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Tender

DLSITT1019 - Financial Planning & Analytical Reporting Package

Diamond Light Source Ltd

F02: Contract notice

Notice identifier: 2024/S 000-012200

Procurement identifier (OCID): ocids-h6vhtk-04524f

Published 15 April 2024, 3:26pm

Section I: Contracting authority

I.1) Name and addresses

Diamond Light Source Ltd

Harwell Science and Innovation Campus

Didcot

OX11 0ED

Contact

Debbie Pryor

Email

procurement@diamond.ac.uk

Telephone

+44 1235567575

Country

United Kingdom

Region code

UKJ14 - Oxfordshire

Companies House

4375679

Internet address(es)

Main address

<https://www.diamond.ac.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.diamondtenders@diamond.ac.uk/Home.aspx>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.diamondtenders@diamond.ac.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Scientific Research

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

DLSITT1019 - Financial Planning & Analytical Reporting Package

Reference number

DLSITT1019

II.1.2) Main CPV code

- 48441000 - Financial analysis software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

Located on the Harwell Science and Innovation Campus in Oxfordshire, Diamond Light Source Ltd (DLS) is a World-leading facility for science, engineering and innovation. DLS is the largest science facility to be built in the UK for 40 years and produces ultra-violet, infra-red and X-ray beams of exceptional brightness. DLS allows researchers from academia and industry to investigate the structure and behaviour of the world around us at the atomic and molecular level. Areas of investigation include fields such as medicine, the environment, materials and engineering science, physics, chemistry and heritage science. The research undertaken at Diamond brings economic, health and quality of life benefits to the UK and further afield.

DLS intends to implement a modern Financial Planning and Analysis Reporting software package that meets its planning and reporting obligations. The aim of the package is 1) to provide a more efficient, effective and accurate reporting system for the organisation and 2) automate the manual efforts that go into the preparation, review and approval of these budgets/forecasts and reports. The system will remove and significantly minimise the current reliance on manually prepared excel spreadsheets for the periodic budgeting, forecasting and reporting duties of the DLS Finance team. The system will equally provide a more accurate, timely and user-friendly period planning tool and a reporting source for non-finance staff in DLS without heavily relying on the finance team.

The scope of the contract is the provision, implementation and ongoing future support of a fully integrated Financial Planning & Analysis (FP&A) reporting system. The chosen system is expected to meet the following requirements as a minimum from

implementation and also provide the opportunity for future improvements as the business needs of DLS continue to evolve.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 May 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

20 May 2024

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Diamond Light Source

Harwell Science and Innovation Campus

Didcot

OX11 0ED

Country

United Kingdom