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Tender

## **TC045- Arborist Services**

Manchester City Council

F02: Contract notice

Notice identifier: 2023/S 000-012305

Procurement identifier (OCID): ocds-h6vhtk-03c522

Published 28 April 2023, 1:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Manchester City Council

Floor 5 (Mount Street Elevation), Town Hall Extension, Albert Square

Manchester

M60 2LA

#### **Contact**

Ms Georgia Richardson

#### **Email**

[georgia.richardson@manchester.gov.uk](mailto:georgia.richardson@manchester.gov.uk)

#### **Telephone**

+44 1612345157

#### **Country**

United Kingdom

**Region code**

UKD3 - Greater Manchester

**Internet address(es)**

Main address

<http://www.manchester.gov.uk>

Buyer's address

<http://www.manchester.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.the-chest.org.uk](http://www.the-chest.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.the-chest.org.uk](http://www.the-chest.org.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

TC045- Arborist Services

Reference number

DN667990

#### **II.1.2) Main CPV code**

- 77300000 - Horticultural services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Arborist Services framework is to support Council's requirements across the City for the provision of Arboricultural Services. The purpose of this procurement exercise is to

appoint a number of contractors under a Framework Agreement for Arboricultural Services across Manchester.

#### **II.1.5) Estimated total value**

Value excluding VAT: £480,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 77211300 - Tree-clearing services
- 77211400 - Tree-cutting services
- 77211500 - Tree-maintenance services

- 77340000 - Tree pruning and hedge trimming
- 77341000 - Tree pruning

### **II.2.3) Place of performance**

NUTS codes

- UKD3 - Greater Manchester

### **II.2.4) Description of the procurement**

The Arborist Services framework is to support Council's requirements across the City for the provision of Arboricultural Services. The purpose of this procurement exercise is to

appoint a number of contractors under a Framework Agreement for Arboricultural Services across Manchester.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30%

Quality criterion - Name: Social Value / Weighting: 20%

Quality criterion - Name: Environment / Carbon Neutral / Weighting: 10%

Price - Weighting: 40%

### **II.2.6) Estimated value**

Value excluding VAT: £480,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Potential for up to 2 years extension.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The Council used the e-business portal known as the Chest. Applicants needed to register their details at the following link [www.the-chest.org.uk](http://www.the-chest.org.uk). Applicants needed to electronically submit their completed tender documents, including attached standard questionnaire, via the on-line portal by 11am on 30th May 2023.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

In the case of framework agreements, provide justification for any duration exceeding 4 years:

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 May 2023

Local time

11:00am

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.7) Conditions for opening of tenders**

Date

30 May 2023

Local time

11:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The Council is using the e-business portal known as the Chest. Applicants will need to register their details at the following link [www.the-chest.org.uk](http://www.the-chest.org.uk) . Once registered, applicants will be emailed a log-in and password which will allow them to gain access to the documentation relating to this opportunity. Applicants will need to electronically submit their completed tender documents, including standard questionnaire, via the on-line portal by 11am on 30th May 2023 as referred to in IV.2.2. Any clarification queries must also be submitted via the Chest website by the date referred to in the tender documentation.

The contracts will be for 2 years, expected to commence 29th August 2023 with option to extend for up to an additional 2 years.

The successful supplier will be required to actively participate in the economic and social regeneration of the locality of, and surroundings of, the place of delivery of the contract. Therefore, selection and award criteria, specification requirements and contract performance conditions may relate in particular to social and environmental considerations as relevant to the subject matter of this project.

The Council reserves the right not to award the contract, as a result of this Contract Notice. The Council shall not be liable for any costs or expenses incurred by any organisation in responding to this notice or in tendering for the proposed contract.

All submissions must be in English, with any clarifications or discussions conducted in English. Tenders and supporting documents must be priced in pounds sterling and all payments under the proposed contract will be made in pounds sterling.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Manchester City Council

Manchester

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Council incorporated a minimum 10 calendar day standstill period at the point information on the award of the contract was communicated to tenderers prior to entering into the contract. If an appeal regarding the award of a contract had not been successfully resolved, the Public Contract Regulations 2015 provided for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland)

### **VI.4.4) Service from which information about the review procedure may be obtained**

Manchester City Council

Manchester

Email

[georgia.richardson@manchester.gov.uk](mailto:georgia.richardson@manchester.gov.uk)

Country

United Kingdom