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Tender

# **Tenancy Management Services**

**Connexus Homes Limited** 

UK4: Tender notice - Procurement Act 2023 - <u>view information about notice types</u> Notice identifier: 2025/S 000-012319 Procurement identifier (OCID): ocds-h6vhtk-04fb79 Published 1 April 2025, 3:29pm

## Scope

### Description

Due to the potential for the Connexus market rent portfolio to increase over the next five years, Connexus is seeking to procure a full tenancy management service for our market rent homes.

There are currently 43 homes in our portfolio, of which the majority are located in Central and North Herefordshire, with 7 homes located in Craven Arms, South Shropshire. There is a potential for additional homes being added to the portfolio over the next 5 years, within Herefordshire.

### **Total value (estimated)**

- £108,334 excluding VAT
- £130,000 including VAT

Below the relevant threshold

## **Contract dates (estimated)**

- 1 July 2025 to 30 June 2028
- Possible extension to 30 June 2030
- 5 years

Description of possible extension:

This contract will be for a period of 3 years, with an option to extend for further 2 years based on satisfactory performance.

#### Main procurement category

Services

### **CPV classifications**

- 70210000 Residential property renting or leasing services
- 70310000 Building rental or sale services
- 70300000 Real estate agency services on a fee or contract basis

#### **Contract locations**

- UKG11 Herefordshire, County of
- UKG22 Shropshire CC

# **Participation**

### **Conditions of participation**

Bidders must be registered with a tenancy deposit scheme and administer the deposit process in accordance with legislative requirements, including dealing with disputes on Connexus' behalf.

Bidders must be registered with the Information Commissioner's Office, in accordance with the Data Protection Act 2018.

#### Particular suitability

Small and medium-sized enterprises (SME)

# Submission

#### **Enquiry deadline**

25 April 2025, 5:00pm

#### Tender submission deadline

2 May 2025, 12:00pm

#### Submission address and any special instructions

www.mytenders.co.uk

Tenders may be submitted electronically

Yes

# Award criteria

Name	Description	Туре	Weighting
Quality	Written Submission	Quality	60.00%
Price		Price	40.00%

# Procedure

### **Procedure type**

Below threshold - open competition

## **Documents**

### Associated tender documents

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\_FileDownloa d.aspx?id=594791

Connexus Invitation to Tender Tenancy Management Services

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\_FileDownloa d.aspx?id=594792 Appendix A - Tender Certificate

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\_FileDownloa d.aspx?id=594793

Appendix B - Confidentiality Undertaking

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\_FileDownloa d.aspx?id=594794

Appendix C - Modern Slavery Declaration

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\_FileDownloa d.aspx?id=594795

Appendix D Connexus Anti-Fraud, Bribery and Corruption Policy

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\_FileDownloa d.aspx?id=594796

Appendix E- Conflicts of Interest Declaration form

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\_FileDownloa d.aspx?id=594797

Appendix F- Contractors and Suppliers Health and Safety Questionnaire

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\_FileDownloa d.aspx?id=594798

Appendix G- ITT RULES

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\_FileDownloa d.aspx?id=594799

Appendix H-Pricing Spreadsheet

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\_FileDownloa d.aspx?id=594800

Appendix I - Terms and Conditions

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\_FileDownloa d.aspx?id=594801

Appendix J Equality Diversity and Inclusion Policy\_- to sign

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\_FileDownloa d.aspx?id=594802

Appendix K Health and Safety Policy-to sign

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\_FileDownloa d.aspx?id=594803

Dignity at Work Policy

# **Contracting authority**

#### **Connexus Homes Limited**

- Mutuals Public Register: RS008376
- The Gateway, The Auction Yard
- Craven Arms
- SY7 9BW
- United Kingdom
- Contact name: Victoria Di Marco
- Telephone: +443332313233
- Email: victoria.dimarco@connexus-group.co.uk
- Website: http://www.connexus-group.co.uk
- Region: UKG22 Shropshire CC
- Organisation type: Public undertaking (commercial organisation subject to public authority oversight)