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Tender

## **Sustainability Data Assurance**

University of Exeter

F02: Contract notice

Notice identifier: 2023/S 000-012317

Procurement identifier (OCID): ocds-h6vhtk-03c52c

Published 28 April 2023, 2:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Exeter

Northcote House

Exeter

EX4 4QH

#### **Contact**

Jo Tudor

#### **Email**

[procurement@exeter.ac.uk](mailto:procurement@exeter.ac.uk)

#### **Telephone**

+44 1392723333

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**National registration number**

RC000653

**Internet address(es)**

Main address

<http://www.exeter.ac.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/53042>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=67680&B=EXETER](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=67680&B=EXETER)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=67680&B=EXETER](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=67680&B=EXETER)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Sustainability Data Assurance

Reference number

UOE/2023/006/JT

#### **II.1.2) Main CPV code**

- 72316000 - Data analysis services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

We are seeking an appropriately experienced and qualified consultancy to provide independent assurance of our annual sustainability data from 2023/24 onwards (reporting period 1 August – 31 July). A private management report is required as well as a public limited assurance opinion.

Independent assurance is required on the 2023/24 data onwards data but to enable the process to be as smooth as possible we'd like you to start on the 2022/23 data and provide us with an interim findings report to inform planning.

#### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72316000 - Data analysis services

- 72322000 - Data management services
- 79210000 - Accounting and auditing services
- 79212100 - Financial auditing services
- 79212200 - Internal audit services
- 90714000 - Environmental auditing
- 90714200 - Corporate environmental auditing services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The University publishes a year-end Environment and Climate Emergency report, the latest being for 2021/22. From 2022/23, the University will be publishing a full Sustainability Report.

We are seeking an appropriately experienced and qualified consultancy to provide independent assurance of our annual sustainability data from 2023/24 onwards (reporting period 1 August – 31 July). A private management report is required as well as a public limited assurance opinion. Select carbon KPIs are included within the University's Annual Report and Accounts (ARA). These will need to be assured on a shorter timescale than the majority of the KPIs to meet the timetable for producing the ARA. Detailed deadlines will be provided after contract completion.

Independent assurance is required on the 2023/24 data onwards data but to enable the process to be as smooth as possible we'd like you to start on the 2022/23 data and provide us with an interim findings report to inform planning.

Our preference is for the assurance to be undertaken against the ISAE3000 assurance standard. Any proposal to use an alternative standard needs to be accompanied by a justification for using an alternative standard.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £250,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 July 2023

End date

1 July 2026

This contract is subject to renewal

Yes

Description of renewals

Initial contract for three years with the option to extend for a further two years in twelve-month increments (i.e. 3+1+1 years)

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Attached as document

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 May 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

31 May 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

royal Court of Justice

Strand

London

WC2A 2LL

Country

United Kingdom