

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/012222-2024>

Tender

## **Orwell Multi Academy Trust ~ IT & Networks Services**

Prince of Wales Drive  
Brooklands Primary School  
Grace Cook primary School and Nursery  
Grange Community Primary School  
Handford Hall Primary School  
Halifax Primary School  
Springfield Infant School and Nursery  
The Willows Primary School

F02: Contract notice

Notice identifier: 2024/S 000-012222

Procurement identifier (OCID): ocds-h6vhtk-04525d

Published 15 April 2024, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Prince of Wales Drive

Ipswich

Suffolk

IP2 8PY

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

**Country**

United Kingdom

**Region code**

UKH14 - Suffolk

**Internet address(es)**

Main address

<https://www.omat.org.uk/>

**I.1) Name and addresses**

Brooklands Primary School

Palfrey Heights, Brantham, Nr Manningtree

Essex

CO11 1RX

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKH3 - Essex

**Internet address(es)**

Main address

<https://www.brooklands.omat.org.uk/>

**I.1) Name and addresses**

Grace Cook primary School and Nursery

Fuller Way, Chilton Leys

Stowmarket

IP14 1GG

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKH14 - Suffolk

**Internet address(es)**

Main address

<https://www.gracecook.omat.org.uk/>

**I.1) Name and addresses**

Grange Community Primary School

Grange Road, Felixstowe

Suffolk

IP11 2LA

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKH14 - Suffolk

**Internet address(es)**

Main address

<https://www.grange.omat.org.uk/>

**I.1) Name and addresses**

Handford Hall Primary School

Gatacre Road

Ipswich

IP1 2LQ

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKH14 - Suffolk

**Internet address(es)**

Main address

<https://www.handfordhall.omat.org.uk/>

**I.1) Name and addresses**

Halifax Primary School

Prince of Wales Drive

Ipswich

IP2 8PY

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKH14 - Suffolk

**Internet address(es)**

Main address

<https://www.halifax.omat.org.uk/>

**I.1) Name and addresses**

Springfield Infant School and Nursery

11 Wesley Way, Ipswich

Suffolk

IP1 4PP

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKH14 - Suffolk

**Internet address(es)**

Main address

<https://www.springinf.omat.org.uk/>

### **I.1) Name and addresses**

The Willows Primary School

Downing Close

Ipswich

IP2 9ER

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Country**

United Kingdom

#### **Region code**

UKH14 - Suffolk

#### **Internet address(es)**

Main address

<https://www.thewillows.omat.org.uk/>

### **I.2) Information about joint procurement**

The contract involves joint procurement

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/552X92S3GG>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

Education

---

### **Section II: Object**

#### **II.1) Scope of the procurement**

##### **II.1.1) Title**

Orwell Multi Academy Trust ~ IT & Networks Services

##### **II.1.2) Main CPV code**

- 72700000 - Computer network services

##### **II.1.3) Type of contract**

Services

##### **II.1.4) Short description**

The successful Supplier will be required to provide IT & Network services for Orwell Multi Academy Trust.

##### **II.1.5) Estimated total value**

Value excluding VAT: £1,070,000

##### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.2) Description**

##### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

Main site or place of performance

Suffolk

#### **II.2.4) Description of the procurement**

In our seven unique primary schools, we strive to ensure that learning is unstoppable, and aspirations have no limit, enabling all children to flourish, no matter what their starting point. A rich and unique curriculum in each school promotes creativity, curiosity and a love for learning that will equip our pupils for success throughout each phase of their education.

Our values of community, integrity and opportunity form the foundations for our sustainable approach to school improvement and quality assurance to ensure we support all our schools to continue to achieve excellent outcomes for pupils. We also recognise how collaboration has enabled us to continually improve and so are always looking for new partners to join us on our journey.

Orwell Academy Trust is expected to grow, with a number of additional schools becoming part of the Trust during this contract period and the provision of IT & Networks services at these schools when they have joined the Trust will fall under the scope of this contract. The successful Supplier will be expected to provide this service at these additional schools using the same costing model applied to the successful tender submission. The duration of contract for these schools will not be increased and they will join the contract for the remaining contract period that exists at the point of entry into the Trust.

Please see SQ document for more information.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,070,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2025

End date

31 December 2029

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 May 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

17 June 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Suffolk:-Computer-network-services./552X92S3GG>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/552X92S3GG>

GO Reference: GO-2024415-PRO-25755021

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Orwell Multi Academy Trust

Prince of Wales Drive, Ipswich

Suffolk

IP2 8PY

Country

United Kingdom