

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/012455-2023>

Award

## **STA22/23-075 IDOX Software**

Lisburn and Castlereagh City Council

F15: Voluntary ex ante transparency notice

Notice identifier: 2023/S 000-012455

Procurement identifier (OCID): ocds-h6vhtk-03c579

Published 2 May 2023, 10:29am

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Lisburn and Castlereagh City Council

Island Civic Centre Lagan Valley Island The Island

Lisburn

BT27 4RL

#### **Email**

[andrew.hegan@lisburncastlereagh.gov.uk](mailto:andrew.hegan@lisburncastlereagh.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

#### **I.4) Type of the contracting authority**

Regional or local authority

#### **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

STA22/23-075 IDOX Software

#### **II.1.2) Main CPV code**

- 72262000 - Software development services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Single Tender Action (STA) is for the on-going Licensing, Maintenance and support of the following, for a period of 3 years.

- 1) Te-Build is the Building Control Units Management Information System utilised by LCCC to assist in the delivery of the statutory function.
- 2) Council Direct is the front facing customer interface that allows customer to access online services such as making online Building Regulation and Property Certificate submission to Building Control.
- 3) Te-Enviro is the Environmental Health Service Units primary Management Information

System used to manage inspection data, service requests, provide data for statutory returns, etc. for the Service Unit.

4) Te-Licence is the Environmental Health Service Unit's Software system for the management of data pertaining to Licensed premises throughout the City for entertainment licensing, Petroleum Licensing, Amusement permits, Street Trading, Marriage Licensing etc.

5) Te-Dogs is the Environmental Health Service Unit's Software system for the management of data relating to all dogs licensed throughout the City and dog related requests.

6) Online Customer Portal integrates with the Te-Dogs Software and facilitates online dog licence submission and payment through 'Council Direct'.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £175,546

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKN0E - Lisburn and Castlereagh

#### **II.2.4) Description of the procurement**

The Single Tender Action (STA) is for the on-going Licensing, Maintenance and support of the following:

1) Te-Build is the Building Control Units Management Information System utilised by LCCC to assist in the delivery of the statutory function.

2) Council Direct is the front facing customer interface that allows customer to access online services such as making online Building Regulation and Property Certificate submission to Building Control.

3) Te-Enviro is the Environmental Health Service Units primary Management Information System used to manage inspection data, service requests, provide data for statutory

returns, etc. for the Service Unit.

4) Te-Licence is the Environmental Health Service Unit's Software system for the management of data pertaining to Licensed premises throughout the City for entertainment licensing, Petroleum Licensing, Amusement permits, Street Trading, Marriage Licensing etc.

5) Te-Dogs is the Environmental Health Service Unit's Software system for the management of data relating to all dogs licensed throughout the City and dog related requests.

6) Online Customer Portal integrates with the Te-Dogs Software and facilitates online dog licence submission and payment through 'Council Direct'.

#### **II.2.5) Award criteria**

Cost criterion - Name: Cost / Weighting: 100

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Please be advised this requirement is for a period of 3 Years (36 Months)

---

## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Negotiated without a prior call for competition

- The works, supplies or services can be provided only by a particular economic operator for the following reason:
  - absence of competition for technical reasons

Explanation:

The reasons for progressing as a STA are due to the nature of the spend. This requirement is for a Licensing, Support and maintenance agreement for LCCC's existing IT systems used within Building Control and Environmental Health.

As noted, this qualifies as a compatible STA due to the below reasons:

- 1) Where there is a 'compatibility issue' - for example, with office equipment, IT, or where a proposed business model or other recommendations made by a consultancy is to be implemented; (PCR 2015 Regulation 32 (5)(b)(i)(ii)(iii))
- 2) Where there is genuinely only one provider who is capable of meeting the requirement or will be interested in doing so; (PCR 2015 Regulation 32 (2) General Grounds,(b)(i),(ii)(III))

Market research has indicated that the costs to change this system would be approx. £40,000 in addition to data migration, licensing, maintenance and support of the Software. Furthermore, due to IDOX creating a bespoke system for LCCC, no other supplier would be able to provide licensing, support and maintenance for the current system in place and there is genuinely only one supplier capable of meeting the requirement.

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

---

## Section V. Award of contract/concession

A contract/lot is awarded: Yes

## **V.2) Award of contract/concession**

### **V.2.1) Date of conclusion of the contract**

2 May 2023

### **V.2.2) Information about tenders**

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor/concessionaire**

IDOX Software Ltd

Hillsborough

Email

[bidteam@idoxgroup.com](mailto:bidteam@idoxgroup.com)

Country

United Kingdom

NUTS code

- UKN0E - Lisburn and Castlereagh

Internet address

<https://www.idoxgroup.com/>

The contractor/concessionaire is an SME

No

### **V.2.4) Information on value of contract/lot/concession (excluding VAT)**

Initial estimated total value of the contract/lot/concession: £176,000

Total value of the contract/lot/concession: £175,546

---

## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

NI Ombudsman

Belfast

Country

United Kingdom