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Tender

*** Pre Market Engagement * Digital Audio Recording System for the Office of the Official Report (Hansard)**

NI Assembly

NI Assembly

F02: Contract notice

Notice identifier: 2021/S 000-012214

Procurement identifier (OCID): ocds-h6vhtk-02b728

Published 1 June 2021, 4:55pm

Section I: Contracting authority

I.1) Name and addresses

NI Assembly

Parliament Buildings

Belfast

BT4 3XX

Contact

julie-ann.ferguson@niassembly.gov.uk

Email

procurement@niassembly.gov.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

NI Assembly

Parliament Buildings

Belfast

BT4 3XX

Email

julie-ann.ferguson@niassembly.gov.uk

Country

United Kingdom

NUTS code

UKN06 - Belfast

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.2) Information about joint procurement

The contract involves joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.etendersni.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

* Pre Market Engagement * Digital Audio Recording System for the Office of the Official Report (Hansard)

II.1.2) Main CPV code

- 32342450 - Voice recorders

II.1.3) Type of contract

Supplies

II.1.4) Short description

* This is not a tender exercise *. The Northern Ireland Assembly Commission is currently preparing to initiate a procurement process to award a contract for a Digital Audio Recording System for the Office of the Official Report (Hansard). The potential scale and scope of this is such that it offers a significant opportunity to bidders. Prior to initiating the procurement, the Commission wishes to establish the level of market interest in participating in the procurement process. At this stage, any information gathered through this market consultation exercise may inform internal business planning and any possible subsequent procurement process and will NOT be appraised in any future tender evaluation exercise. Please note that participation or non-participation in this preliminary market consultation exercise shall not prevent any provider participating in any potential procurement process, nor is it intended that any information supplied shall place any provider at an advantage or disadvantage in any forthcoming procurement process. For the avoidance of doubt, this is the scoping phase of the project and is not part of a formal procurement process. Further information including the questionnaire can be downloaded from CfT Documents. The questionnaire must be completed and returned via the Messaging function. There are no formal tender documents to be completed other than the questionnaire.

II.1.5) Estimated total value

Value excluding VAT: £100,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48314000 - Voice recognition software package
- 72212314 - Voice recognition software development services
- 48512000 - Interactive voice response software package
- 72212512 - Interactive voice response software development services
- 32321200 - Audio-visual equipment

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

II.2.4) Description of the procurement

* This is not a tender exercise *. The Northern Ireland Assembly Commission is currently preparing to initiate a procurement process to award a contract for a Digital Audio Recording System for the Office of the Official Report (Hansard). The potential scale and scope of this is such that it offers a significant opportunity to bidders. Prior to initiating the procurement, the Commission wishes to establish the level of market interest in participating in the procurement process. At this stage, any information gathered through this market consultation exercise may inform internal business planning and any possible subsequent procurement process and will NOT be appraised in any future tender evaluation exercise. Please note that participation or non-participation in this preliminary market consultation exercise shall not prevent any provider participating in any potential procurement process, nor is it intended that any information supplied shall place any provider at an advantage or disadvantage in any forthcoming procurement process. For the avoidance of doubt, this is the scoping phase of the project and is not part of a formal procurement process. Further information including the questionnaire can be downloaded from CfT Documents. The questionnaire must be completed and returned via the Messaging function. There are no formal tender documents to be completed other than the questionnaire.

II.2.5) Award criteria

Quality criterion - Name: Pre-market engagement only - not being evaluated / Weighting: 100

Cost criterion - Name: Pre-market engagement only - not being evaluated / Weighting: 100

II.2.6) Estimated value

Value excluding VAT: £100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 June 2021

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 26 September 2021

IV.2.7) Conditions for opening of tenders

Date

28 June 2021

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

This is a pre market engagement exercise - not a tender opportunity at this stage.

VI.4) Procedures for review

VI.4.1) Review body

Northern Ireland Assembly

Belfast

Country

United Kingdom