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Tender

## **HDC and Horsham Bid - Supply, Installation and Maintenance of Christmas Lights**

Horsham District Council

F02: Contract notice

Notice identifier: 2024/S 000-012188

Procurement identifier (OCID): ocds-h6vhtk-045248

Published 15 April 2024, 2:49pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Horsham District Council

Parkside

Horsham

#### **Email**

[procurement@horsham.gov.uk](mailto:procurement@horsham.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ28 - West Sussex (North East)

#### **Internet address(es)**

Main address

<https://www.horsham.gov.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HDC and Horsham Bid - Supply, Installation and Maintenance of Christmas Lights

Reference number

HMDC - 037631

#### **II.1.2) Main CPV code**

- 50232110 - Commissioning of public lighting installations

#### **II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

Horsham District Council (the Council) is working in partnership with Horsham BID Limited and together invites tenders for the supply, installation and maintenance of Christmas lights as set out in these documents. Funding will be provided by both parties. The contractor will be expected to liaise and work with representatives from both parties. The Commencement Date for the delivery of the services is scheduled to be on 30th September 2024 at 00:00 hours. The Contract will be awarded for a period until 31st January 2028, with an option to extend for a further 1 year period subject to performance and the absolute discretion of the Council. The Council is procuring this contract following the Open Procedure under the UK Public Contract Regulations 2015 and the Council's Procurement Code. The Council will be awarding one Contract for the provision of all services detailed in the Specification.

### **II.1.5) Estimated total value**

Value excluding VAT: £280,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 31500000 - Lighting equipment and electric lamps

### **II.2.3) Place of performance**

NUTS codes

- UKJ28 - West Sussex (North East)

### **II.2.4) Description of the procurement**

Horsham District Council (the Council) is working in partnership with Horsham BID Limited and together invites tenders for the supply, installation and maintenance of Christmas lights as set out in these documents. Funding will be provided by both parties. The contractor will be expected to liaise and work with representatives from both parties. The Commencement Date for the delivery of the services is scheduled to be on 30th September 2024 at 00:00 hours. The Contract will be awarded for a period until 31st January 2028, with an option to extend for a further 1 year period subject to performance

and the absolute discretion of the Council. The Council is procuring this contract following the Open Procedure under the UK Public Contract Regulations 2015 and the Council's Procurement Code. The Council will be awarding one Contract for the provision of all services detailed in the Specification.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

30 September 2024

End date

31 January 2028

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

n/a

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 June 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 5 September 2024

**IV.2.7) Conditions for opening of tenders**

Date

7 June 2024

Local time

12:01pm

Place

virtually

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom