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Tender

Sustainability Data Assurance

University of Exeter

F02: Contract notice

Notice identifier: 2023/S 000-012317

Procurement identifier (OCID): ocds-h6vhtk-03c52c

Published 28 April 2023, 2:24pm

Section I: Contracting authority

I.1) Name and addresses

University of Exeter

Northcote House

Exeter

EX4 4QH

Contact

Jo Tudor

Email

procurement@exeter.ac.uk

Telephone

+44 1392723333

Country

United Kingdom

Region code

UK - United Kingdom

National registration number

RC000653

Internet address(es)

Main address

<http://www.exeter.ac.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/53042>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=67680&B=EXETER

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=67680&B=EXETER

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Sustainability Data Assurance

Reference number

UOE/2023/006/JT

II.1.2) Main CPV code

- 72316000 - Data analysis services

II.1.3) Type of contract

Services

II.1.4) Short description

We are seeking an appropriately experienced and qualified consultancy to provide independent assurance of our annual sustainability data from 2023/24 onwards (reporting period 1 August – 31 July). A private management report is required as well as a public limited assurance opinion.

Independent assurance is required on the 2023/24 data onwards data but to enable the process to be as smooth as possible we'd like you to start on the 2022/23 data and provide us with an interim findings report to inform planning.

II.1.5) Estimated total value

Value excluding VAT: £250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72316000 - Data analysis services

- 72322000 - Data management services
- 79210000 - Accounting and auditing services
- 79212100 - Financial auditing services
- 79212200 - Internal audit services
- 90714000 - Environmental auditing
- 90714200 - Corporate environmental auditing services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The University publishes a year-end Environment and Climate Emergency report, the latest being for 2021/22. From 2022/23, the University will be publishing a full Sustainability Report.

We are seeking an appropriately experienced and qualified consultancy to provide independent assurance of our annual sustainability data from 2023/24 onwards (reporting period 1 August – 31 July). A private management report is required as well as a public limited assurance opinion. Select carbon KPIs are included within the University's Annual Report and Accounts (ARA). These will need to be assured on a shorter timescale than the majority of the KPIs to meet the timetable for producing the ARA. Detailed deadlines will be provided after contract completion.

Independent assurance is required on the 2023/24 data onwards data but to enable the process to be as smooth as possible we'd like you to start on the 2022/23 data and provide us with an interim findings report to inform planning.

Our preference is for the assurance to be undertaken against the ISAE3000 assurance standard. Any proposal to use an alternative standard needs to be accompanied by a justification for using an alternative standard.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2023

End date

1 July 2026

This contract is subject to renewal

Yes

Description of renewals

Initial contract for three years with the option to extend for a further two years in twelve-month increments (i.e. 3+1+1 years)

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Attached as document

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 May 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

31 May 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

royal Court of Justice

Strand

London

WC2A 2LL

Country

United Kingdom