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Tender

## **Removals Services**

NTW Solutions Limited

F02: Contract notice

Notice identifier: 2023/S 000-012486

Procurement identifier (OCID): ocds-h6vhtk-03c58a

Published 2 May 2023, 12:18pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NTW Solutions Limited

Arran House, St Nicholas Hospital, Jubilee Road, Gosforth

Newcastle Upon Tyne

NE3 3XT

#### **Contact**

Paul Batey

#### **Email**

[paul.batey@ntw.nhs.uk](mailto:paul.batey@ntw.nhs.uk)

#### **Telephone**

+44 1912467208

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.ntwsolutions.co.uk>

Buyer's address

<https://www.ntwsolutions.co.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Removals Services

Reference number

C162281

#### **II.1.2) Main CPV code**

- 98392000 - Relocation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This Contract is for the provision of a Removal Service Provider to the Authority. Removal Service Requirements range from routine to ad hoc.

#### **II.1.5) Estimated total value**

Value excluding VAT: £130,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKC2 - Northumberland and Tyne and Wear

Main site or place of performance

Also now covering UKD1

## **II.2.4) Description of the procurement**

### **Provision of Service**

This Contract is for the provision of a Removal Service Provider to the Authority. Removal Service Requirements range from routine to ad hoc. Working on an inpatient ward will be a requirement of this Contract. Vehicles of variant size and specification will be required as outlined in the Offer Schedule (Rate Card). Some quoted jobs are likely to require the use of temporary storage via the Contractor. Recycling and disposal maybe also required as part of this Contract as outlined in the Offer Schedule (Rate Card). The Removal Service Contractor is to meet the requirements set out in this document as a minimum.

### **Parties to Contract**

The Parties to Contract are: - Cumbria, Northumberland, Tyne & Wear NHS Foundation Trust and NTW Solutions Limited.

### **Items for Removal**

Typical examples of types of goods for removal and disposal are listed:

- Desks;
- Chairs;
- Filing Cabinets;
- Packing Crates;
- Metal storage cupboards;
- All office equipment;
- Any items relating to the operation of a Hospital and in-patient ward;
- Photocopiers

This list is not exhaustive and may vary.

### **Contract Period**

36 Months commencing 01 October 2023 with the Option to Extend for a further 2 X 12-month periods

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £130,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2023

End date

30 September 2026

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Suppliers must be a member of The British Association of Removers (BAR) and work in line with their policies and standards. Suppliers who are not members of BAR will not be eligible to tender for this contract. More information regarding these policies and standards can be found at <http://www.bar.co.uk>

#### **III.1.2) Economic and financial standing**

Minimum level(s) of standards possibly required

As per tender documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As per tender documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 June 2023

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 30 September 2026

**IV.2.7) Conditions for opening of tenders**

Date

14 June 2023

Local time

2:00pm

Place

Procurement Team, Arran House, St Nicholas Hospital, Jubilee Road, Gosforth,  
Newcastle Upon Tyne, United Kingdom, NE3 3XT

Information about authorised persons and opening procedure

Tenders will be opened by member of Procurement Team

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.3) Additional information**

The tender documents will be live to access on the system estimated 03 May 2023, please don't rely on Expression of Interest. It is the Supplier responsibility to obtain the documents from the system when they are live.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Cumbria, Northumberland, Tyne and Wear NHS Foundation Trust

St Nicholas Hospital, Jubilee Road

Newcastle Upon Tyne

NE3 3XT

Country

United Kingdom

Internet address

<https://www.cntw.nhs.uk/>

#### **VI.4.2) Body responsible for mediation procedures**

Centre for Effective Dispute Resolution

70 Fleet Street

London

EC4Y 1EU

Country



United Kingdom

Internet address

<https://www.cedr.com>

**VI.4.4) Service from which information about the review procedure may be obtained**

NTW Solutions Limited

Arran House, St Nicholas Hospital, Jubilee Road, Gosforth

Newcastle Upon Tyne

NE3 3XT

Country

United Kingdom

Internet address

<https://www.ntwsolutions.co.uk>