordingly.

Please note that the signing and completion of an NDA is required to be sent via the messaging portal of the ITT prior to the Tender Pack being issued.

VI.4) Procedures for review

VI.4.1) Review body

High Court, Royal Courts of Justice

Strand

London

WC2A 2LL

Telephone

+44 20794760000

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

High Court, Royal Courts of Justice

Strand

London

WC2A 2LL

Telephone

+44 20794760000

Country

United Kingdom