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Tender

Events Catering Services

GWE Business West Ltd

F02: Contract notice

Notice identifier: 2023/S 000-012304

Procurement identifier (OCID): ocds-h6vhtk-03c521

Published 28 April 2023, 1:40pm

Section I: Contracting authority

I.1) Name and addresses

GWE Business West Ltd

Leigh Court Business Centre, Abbots Leigh

Bristol

BS8 3RA

Contact

Contracts Team

Email

procurement@businesswest.co.uk

Country

United Kingdom

NUTS code

UKK11 - Bristol, City of

Internet address(es)

Main address

<https://www.businesswest.co.uk/>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43024

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.mytenders.co.uk/Register_V2/Supplier_Register.aspx

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.mytenders.co.uk/Register_V2/Supplier_Register.aspx

I.4) Type of the contracting authority

Other type

GWE Business West Ltd

I.5) Main activity

Other activity

Business consultancy, support and events

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Events Catering Services

II.1.2) Main CPV code

- 98113000 - Services furnished by specialist organisations

II.1.3) Type of contract

Services

II.1.4) Short description

Leigh Court (Business West) is seeking to explore options for working with potential catering partners, commencing October / November 2023. We have a high proportion of business events, as well as our weddings, and are willing to consider all proposals as to the nature and structure of our catering partnership.

Leigh Court (Business West) requires the information sought in this Invitation to Tender (ITT).

II.1.5) Estimated total value

Value excluding VAT: £1

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Tenderers may bid for Lot 1 only, Lot 2 only, or both Lot 1 and Lot 2 combined.

II.2) Description

II.2.1) Title

Wedding Events

Lot No

1

II.2.2) Additional CPV code(s)

- 98113000 - Services furnished by specialist organisations

II.2.3) Place of performance

NUTS codes

- UKK11 - Bristol, City of

Main site or place of performance

Leigh Court, BS8 3RA

II.2.4) Description of the procurement

Leigh Court (Business West) is seeking to explore options for working with potential catering partners, commencing October / November 2023. We have a high proportion of business events, as well as our weddings, and are willing to consider all proposals as to the nature and structure of our catering partnership.

Leigh Court (Business West) requires the information sought in this Invitation to Tender (ITT).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2023

End date

31 October 2026

This contract is subject to renewal

Yes

Description of renewals

See details in the tender document

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Business & Private Events

Lot No

2

II.2.2) Additional CPV code(s)

- 98113000 - Services furnished by specialist organisations

II.2.3) Place of performance

NUTS codes

- UKK11 - Bristol, City of

Main site or place of performance

Leigh Court, BS8 3RA

II.2.4) Description of the procurement

Leigh Court (Business West) is seeking to explore options for working with potential

catering partners, commencing October / November 2023. We have a high proportion of business events, as well as our weddings, and are willing to consider all proposals as to the nature and structure of our catering partnership.

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II.2.11) Information about options

Options: No

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Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

See details in the tender document

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 2

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 June 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

8 June 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please see the tender document for all information or submit any clarification questions via the myTenders portal

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=229278.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:229278)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

