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Tender

## **\* Pre Market Engagement \* Digital Audio Recording System for the Office of the Official Report (Hansard)**

NI Assembly

NI Assembly

F02: Contract notice

Notice identifier: 2021/S 000-012214

Procurement identifier (OCID): ocds-h6vhtk-02b728

Published 1 June 2021, 4:55pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NI Assembly

Parliament Buildings

Belfast

BT4 3XX

#### **Contact**

julie-ann.ferguson@niassembly.gov.uk

#### **Email**

[procurement@niassembly.gov.uk](mailto:procurement@niassembly.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.1) Name and addresses**

NI Assembly

Parliament Buildings

Belfast

BT4 3XX

**Email**

[julie-ann.ferguson@niassembly.gov.uk](mailto:julie-ann.ferguson@niassembly.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKN06 - Belfast

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

## **I.2) Information about joint procurement**

The contract involves joint procurement

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.etendersni.gov.uk](http://www.etendersni.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

\* Pre Market Engagement \* Digital Audio Recording System for the Office of the Official Report (Hansard)

#### **II.1.2) Main CPV code**

- 32342450 - Voice recorders

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

\* This is not a tender exercise \*. The Northern Ireland Assembly Commission is currently preparing to initiate a procurement process to award a contract for a Digital Audio Recording System for the Office of the Official Report (Hansard). The potential scale and scope of this is such that it offers a significant opportunity to bidders. Prior to initiating the procurement, the Commission wishes to establish the level of market interest in participating in the procurement process. At this stage, any information gathered through this market consultation exercise may inform internal business planning and any possible subsequent procurement process and will NOT be appraised in any future tender evaluation exercise. Please note that participation or non-participation in this preliminary market consultation exercise shall not prevent any provider participating in any potential procurement process, nor is it intended that any information supplied shall place any provider at an advantage or disadvantage in any forthcoming procurement process. For the avoidance of doubt, this is the scoping phase of the project and is not part of a formal procurement process. Further information including the questionnaire can be downloaded from CfT Documents. The questionnaire must be completed and returned via the Messaging function. There are no formal tender documents to be completed other than the questionnaire.

#### **II.1.5) Estimated total value**

Value excluding VAT: £100,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 48314000 - Voice recognition software package
- 72212314 - Voice recognition software development services
- 48512000 - Interactive voice response software package
- 72212512 - Interactive voice response software development services
- 32321200 - Audio-visual equipment

### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

### **II.2.4) Description of the procurement**

\* This is not a tender exercise \*. The Northern Ireland Assembly Commission is currently preparing to initiate a procurement process to award a contract for a Digital Audio Recording System for the Office of the Official Report (Hansard). The potential scale and scope of this is such that it offers a significant opportunity to bidders. Prior to initiating the procurement, the Commission wishes to establish the level of market interest in participating in the procurement process. At this stage, any information gathered through this market consultation exercise may inform internal business planning and any possible subsequent procurement process and will NOT be appraised in any future tender evaluation exercise. Please note that participation or non-participation in this preliminary market consultation exercise shall not prevent any provider participating in any potential procurement process, nor is it intended that any information supplied shall place any provider at an advantage or disadvantage in any forthcoming procurement process. For the avoidance of doubt, this is the scoping phase of the project and is not part of a formal procurement process. Further information including the questionnaire can be downloaded from CfT Documents. The questionnaire must be completed and returned via the Messaging function. There are no formal tender documents to be completed other than the questionnaire.

### **II.2.5) Award criteria**

Quality criterion - Name: Pre-market engagement only - not being evaluated / Weighting: 100

Cost criterion - Name: Pre-market engagement only - not being evaluated / Weighting: 100

### **II.2.6) Estimated value**

Value excluding VAT: £100,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 June 2021

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 26 September 2021

#### **IV.2.7) Conditions for opening of tenders**

Date

28 June 2021

Local time

3:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

This is a pre market engagement exercise - not a tender opportunity at this stage.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Northern Ireland Assembly

Belfast

Country

United Kingdom