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Tender

Framework for the provision of Supply Teachers and Educational Temporary Agency Workers to Leeds Schools and schools purchasing the Schools combined HR and H&S SLA

Leeds City Council - PACS

F02: Contract notice

Notice identifier: 2021/S 000-012486

Procurement identifier (OCID): ocds-h6vhtk-02b838

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Section I: Contracting authority

I.1) Name and addresses

Leeds City Council - PACS

Civic Hall

Leeds

LS11UR

Contact

Philippa Elliott

Email

philippa.elliott@leeds.gov.uk

Telephone

+44 1133785882

Country

United Kingdom

NUTS code

UKE42 - Leeds

Internet address(es)

Main address

<https://www.leeds.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.yortender.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.yortender.co.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Framework for the provision of Supply Teachers and Educational Temporary Agency Workers to Leeds Schools and schools purchasing the Schools combined HR and H&S SLA

Reference number

DN534848

II.1.2) Main CPV code

- 79625000 - Supply services of medical personnel

II.1.3) Type of contract

Services

II.1.4) Short description

Framework for the supply of temporary teachers and educational staff to be used by all schools in Leeds that are maintained by Leeds City Council and also those schools and colleges that are not maintained Leeds City Council but buy a combined Human Resources (HR) and Health and Safety (H&S) Service Level Agreement (SLA) provided by Leeds City Council.

II.1.5) Estimated total value

Value excluding VAT: £2,100,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 4

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Lot 1 Supply across all school phases - primary and secondary for a comprehensive range of subject areas for both teachers and support staff which will include Higher Level Teaching Assistants, Cover Supervisors, Technicians and, where appropriate, some administration staff such as bursars and School Business Managers.

Lot 2 Supply for special schools and children with special needs.

Lot 3 Supply for one to one tuition for children and young people with special needs and looked-after children.

Lot 4 Supply for leadership team staff, including Head teachers, Deputy Head-teachers and Assistant Head-teachers.

II.2) Description

II.2.1) Title

Supply across all school phases - primary and secondary for a comprehensive range of subject areas for teachers and support staff

Lot No

1

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds geographical area

II.2.4) Description of the procurement

Provision of temporary teaching and educational staff to schools

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The initial period of the framework will be three years with the option to extend by a further twelve month period.

II.2) Description

II.2.1) Title

Supply for special schools and children with special needs.

Lot No

2

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds geographical region

II.2.4) Description of the procurement

Provision of temporary teachers and educational staff.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The initial period of the framework will be 3 years with the option to extend by a further twelve month period.

II.2) Description

II.2.1) Title

Supply for one to one tuition for children and young people with special needs and looked-after children.

Lot No

3

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds geographical area

II.2.4) Description of the procurement

Provision of temporary teaching and educational staff.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The initial period of the framework will be 3 years with the option to extend by a further twelve month period.

II.2) Description

II.2.1) Title

Supply for leadership team staff, including Head teachers, Deputy Head-teachers and Assistant Head-teachers.

Lot No

4

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds geographical area

II.2.4) Description of the procurement

Provision of temporary teaching and educational staff.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The initial period of the framework will be 3 years with the option to extend by a further twelve month period.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 8

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 July 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

7 July 2021

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Prospective tenderers should download the tender documentation from www.yortender.co.uk via the tender reference number DN534848.

The deadline for the return of the Standard Selection Questionnaire (SSQ) and the return of tender submissions is by 12 noon on 7th July 2021.

Tender submissions should be submitted electronically to the council via YORtender at www.yortender.co.uk.

VI.4) Procedures for review

VI.4.1) Review body

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further information from the contracting authority before the contract is entered into.

Such additional information should be requested from the addressee found in I.1. If an

appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 (SI 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (within 30 days beginning with the date when the economic operator first knew or ought to have known that grounds for such action had arisen).

Where a contract has not been entered into the court may order the setting aside of the award decision or order the authority to amend any document and may award damages. Following the correct implementation of a 10 day standstill period and publication of appropriate notices the court may only award damages once the contract has been entered into".