This is a published notice on the Find a Tender service: <u>https://www.find-tender.service.gov.uk/Notice/012214-2021</u>

#### Tender

# \* Pre Market Engagement \* Digital Audio Recording System for the Office of the Official Report (Hansard)

NI Assembly NI Assembly

F02: Contract notice Notice identifier: 2021/S 000-012214 Procurement identifier (OCID): ocds-h6vhtk-02b728 Published 1 June 2021, 4:55pm

# Section I: Contracting authority

## I.1) Name and addresses

NI Assembly

**Parliament Buildings** 

Belfast

BT4 3XX

Contact

julie-ann.fergusonniassembly.gov.uk

Email

procurement@niassembly.gov.uk

#### Country

United Kingdom

#### NUTS code

UK - United Kingdom

#### Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

## I.1) Name and addresses

**NI Assembly** 

**Parliament Buildings** 

Belfast

BT4 3XX

Email

julie-ann.ferguson@niassembly.gov.uk

Country

United Kingdom

#### NUTS code

UKN06 - Belfast

#### Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

## I.2) Information about joint procurement

The contract involves joint procurement

The contract is awarded by a central purchasing body

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

#### www.etendersni.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

## I.4) Type of the contracting authority

Body governed by public law

## I.5) Main activity

General public services

# Section II: Object

# II.1) Scope of the procurement

### II.1.1) Title

\* Pre Market Engagement \* Digital Audio Recording System for the Office of the Official Report (Hansard)

### II.1.2) Main CPV code

• 32342450 - Voice recorders

### II.1.3) Type of contract

Supplies

### II.1.4) Short description

\* This is not a tender exercise \*. The Northern Ireland Assembly Commission is currently preparing to initiate a procurement process to award a contract for a Digital Audio Recording System for the Office of the Official Report (Hansard). The potential scale and scope of this is such that it offers a significant opportunity to bidders. Prior to initiating the procurement, the Commission wishes to establish the level of market interest in participating in the procurement process. At this stage, any information gathered through this market consultation exercise may inform internal business planning and any possible subsequent procurement process and will NOT be appraised in any future tender evaluation exercise. Please note that participation or non-participation in this preliminary market consultation exercise shall not prevent any provider participating in any potential procurement process, nor is it intended that any information supplied shall place any provider at an advantage or disadvantage in any forthcoming procurement process. For the avoidance of doubt, this is the scoping phase of the project and is not part of a formal procurement process. Further information including the guestionnaire can be downloaded from CfT Documents. The questionnaire must be completed and returned via the Messaging function. There are no formal tender documents to be completed other than the questionnaire.

#### II.1.5) Estimated total value

Value excluding VAT: £100,000

## II.1.6) Information about lots

This contract is divided into lots: No

## **II.2) Description**

#### II.2.2) Additional CPV code(s)

- 48314000 Voice recognition software package
- 72212314 Voice recognition software development services
- 48512000 Interactive voice response software package
- 72212512 Interactive voice response software development services
- 32321200 Audio-visual equipment

#### II.2.3) Place of performance

NUTS codes

• UKN06 - Belfast

#### II.2.4) Description of the procurement

\* This is not a tender exercise \*. The Northern Ireland Assembly Commission is currently preparing to initiate a procurement process to award a contract for a Digital Audio Recording System for the Office of the Official Report (Hansard). The potential scale and scope of this is such that it offers a significant opportunity to bidders. Prior to initiating the procurement, the Commission wishes to establish the level of market interest in participating in the procurement process. At this stage, any information gathered through this market consultation exercise may inform internal business planning and any possible subsequent procurement process and will NOT be appraised in any future tender evaluation exercise. Please note that participation or non-participation in this preliminary market consultation exercise shall not prevent any provider participating in any potential procurement process, nor is it intended that any information supplied shall place any provider at an advantage or disadvantage in any forthcoming procurement process. For the avoidance of doubt, this is the scoping phase of the project and is not part of a formal procurement process. Further information including the guestionnaire can be downloaded from CfT Documents. The questionnaire must be completed and returned via the Messaging function. There are no formal tender documents to be completed other than the questionnaire.

#### II.2.5) Award criteria

Quality criterion - Name: Pre-market engagement only - not being evaluated / Weighting: 100

Cost criterion - Name: Pre-market engagement only - not being evaluated / Weighting: 100

#### II.2.6) Estimated value

Value excluding VAT: £100,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

### II.2.10) Information about variants

Variants will be accepted: Yes

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# **Section IV. Procedure**

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 June 2021

Local time

3:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 26 September 2021

#### IV.2.7) Conditions for opening of tenders

Date

28 June 2021

Local time

3:30pm

# Section VI. Complementary information

# VI.1) Information about recurrence

This is a recurrent procurement: No

## VI.3) Additional information

This is a pre market engagement exercise - not a tender opportunity at this stage.

# VI.4) Procedures for review

#### VI.4.1) Review body

Northern Ireland Assembly

Belfast

Country

United Kingdom