

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/012274-2021>

Award

## **Franking Machines & Associated Services**

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

F15: Voluntary ex ante transparency notice

Notice identifier: 2021/S 000-012274

Procurement identifier (OCID): ocds-h6vhtk-02b764

Published 2 June 2021, 11:55am

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

2nd Floor Woodland House, Maes-y-Coed Road Heath

Cardiff

CF14 4HH

#### **Email**

[Ashley.Moturi@wales.nhs.uk](mailto:Ashley.Moturi@wales.nhs.uk)

#### **Telephone**

+44 2921836465

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.procurement.wales.nhs.uk>

Buyer's address

<http://www.procurement.wales.nhs.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Franking Machines & Associated Services

Reference number

CAV-STA (21-22) 13

#### **II.1.2) Main CPV code**

- 64112000 - Postal services related to letters

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

NHS Wales Shared Service Partnership on behalf Cardiff and Vale University Health Board wish to inform the market they wish to award a contract for the Lease and Associated Services of Franking machines for a eight month period commencing 1st August 2021 to 31st March 2022..

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £800,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 64112000 - Postal services related to letters

#### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

## **II.2.4) Description of the procurement**

NHS Wales Shared Service Partnership on behalf Cardiff and Vale University Health Board wish to inform the market they wish to award a contract for the Lease and Associated Services of Franking machines for a eight month period. The Cardiff and Vale University Health Board were not in a position to spend the time originally planned to re-tender this requirement due to the unexpected COVID-19 Pandemic and priorities within the Clinical Board having to change to respond appropriately to the situation. The CVUHB IM&T department are currently drafting a generic specification with the view of the HB implementing and migrating to a digital system 1st April 2022.

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

The NHS Wales Shared Services Procurement department on behalf of the Cardiff and Vale University Health Board has significant expenditure for the lease of their two franking machines for the provision of posting services across the health board. Engaging with the market, it is determined that whilst there are some third party suppliers who could potentially provide this service, the Clinical Board currently has a lease agreement with their incumbent supplier Quadient for the provision and lease of their franking machines and postage services. Due to the volume of increased workload since the Covid-19 pandemic, we wish to put an interim eight month contract in situ to ensure continuity of service to ensure patient care not compromised not receiving their appointment letters, whilst a formal tender exercise is completed for the HB to implement and migrate over to a Digital solution.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

---

## **Section V. Award of contract/concession**

### **Contract No**

CAV-STA (21-22) 13

A contract/lot is awarded: Yes

### **V.2) Award of contract/concession**

#### **V.2.1) Date of conclusion of the contract**

14 May 2021

## **V.2.2) Information about tenders**

The contract has been awarded to a group of economic operators: No

## **V.2.3) Name and address of the contractor/concessionaire**

Quadient UK

3rd Floor, Press Centre, Here East, 14 East Bay Lane

London

E152GW

Telephone

+44 1708746000

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

No

## **V.2.4) Information on value of contract/lot/concession (excluding VAT)**

Total value of the contract/lot/concession: £800,000

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=108742](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=108742).

(WA Ref:108742)

(WA Ref:110652)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

NHS Wales Shared Services Partnership on behalf of University Hospital of Wales Health Board will allow a minimum 10 calendar day standstill period between notifying the award decision and awarding the contract. Should additional information be required it should be requested of the addressee in section I.1. Aggrieved parties who have been harmed or are at risk of harm by breach of the procurement rules have the right to take action in the High Court (England and Wales). Any such action is subject to strict time limits in accordance with the Public Contracts(Amendments).