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Tender

Tender for the Upgrade and Maintenance of Parking Meters in Dundee City

Dundee City Council

F02: Contract notice

Notice identifier: 2025/S 000-012402

Procurement identifier (OCID): ocids-h6vhtk-04fbb2

Published 2 April 2025, 9:17am

Section I: Contracting authority

I.1) Name and addresses

Dundee City Council

Dundee House, 50 North Lindsay Street

Dundee

DD1 1QE

Contact

Claire Petrie

Email

claire.petrie@dundeecity.gov.uk

Telephone

+44 1382434000

Country

United Kingdom

NUTS code

UKM71 - Angus and Dundee City

Internet address(es)

Main address

www.dundeecity.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tender for the Upgrade and Maintenance of Parking Meters in Dundee City

Reference number

DCC/CD/173/24

II.1.2) Main CPV code

- 51214000 - Installation services of parking meter equipment

II.1.3) Type of contract

Services

II.1.4) Short description

TENDER FOR THE UPGRADE AND MAINTENANCE OF PARKING METERS IN DUNDEE CITY

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 51214000 - Installation services of parking meter equipment

II.2.3) Place of performance

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Dundee City

II.2.4) Description of the procurement

Tender for the Upgrade and Maintenance of Parking Meters

II.2.5) Award criteria

Quality criterion - Name: Sustainability – Climate Change / Weighting: Pass / Fail

Quality criterion - Name: Contract Understanding / Weighting: Pass / Fail

Quality criterion - Name: Site Specific Risk Assessment / Weighting: Pass / Fail

Quality criterion - Name: Fair Tax / Weighting: Pass / Fail

Quality criterion - Name: PCI DSS Certification / Weighting: Pass / Fail

Quality criterion - Name: Payment Service Provider / Weighting: Pass / Fail

Quality criterion - Name: Back Office Training / Weighting: Pass / Fail

Quality criterion - Name: Implementation and Upgrade / Weighting: 5

Quality criterion - Name: Technical Design / Weighting: 12

Quality criterion - Name: Servicing and Maintenance / Weighting: 8

Quality criterion - Name: Project Delivery / Weighting: 10

Quality criterion - Name: Community Benefits / Weighting: 3

Quality criterion - Name: Fair Work Practices / Weighting: 2

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

optional extension of 1 + 1 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Any work that requires to be carried out to the 'mains' electrical wiring will require the contractor to be a certified member of SELECT (or equivalent). SELECT is the trade association for the electrical contracting industry in Scotland. Every SELECT Member undergoes a rigorous technical assessment on a regular basis. This helps to ensure that the work a Member company carries out is safe and installed to recognised industry standards throughout the period of this Agreement. Bidders to confirm the relevant membership.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 May 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

2 May 2025

Local time

12:00pm

Place

Electronic Postbox

Information about authorised persons and opening procedure

Procurement Category Officer of Dundee City Council

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at
https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=794898.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at
https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Question 5a Community Benefits

It will become a contract requirement for contractors to deliver Community Benefit activities over the duration of this contract. The numbers of activities will depend on the cumulative spend awarded as part of this contract. Please confirm your commitment and provide details of the types of Community Benefits you would propose to deliver in relation to this contract?

Please include contact details of the individual who will be responsible for arranging

delivery of Community Benefits for this contract.

Question 5b Please use this section to provide details of other Community Benefit activity you are involved in, not covered in the previous sections, which would benefit our local community.

Your response can include but is not limited to, programmes to employ people from disadvantaged groups, including the unemployed, apprentice employment and training activity; providing work experience opportunities, engaging in community development programmes, supporting charities or public sector bodies, through free or reduced advertising for activities which benefit your community and other activities which benefit your local community

(SC Ref:794898)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=794898

VI.4) Procedures for review

VI.4.1) Review body

Dundee Sherriff Court

6 West Bell Street

Dundee

DD1 9AD

Country

United Kingdom

Internet address

www.scotcourts.gov.uk