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Tender

Tenancy Management Services

Connexus Homes Limited

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-012319

Procurement identifier (OCID): ocds-h6vhtk-04fb79

Published 1 April 2025, 3:29pm

Scope

Description

Due to the potential for the Connexus market rent portfolio to increase over the next five years, Connexus is seeking to procure a full tenancy management service for our market rent homes.

There are currently 43 homes in our portfolio, of which the majority are located in Central and North Herefordshire, with 7 homes located in Craven Arms, South Shropshire. There is a potential for additional homes being added to the portfolio over the next 5 years, within Herefordshire.

Total value (estimated)

- £108,334 excluding VAT
- £130,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 July 2025 to 30 June 2028
- Possible extension to 30 June 2030
- 5 years

Description of possible extension:

This contract will be for a period of 3 years, with an option to extend for further 2 years based on satisfactory performance.

Main procurement category

Services

CPV classifications

- 70210000 - Residential property renting or leasing services
- 70310000 - Building rental or sale services
- 70300000 - Real estate agency services on a fee or contract basis

Contract locations

- UKG11 - Herefordshire, County of
- UKG22 - Shropshire CC

Participation

Conditions of participation

Bidders must be registered with a tenancy deposit scheme and administer the deposit process in accordance with legislative requirements, including dealing with disputes on Connexus' behalf.

Bidders must be registered with the Information Commissioner's Office, in accordance with the Data Protection Act 2018.

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

25 April 2025, 5:00pm

Tender submission deadline

2 May 2025, 12:00pm

Submission address and any special instructions

www.mytenders.co.uk

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Quality	Written Submission	Quality	60.00%
Price		Price	40.00%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594791

Connexus Invitation to Tender Tenancy Management Services

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594792

Appendix A - Tender Certificate

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594793

Appendix B - Confidentiality Undertaking

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594794

Appendix C - Modern Slavery Declaration

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594795

Appendix D Connexus Anti-Fraud, Bribery and Corruption Policy

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594796

Appendix E- Conflicts of Interest Declaration form

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594797

Appendix F- Contractors and Suppliers Health and Safety Questionnaire

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594798

Appendix G- ITT RULES

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594799

Appendix H-Pricing Spreadsheet

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594800

Appendix I - Terms and Conditions

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594801

Appendix J Equality Diversity and Inclusion Policy_- to sign

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594802

Appendix K Health and Safety Policy-to sign

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594803

Dignity at Work Policy

Contracting authority

Connexus Homes Limited

- Mutuals Public Register: RS008376

The Gateway, The Auction Yard

Craven Arms

SY7 9BW

United Kingdom

Contact name: Victoria Di Marco

Telephone: +443332313233

Email: victoria.dimarco@connexus-group.co.uk

Website: <http://www.connexus-group.co.uk>

Region: UKG22 - Shropshire CC

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)