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Tender

Procurement for supply of research services - Evaluation of the Military Coworking Network

ARMED FORCES COVENANT FUND TRUSTEE LIMITED

F02: Contract notice

Notice identifier: 2024/S 000-012458

Procurement identifier (OCID): ocds-h6vhtk-0452e9

Published 17 April 2024, 10:46am

Section I: Contracting authority

I.1) Name and addresses

ARMED FORCES COVENANT FUND TRUSTEE LIMITED

3rd Floor, 3 Wellington Place

Leeds

LS1 4AP

Contact

Tom Traynor

Email

info@covenantfund.org.uk

Country

United Kingdom

Region code

UK - United Kingdom

Charity Commission (England and Wales)

1177627

Internet address(es)

Main address

<https://covenantfund.org.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://covenantfund.org.uk/work-for-the-trust>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://covenantfund.org.uk/work-for-the-trust>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Grant Making Trust

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Procurement for supply of research services - Evaluation of the Military Coworking Network

II.1.2) Main CPV code

- 73210000 - Research consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The Armed Forces Covenant Fund Trustee Limited acting as trustee of the Armed Forces Covenant Fund Trust ("the Trust") is conducting a procurement for an evaluation of the Military Coworking Network.

For more information on the procurement, as well as the service specification, please see the ITT documentation.

II.1.5) Estimated total value

Value excluding VAT: £41,650

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The Trust has awarded a grant to the Military Coworking Network (MCN) through the the Armed Forces Families Fund's Supporting Partners Programme to further establish and

expand the MCN, and to increase the number of people using the hubs.

Commencing in April 2024, the two-year grant funded project also seeks to provide evidence of how the network can support operational effectiveness and become one of the pillars of the Ministry of Defence's community support offer.

An independent evaluation partner is being sought to evaluate this MCN continuation project. The Contractor shall carry out an in-depth evaluation of the MCN project which shall include elements of an impact assessment, process evaluation and economic evaluation.

For more information on the procurement, as well as the service specification, please see the ITT documentation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £41,650

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to the ITT documentation.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 May 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

27 May 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please ensure that submissions for tender are made before the deadline by emailing info@covenantfund.org.uk with your tender response.

VI.4) Procedures for review

VI.4.1) Review body

Armed Forces Covenant Fund Trust

Leeds

Email

info@covenantfund.org.uk

Country

United Kingdom

Internet address

<https://www.covenantfund.org.uk>