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Tender

## **TfL 94440 Campaign & High Volume, Apprentice and Graduate Recruitment Services**

Transport for London

F02: Contract notice

Notice identifier: 2021/S 000-012372

Procurement identifier (OCID): ocds-h6vhtk-02b7c6

Published 2 June 2021, 10:26pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Transport for London

14 Pier Walk, North Greenwich

London

SE10 0ES

#### **Contact**

Ms Daiga Allen

#### **Email**

[daigaallen@tfl.gov.uk](mailto:daigaallen@tfl.gov.uk)

#### **Telephone**

+44 7591382597

#### **Country**

United Kingdom

**NUTS code**

UKI - London

**Internet address(es)**

Main address

<https://tfl.gov.uk>

Buyer's address

<https://tfl.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from another address:

Transport for London

London

**Contact**

Daiga Allen

**Email**

[DaigaAllen@tfl.gov.uk](mailto:DaigaAllen@tfl.gov.uk)

**Telephone**

+44 7591382597

**Country**

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Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Transport

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

TfL 94440 Campaign & High Volume, Apprentice and Graduate Recruitment Services

Reference number

DN547873

**II.1.2) Main CPV code**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

This ITT is a competitive procurement for the award of a Single Supplier Contract for TfL 94440 Campaign & High Volume, Apprentice and Graduate Recruitment services, and is to be conducted under the Public Contracts Regulations (PCR) 2015, The Open Procedure is used. The Contract will be awarded for 5 years on 3 year initial contract basis with an option to extend for further 2 years.

### **II.1.5) Estimated total value**

Value excluding VAT: £8,700,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

London, UK

### **II.2.4) Description of the procurement**

Tftransport for London's internal High Volume recruitment (HV) team is responsible for the recruitment handling of mainly operational roles as well as managing the application and selection process for Early Career roles: Graduate, Internships and Apprentice Schemes pan TfL. The High Volume recruitment team sets the strategy behind the attraction for the operational roles and works very closely with the business on the selection process and approach of the campaign. The Service Provider will be required to manage the process.

The Service Provider should manage the application process for both High Volume and Early Careers against the criteria and requirements of the opportunities within regularly reviewed defined and agreed selection steps.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.6) Estimated value**

Value excluding VAT: £8,700,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 July 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

2 July 2021

Local time

12:00pm

Place

Electronically from the eTendering portal ProContract.

<https://procontract.due-north.com>

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Estimated timing for further notices to be published:

Estimated timing for retender is after 5 years.

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

TfL reserves the right to use electronic ordering in future, if relevant.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Transport for London

14 Pier Walk, North Greenwich

London

SE10 0ES

Email

[DaigaAllen@tfl.gov.uk](mailto:DaigaAllen@tfl.gov.uk)

Country

United Kingdom

Internet address

<https://tfl.gov.uk>

**VI.4.2) Body responsible for mediation procedures**

HM Courts and Tribunal Service

London

Country

United Kingdom

Internet address

<https://www.gov.uk>