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Tender

## **Framework for the provision of Supply Teachers and Educational Temporary Agency Workers to Leeds Schools and schools purchasing the Schools combined HR and H&S SLA**

Leeds City Council - PACS

F02: Contract notice

Notice identifier: 2021/S 000-012486

Procurement identifier (OCID): ocds-h6vhtk-02b838

Published 3 June 2021, 4:55pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leeds City Council - PACS

Civic Hall

Leeds

LS11UR

#### **Contact**

Philippa Elliott

#### **Email**

[philippa.elliott@leeds.gov.uk](mailto:philippa.elliott@leeds.gov.uk)

#### **Telephone**

+44 1133785882

**Country**

United Kingdom

**NUTS code**

UKE42 - Leeds

**Internet address(es)**

Main address

<https://www.leeds.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.yortender.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.yortender.co.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Framework for the provision of Supply Teachers and Educational Temporary Agency Workers to Leeds Schools and schools purchasing the Schools combined HR and H&S SLA

Reference number

DN534848

#### **II.1.2) Main CPV code**

- 79625000 - Supply services of medical personnel

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Framework for the supply of temporary teachers and educational staff to be used by all schools in Leeds that are maintained by Leeds City Council and also those schools and colleges that are not maintained Leeds City Council but buy a combined Human Resources (HR) and Health and Safety (H&S) Service Level Agreement (SLA) provided by Leeds City Council.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,100,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 4

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Lot 1 Supply across all school phases - primary and secondary for a comprehensive range of subject areas for both teachers and support staff which will include Higher Level Teaching Assistants, Cover Supervisors, Technicians and, where appropriate, some administration staff such as bursars and School Business Managers.

Lot 2 Supply for special schools and children with special needs.

Lot 3 Supply for one to one tuition for children and young people with special needs and looked-after children.

Lot 4 Supply for leadership team staff, including Head teachers, Deputy Head-teachers and Assistant Head-teachers.

## **II.2) Description**

### **II.2.1) Title**

Supply across all school phases - primary and secondary for a comprehensive range of subject areas for teachers and support staff

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds geographical area

### **II.2.4) Description of the procurement**

Provision of temporary teaching and educational staff to schools

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £2,100,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial period of the framework will be three years with the option to extend by a further twelve month period.

### **II.2) Description**

#### **II.2.1) Title**

Supply for special schools and children with special needs.

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

#### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds geographical region

#### **II.2.4) Description of the procurement**

Provision of temporary teachers and educational staff.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £2,100,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial period of the framework will be 3 years with the option to extend by a further twelve month period.

### **II.2) Description**

### **II.2.1) Title**

Supply for one to one tuition for children and young people with special needs and looked-after children.

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds geographical area

### **II.2.4) Description of the procurement**

Provision of temporary teaching and educational staff.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £2,100,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The initial period of the framework will be 3 years with the option to extend by a further twelve month period.

## **II.2) Description**

### **II.2.1) Title**

Supply for leadership team staff, including Head teachers, Deputy Head-teachers and Assistant Head-teachers.

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds geographical area

### **II.2.4) Description of the procurement**

Provision of temporary teaching and educational staff.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents



#### **II.2.6) Estimated value**

Value excluding VAT: £2,100,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial period of the framework will be 3 years with the option to extend by a further twelve month period.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 8

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 July 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

7 July 2021

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Prospective tenderers should download the tender documentation from [www.yortender.co.uk](http://www.yortender.co.uk) via the tender reference number DN534848.

The deadline for the return of the Standard Selection Questionnaire (SSQ) and the return of tender submissions is by 12 noon on 7th July 2021.

Tender submissions should be submitted electronically to the council via YORtender at [www.yortender.co.uk](http://www.yortender.co.uk).

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further information from the contracting authority before the contract is entered into.

Such additional information should be requested from the addressee found in I.1. If an

appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 (SI 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (within 30 days beginning with the date when the economic operator first knew or ought to have known that grounds for such action had arisen).

Where a contract has not been entered into the court may order the setting aside of the award decision or order the authority to amend any document and may award damages. Following the correct implementation of a 10 day standstill period and publication of appropriate notices the court may only award damages once the contract has been entered into".