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Tender

## **Printing and Stationery Services for British Council China – 2021-2024**

British Council China

F02: Contract notice

Notice identifier: 2021/S 000-012276

Procurement identifier (OCID): ocds-h6vhtk-02b766

Published 2 June 2021, 11:58am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

British Council China

4/F Landmark Tower 1, 8 East Third Ring Road North, Chaoyang District

Beijing

#### **Email**

[kori.xiao@britishcouncil.org.cn](mailto:kori.xiao@britishcouncil.org.cn)

#### **Country**

China

#### **NUTS code**

CN - China

#### **Internet address(es)**

Main address

[www.britishcouncil.org](http://www.britishcouncil.org)

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/britishcouncil/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/britishcouncil/asp/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local Agency/Office

### **I.5) Main activity**

Other activity

Printing, Stationery

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Printing and Stationery Services for British Council China – 2021-2024

Reference number

BC/01820

#### **II.1.2) Main CPV code**

- 22100000 - Printed books, brochures and leaflets

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

British Council China is looking for competitive suppliers to provide comprehensive solutions for printing services and stationery services respectively, with aims to support business operations for all BC China offices and to achieve effectiveness, efficiency, and best value for money.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 Stationery Services

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 22500000 - Printing plates or cylinders or other media for use in printing
- 22300000 - Postcards, greeting cards and other printed matter
- 22100000 - Printed books, brochures and leaflets
- 22460000 - Trade-advertising material, commercial catalogues and manuals
- 22900000 - Miscellaneous printed matter
- 79800000 - Printing and related services

### **II.2.3) Place of performance**

NUTS codes

- CN - China

### **II.2.4) Description of the procurement**

Service scope of Lot 2 Stationery Services includes but not limited to Stationery, Epidemic prevention materials, Cleaning supplies, Labour protection appliances and IT devices.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

British Council China will sign a 2+1 year contract with the successful bidders, which means that contract could be extended for another one year after the completion of 2-year contract, as long as the annual performance review result is satisfactory.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 1 Printing Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 22500000 - Printing plates or cylinders or other media for use in printing
- 22300000 - Postcards, greeting cards and other printed matter
- 22100000 - Printed books, brochures and leaflets
- 22460000 - Trade-advertising material, commercial catalogues and manuals
- 22900000 - Miscellaneous printed matter
- 79800000 - Printing and related services

### **II.2.3) Place of performance**

NUTS codes

- CN - China

### **II.2.4) Description of the procurement**

Service scope of Lot 1 Printing Services includes Lot 1-1: Security-related printing services & Lot 1-2: Regular printing services.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement

documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

British Council China will sign a 2+1 year contract with the successful bidders, which means that contract could be extended for another one year after the completion of 2-year contract, as long as the annual performance review result is satisfactory.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 16

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Contract duration will not exceed 4 years.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 June 2021

Local time

9:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

British Council

Beijing

Country

China