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Planning

Agency Recruitment Services - Market Engagement Event

UNIVERSITY OF DERBY

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-012019

Procurement identifier (OCID): ocids-h6vhtk-0451eb

Published 12 April 2024, 3:05pm

Section I: Contracting authority

I.1) Name and addresses

UNIVERSITY OF DERBY

Kedleston Road

DERBY

DE22 1GB

Email

Recruitment@derby.ac.uk

Country

United Kingdom

Region code

UKF11 - Derby

Companies House

Education

Internet address(es)

Main address

<https://www.derby.ac.uk/>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/>

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Agency Recruitment Services - Market Engagement Event

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Derby (UoD) is currently developing its procurement requirements for providers to join an Agency Recruitment Services Framework.

Potential providers are invited to attend a market engagement event to shape and inform a new service model and service specification. The service will support our interim and permanent staffing needs. Our intention is to create a framework that delivers executive and leadership roles to specialist /technical needs within the organisation, by having more direct access between agencies and our internal teams through different Lots that are aligned to skill sets and job categories.

The aim of the market engagement event is to: give an overview of the Lots and services to be provided; explore market experience and appetite; explain the procurement process and anticipated timeline; allows questions and feedback from the market. We are gathering information to enable us to identify potential providers that they can meet the UoD's visions and support our recruitment objectives.

The market engagement event will be held virtually using Teams on 24 April 2024. Information about time and joining the session will be made available to registered suppliers. To participate in this market engagement exercise please register your interest by completing the MS form online at <https://forms.office.com/e/eQxnDqPM82> by 5pm on 19 April 2024. A maximum of 2 attendees from each organisation can attend.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.2) Description

II.2.1) Title

Executive

Lot No

1

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKF1 - Derbyshire and Nottinghamshire

II.2.4) Description of the procurement

Lot 1 Example Roles - University Executive Board Level such as Chief Operating Officer, Chief People Officer, Provost and Pro Vice Chancellor Deans.

We are seeking a high-touch executive search service for this lot. This will include innovative attraction, search, selection, and appointment support. We expect suppliers to have good existing networks with an excellent knowledge of the sector and the organisation and work closely in partnership with the University to deliver executive level talent.

II.2) Description

II.2.1) Title

Leadership

Lot No

2

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKF1 - Derbyshire and Nottinghamshire

II.2.4) Description of the procurement

Lot 2 Example Roles - Directors, Deputy Directors and Senior Academics.

We would look for a supplier who can provide a full search and selection service, that is fully customisable based on the hiring managers requirements. We expect suppliers to have good existing networks with an excellent knowledge of the sector and the organisation and work closely with the University to deliver Leadership level talent.

II.2) Description

II.2.1) Title

Professional Services

Lot No

3

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKF1 - Derbyshire and Nottinghamshire

II.2.4) Description of the procurement

Lot 3 Example Roles - Head of Department, Business Partners, IT Specialists,

We would be looking for search service for roles of this level where the supplier takes a full brief of the requirements and delivers a selection of well-considered and highly suitable candidates for the hiring manager to consider. Suppliers should have experience in delivering roles of this level and the specialism required and understand how these roles function in the HEI environment. We expect suppliers to deliver insights into the market and provide

considered consultative advice that will support the talent search.

II.2) Description

II.2.1) Title

Higher Education (HE) Academic

Lot No

4

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKF1 - Derbyshire and Nottinghamshire

II.2.4) Description of the procurement

Lot 4 Example roles - Lecturers, Senior Lecturers, Researcher, HE Apprenticeships.

We would be looking for search service for roles of this level where the supplier takes a full brief of the requirements and delivers a selection of well-considered and highly suitable candidates for the hiring manager to consider. Suppliers should have experience in academic recruitment and have an existing network of talent within Academia. We expect suppliers to deliver insights into the market and provide considered consultative advice that will support the talent search.

II.2) Description

II.2.1) Title

Further Education (FE)

Lot No

5

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKF1 - Derbyshire and Nottinghamshire

II.2.4) Description of the procurement

Lot 5 Example Roles - Curriculum Lead, Tutors, Teachers, FE Apprenticeship roles

We would be looking for search service for roles of this level where the supplier takes a full brief of the requirements and delivers a selection of well-considered and highly suitable candidates for the hiring manager to consider. Suppliers should have experience in delivering roles within the FE sector and have a working knowledge of Safer Recruitment. We expect suppliers to deliver insights into the market and provide considered consultative advice that will support the talent search.

II.3) Estimated date of publication of contract notice

7 May 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes