This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/012304-2023">https://www.find-tender.service.gov.uk/Notice/012304-2023</a>

Tender

# **Events Catering Services**

**GWE Business West Ltd** 

F02: Contract notice

Notice identifier: 2023/S 000-012304

Procurement identifier (OCID): ocds-h6vhtk-03c521

Published 28 April 2023, 1:40pm

## **Section I: Contracting authority**

## I.1) Name and addresses

**GWE Business West Ltd** 

Leigh Court Business Centre, Abbots Leigh

Bristol

**BS8 3RA** 

#### Contact

Contracts Team

#### **Email**

procurement@businesswest.co.uk

## Country

**United Kingdom** 

#### **NUTS** code

UKK11 - Bristol, City of

Internet address(es)

Main address

https://www.businesswest.co.uk/

Buyer's address

https://www.mytenders.co.uk/search/Search\_AuthProfile.aspx?ID=AA43024

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.mytenders.co.uk/Register\_V2/Supplier\_Register.aspx

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.mytenders.co.uk/Register\_V2/Supplier\_Register.aspx

## I.4) Type of the contracting authority

Other type

**GWE Business West Ltd** 

## I.5) Main activity

Other activity

Business consultancy, support and events

## **Section II: Object**

## II.1) Scope of the procurement

### II.1.1) Title

**Events Catering Services** 

#### II.1.2) Main CPV code

• 98113000 - Services furnished by specialist organisations

### II.1.3) Type of contract

Services

#### II.1.4) Short description

Leigh Court (Business West) is seeking to explore options for working with potential catering partners, commencing October / November 2023. We have a high proportion of business events, as well as our weddings, and are willing to consider all proposals as to the nature and structure of our catering partnership.

Leigh Court (Business West) requires the information sought in this Invitation to Tender (ITT).

#### II.1.5) Estimated total value

Value excluding VAT: £1

#### II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Tenderers may bid for Lot 1 only, Lot 2 only, or both Lot 1 and Lot 2 combined.

## II.2) Description

#### II.2.1) Title

### Wedding Events

Lot No

1

## II.2.2) Additional CPV code(s)

• 98113000 - Services furnished by specialist organisations

#### II.2.3) Place of performance

**NUTS** codes

• UKK11 - Bristol, City of

Main site or place of performance

Leigh Court, BS8 3RA

## II.2.4) Description of the procurement

Leigh Court (Business West) is seeking to explore options for working with potential catering partners, commencing October / November 2023. We have a high proportion of business events, as well as our weddings, and are willing to consider all proposals as to the nature and structure of our catering partnership.

Leigh Court (Business West) requires the information sought in this Invitation to Tender (ITT).

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2023

End date

31 October 2026

This contract is subject to renewal

Yes

Description of renewals

See details in the tender document

## II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

## II.2.1) Title

**Business & Private Events** 

Lot No

2

#### II.2.2) Additional CPV code(s)

• 98113000 - Services furnished by specialist organisations

#### II.2.3) Place of performance

**NUTS** codes

• UKK11 - Bristol, City of

Main site or place of performance

Leigh Court, BS8 3RA

## II.2.4) Description of the procurement

Leigh Court (Business West) is seeking to explore options for working with potential

catering partners, commencing October / November 2023. We have a high proportion of business events, as well as our weddings, and are willing to consider all proposals as to the nature and structure of our catering partnership.

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Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## Section III. Legal, economic, financial and technical information

## III.1) Conditions for participation

#### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

#### III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

## III.2) Conditions related to the contract

#### III.2.2) Contract performance conditions

See details in the tender document

#### III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## Section IV. Procedure

## IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 2

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

## IV.2) Administrative information

### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 June 2023

Local time

12:00pm

## IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

### IV.2.7) Conditions for opening of tenders

Date

8 June 2023

Local time

12:00pm

# **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: No

## VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## VI.3) Additional information

Please see the tender document for all information or submit any clarification questions via the myTenders portal

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search Switch.aspx?ID=229278.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help\_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:229278)

## VI.4) Procedures for review

### VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

**Email** 

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

**United Kingdom** 

Internet address

https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit