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Tender

## **Tender for the Upgrade and Maintenance of Parking Meters in Dundee City**

Dundee City Council

F02: Contract notice

Notice identifier: 2025/S 000-012402

Procurement identifier (OCID): ocds-h6vhtk-04fbb2

Published 2 April 2025, 9:17am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Dundee City Council

Dundee House, 50 North Lindsay Street

Dundee

DD1 1QE

#### **Contact**

Claire Petrie

#### **Email**

[claire.petrie@dundeecity.gov.uk](mailto:claire.petrie@dundeecity.gov.uk)

#### **Telephone**

+44 1382434000

#### **Country**

United Kingdom

**NUTS code**

UKM71 - Angus and Dundee City

**Internet address(es)**

Main address

[www.dundee.gov.uk](http://www.dundee.gov.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00220](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220)

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Tender for the Upgrade and Maintenance of Parking Meters in Dundee City

Reference number

DCC/CD/173/24

#### **II.1.2) Main CPV code**

- 51214000 - Installation services of parking meter equipment

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

TENDER FOR THE UPGRADE AND MAINTENANCE OF PARKING METERS IN DUNDEE CITY

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 51214000 - Installation services of parking meter equipment

#### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Dundee City

#### **II.2.4) Description of the procurement**

## Tender for the Upgrade and Maintenance of Parking Meters

### **II.2.5) Award criteria**

Quality criterion - Name: Sustainability – Climate Change / Weighting: Pass / Fail

Quality criterion - Name: Contract Understanding / Weighting: Pass / Fail

Quality criterion - Name: Site Specific Risk Assessment / Weighting: Pass / Fail

Quality criterion - Name: Fair Tax / Weighting: Pass / Fail

Quality criterion - Name: PCI DSS Certification / Weighting: Pass / Fail

Quality criterion - Name: Payment Service Provider / Weighting: Pass / Fail

Quality criterion - Name: Back Office Training / Weighting: Pass / Fail

Quality criterion - Name: Implementation and Upgrade / Weighting: 5

Quality criterion - Name: Technical Design / Weighting: 12

Quality criterion - Name: Servicing and Maintenance / Weighting: 8

Quality criterion - Name: Project Delivery / Weighting: 10

Quality criterion - Name: Community Benefits / Weighting: 3

Quality criterion - Name: Fair Work Practices / Weighting: 2

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

optional extension of 1 + 1 years

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Any work that requires to be carried out to the 'mains' electrical wiring will require the contractor to be a certified member of SELECT (or equivalent). SELECT is the trade association for the electrical contracting industry in Scotland. Every SELECT Member undergoes a rigorous technical assessment on a regular basis. This helps to ensure that the work a Member company carries out is safe and installed to recognised industry standards throughout the period of this Agreement. Bidders to confirm the relevant membership.

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

**IV.1.1) Type of procedure**

Open procedure

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 May 2025

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

2 May 2025

Local time

12:00pm

Place

Electronic Postbox

Information about authorised persons and opening procedure

Procurement Category Officer of Dundee City Council

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=794898](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=794898).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

#### **Question 5a Community Benefits**

It will become a contract requirement for contractors to deliver Community Benefit activities over the duration of this contract. The numbers of activities will depend on the cumulative spend awarded as part of this contract. Please confirm your commitment and provide details of the types of Community Benefits you would propose to deliver in relation to this contract?

Please include contact details of the individual who will be responsible for arranging

delivery of Community Benefits for this contract.

Question 5b Please use this section to provide details of other Community Benefit activity you are involved in, not covered in the previous sections, which would benefit our local community.

Your response can include but is not limited to, programmes to employ people from disadvantaged groups, including the unemployed, apprentice employment and training activity; providing work experience opportunities, engaging in community development programmes, supporting charities or public sector bodies, through free or reduced advertising for activities which benefit your community and other activities which benefit your local community

(SC Ref:794898)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=794898](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=794898)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Dundee Sherriff Court

6 West Bell Street

Dundee

DD1 9AD

Country

United Kingdom

Internet address

[www.scotcourts.gov.uk](http://www.scotcourts.gov.uk)