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Tender

COV - Business Rates Identification Service 2025

Coventry City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-012234

Procurement identifier (OCID): ocds-h6vhtk-04fb47 ([view related notices](#))

Published 1 April 2025, 1:00pm

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Scope

Reference

COV - 21987

Description

The Council are procuring services to help ensure that its business rates database is up to date and accurate, both in terms of the inclusion of relevant businesses and hereditaments, and that the appropriate rateable values are recorded for existing.

Total value (estimated)

- £60,000 excluding VAT
- £72,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 10 June 2025 to 10 June 2029
- 4 years, 1 day

Main procurement category

Services

CPV classifications

- 66122000 - Corporate finance and venture capital services

Contract locations

- UKG33 - Coventry

Submission

Tender submission deadline

30 April 2025, 1:00pm

Submission address and any special instructions

Please register via the Council's e-procurement system - CSW-JETS <https://in->

tendhost.co.uk/csw-jets

CSW-JETS is a sub-regional e-tendering portal run by In-tend. Since February 2010, Coventry; Solihull; Warwickshire; Nuneaton and Bedworth; Rugby alongside other local district Councils have been working together as a shared procurement service. In conjunction with Solihull Community Housing, we have joined together to bring you a collaborative E-Tendering portal. CSW-JETS enables us to advertise our opportunities across all authorities through the same system. This means that there is a single point of contact for procurement in the sub-region so you only have to register once to receive notifications for all authorities. Registering on the portal will make it easier for local suppliers to find, respond to and be alerted to tender opportunities.

Registration is free, and takes just a few minutes. When complete, you will be able to express interest in any of the Councils'/Authorities' opportunities when they are made available including this tender. In addition, we will be able to access your details whenever we have a requirement, and you may then be invited to tender or quote for work. Once you are registered and log in to the system you will be able to locate the tender opportunity, express interest and access the documentation.

Tenders may be submitted electronically

Yes

Award criteria

The Council intends to award the Contract, wholly or in part, on the basis of most advantageous offer to the Council. Technical/Quality will account for 40.00% of the evaluation and will be based on the responses to the technical criteria outlined in the Request for Quotation. Net price will account for 60.00% of the evaluation.

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Coventry City Council

- Public Procurement Organisation Number: PMJC-6861-XJPP

Council House, Earl Street

Coventry

CV1 5RR

United Kingdom

Email: procurement.services@coventry.gov.uk

Region: UKG33 - Coventry

Organisation type: Public authority - sub-central government