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Tender

## **NEPO425 - Volume Cut Sized Paper and Production Specialist Paper**

THE ASSOCIATION OF NORTH EAST COUNCILS LIMITED

F02: Contract notice

Notice identifier: 2023/S 000-012363

Procurement identifier (OCID): ocids-h6vhtk-039737

Published 28 April 2023, 4:17pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

THE ASSOCIATION OF NORTH EAST COUNCILS LIMITED

Northern Design Centre, Abbots Hill

Gateshead

NE8 3DF

#### **Contact**

Bethany Wake

#### **Email**

[professional.services@nepo.org](mailto:professional.services@nepo.org)

#### **Fax**

+44 1916380040

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.nepo.org](http://www.nepo.org)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.open-uk.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.open-uk.org/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

NEPO425 - Volume Cut Sized Paper and Production Specialist Paper

Reference number

NEPO425

#### **II.1.2) Main CPV code**

- 30197630 - Printing paper

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Association of North East Councils Trading as the North East Procurement Organisation (NEPO) seeks to establish a multi-supplier Framework Agreement for the provision of

Volume Cut Sized Paper and Production Specialist Paper for use by contracting authorities throughout the United Kingdom.

#### **II.1.5) Estimated total value**

Value excluding VAT: £12,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

### **II.2) Description**

#### **II.2.1) Title**

## Production/Specialist Paper

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 22990000 - Newsprint, handmade paper and other uncoated paper or paperboard for graphic purposes
- 30197610 - Composite paper and paperboard
- 30197620 - Writing paper
- 30197630 - Printing paper
- 30197640 - Self-copy or other copy paper
- 30197642 - Photocopier paper and xerographic paper
- 30197643 - Photocopier paper
- 30197644 - Xerographic paper
- 30199100 - Carbon paper, self-copy paper, paper duplicator stencils and carbonless paper
- 30199110 - Carbon paper
- 30199120 - Self-copy paper
- 30199130 - Carbonless paper
- 30199300 - Embossed or perforated paper
- 30199310 - Embossed or perforated printing paper
- 30199320 - Embossed or perforated writing paper
- 30199400 - Gummed or adhesive paper
- 30199410 - Self-adhesive paper

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The Lot will consist of a maximum of three Suppliers who are able to provide Production/Specialist Paper products. Tenderers will be evaluated in accordance with the award criteria contained within the invitation to tender documents.

The opportunity can be accessed via the Open eTendering system. Suppliers wishing to be considered for this Framework Agreement must register their expression of interest and submit a tender through the Open eTendering System. If not already registered, candidates should register on the Open eTendering system at <https://www.open-uk.org/>

Tenders must be submitted using the link above. Tenders submitted via post or email methods will not be accepted.

If you need technical assistance from the Open Support team, this can be requested via [open.support@nepo.org](mailto:open.support@nepo.org)

PLEASE NOTE: Open is accessible 24/7 however, technical support is available Monday - Thursday 8:30 - 5pm and Friday 8.30 - 4.30pm

For guidance on how to submit your response through Open, please visit <https://www.open-hub.org/training> to access the available Training Guides.

NEPO does not give any guarantee and/or warrant the actual value of orders (if any) which will be placed with the successful suppliers by any Contracting Authority using the Framework Agreement pursuant to this process and accepts no liability thereof.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £6,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

It is anticipated that this Framework Agreement will be subject to a renewal following its conclusion.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

1 x 12 Month extension is available. The extension is included within the overall term of the Framework Agreement (48 months total).

### **II.2) Description**

#### **II.2.1) Title**

Volume Cut Sized Copier Paper

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 22990000 - Newsprint, handmade paper and other uncoated paper or paperboard for graphic purposes
- 30197620 - Writing paper
- 30197630 - Printing paper
- 30197640 - Self-copy or other copy paper
- 30197642 - Photocopier paper and xerographic paper
- 30197643 - Photocopier paper
- 30197644 - Xerographic paper
- 30199100 - Carbon paper, self-copy paper, paper duplicator stencils and carbonless paper

- 30199110 - Carbon paper
- 30199120 - Self-copy paper
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- 30199320 - Embossed or perforated writing paper
- 30199400 - Gummed or adhesive paper
- 30199410 - Self-adhesive paper

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The Lot will consist of a maximum of three Suppliers who are able to provide Volume Cut Sized Paper products. Tenderers will be evaluated in accordance with the award criteria contained within the invitation to tender documents.

The opportunity can be accessed via the Open eTendering system. Suppliers wishing to be considered for this Framework Agreement must register their expression of interest and submit a tender through the Open eTendering System. If not already registered, candidates should register on the Open eTendering system at <https://www.open-uk.org/>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 6

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-001078](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 June 2023

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

2 June 2023

Local time

1:00pm

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: This Framework Agreement may be subject to renewal following its conclusion. The earliest this Framework will be renewed is 36 Months from its award.

### VI.3) Additional information

NEPO is a Central Purchasing Body as defined in the Public Contract Regulations 2015 (PCR15). This means that NEPO may provide central purchasing activity on behalf of Contracting Authorities.

The agreement will be available for use by all NEPO Members within the North East region. A list of member organisations is available in the About section of the NEPO website at: [www.nepo.org](http://www.nepo.org)

This agreement will also be made available to all current and future NEPO Associate Members throughout the North East region. Current Associate Members are listed in the Associate Member section of the NEPO website at: [www.nepo.org/associate-membership/list](http://www.nepo.org/associate-membership/list)

NEPO intends to make the resulting agreement available for use by all Contracting Authorities throughout the North East region (as defined by the Public Contracts Regulations 2015) including but not limited to Government Departments and their Agencies, Non-Departmental Public Bodies, Central Government, NHS Bodies, Local Authorities, Emergency Services, Coastguard Emergency Services, Educational Establishments, Registered Social Landlords and Registered Charities who have a need to purchase the above services.

Please see the following websites for further details:

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

<https://www.gov.uk/government/organisations/department-for-education>

<https://www.gov.uk/check-a-university-is-officially-recognised/recognised-bodies>

<http://www.schoolswebdirectory.co.uk/localauthorities.php>

<http://www.ukschoolsdirectory.net>

<https://www.gov.uk/find-school-in-england>

<http://apps.education-ni.gov.uk/appinstitutes/default.aspx>

<https://www.gov.uk/government/publications/open-academies-and-academy-projects-in-development>

<http://unistats.direct.gov.uk/institutions/>

<http://www.hefce.ac.uk/workprovide/unicoll/heis/>

<http://www.hefce.ac.uk/workprovide/unicoll/fecs/>

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

<https://www.gov.uk/government/organisations>

<https://www.communities-ni.gov.uk/contact>

<https://www.ons.gov.uk/>

<http://www.police.uk/forces.htm>

<http://www.police-information.co.uk/index.html>

<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency>

<http://www.fireservice.co.uk/information/ukfrs>

<http://www.fire.org.uk/fire-brigades.html>

<http://www.oscr.org.uk/>

<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>

<http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/registerhomepage.aspx>

<http://www.communities.gov.uk/newsroom/factsandfigures/housingplanning1/facts/socialhousing/?id=1822644>

A complete list of permissible users is shown on the NEPO website below:

<https://www.nepo.org/associate-membership/permissible-users>

Organisations wishing to access the NEPO agreement will be required to register as a NEPO Associate Member in the first instance.

Further information can be found at: [www.nepo.org](http://www.nepo.org)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

North East Procurement Organisation

Northern Design Centre, Abbots Hill, Baltic Business Quarter

Gateshead

NE8 3DF

Email

[hello@nepo.org](mailto:hello@nepo.org)

Country

United Kingdom