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Planning

DBS Renewals & Fit and Proper Person Checks

Kent and Medway NHS and Social Care Partnership Trust

UK3: Planned procurement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-012372

Procurement identifier (OCID): ocds-h6vhtk-04fb9e

Published 1 April 2025, 5:05pm

Scope

Reference

C351096

Description

This is a planned procurement notice, to inform the market of an anticipated procurement process. Kent and Medway NHS and Social Care Partnership Trust (KMPT) will be inviting tenders for the provision of Disclosure and Barring (DBS) check services, ensuring that appropriate pre and post-employment checks have been undertaken for all employees of the Trust based on legislative and NHS Employers' requirements. The Trust will be procuring these services through the Open Procedure under the Procurement Act 2023. The dates included within this notice are approximate, and may be subject to change. The value provided in this notice represents the Trust's estimate of the total value of the contract opportunity over the entire contract period, including any possible extensions (5 years in total). The Trust does not guarantee any volume or value associated with this Notice. The Trust expressly reserves the right to make whatever changes it may see fit to the content and structure of the requirements during the tender phase, and in no circumstances will be liable for any costs incurred by the candidates as a

result of this notice or the future procurement process.

Total value (estimated)

- £300,000 excluding VAT
- £360,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 28 July 2025 to 27 July 2028
- Possible extension to 27 July 2030
- 5 years

Description of possible extension:

The Contract will be awarded for a period of an initial three (3) years, with an option to extend for a further period or periods up to a maximum of two (2) years, subject to performance and the absolute discretion of the Trust. The duration of this Contract shall be no longer than five (5) years in total.

Main procurement category

Services

CPV classifications

- 79600000 - Recruitment services

Contract locations

- UKJ4 - Kent

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

16 April 2025

Tender submission deadline

19 May 2025, 12:00pm

Submission address and any special instructions

The tender process, including the submission of completed tenders, will be managed through the Health Family Single eCommercial System, details of which can be found at: <https://health-family.force.com/s/Welcome>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

14 July 2025

Recurring procurement

Publication date of next tender notice (estimated): 27 November 2029

Procedure

Procedure type

Open procedure

Contracting authority

Kent and Medway NHS and Social Care Partnership Trust

- Public Procurement Organisation Number: PNZR-1968-PDPD

Unit D, New Hythe Business Park, Magnitude House, New Hythe Lane

Aylesford

ME20 6WT

United Kingdom

Email: kmpt.procurement@nhs.net

Website: <https://www.kmpt.nhs.uk>

Region: UKJ46 - West Kent

Organisation type: Public authority - central government