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Planning

## **Arboricultural Services**

Harrow Council

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-011996

Procurement identifier (OCID): ocids-h6vhtk-03c45f

Published 26 April 2023, 1:53pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Harrow Council

Procurement Team PO Box 1358

Harrow

HA3 3QN

#### **Contact**

Mr David Hayes

#### **Email**

[david.hayes@harrow.gov.uk](mailto:david.hayes@harrow.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI7 - Outer London – West and North West

**Internet address(es)**

Main address

<http://www.harrow.gov.uk>

Buyer's address

<http://www.harrow.gov.uk>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Arboricultural Services

**II.1.2) Main CPV code**

- 77211500 - Tree-maintenance services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Harrow has 22 wards and approx. 261,000 residents according to 2021 census

information. We are responsible for maintaining around 300,000 trees within the public realm.

Highway Trees 20,000 on 457 km

Parks & Open Space Trees: 60,000 within 276 hectares

Housing Estate Trees 3,000 on 50 Estates

34 No Allotments c500

10 Cemeteries c250

The remaining stock is spread throughout 4 Countryside sites of 102 hectares and 9 woodlands totaling 28 hectares

## Background

The council aims to inspect all highway trees every 3 years and parks trees every 5 years.

We aim to plant a minimum of 250 trees each year (subject to budget).

The contract will also cover reactive and emergency works to Housing Estate trees.

The appointed contractor/s will need the resource to provide 24/7 emergency response cover including for storm events.

We are currently considering how to approach the market to ensure we can deliver the above works to offer the best possible outcomes for our residents. To assist us with developing the correct tender specification we would welcome your feedback on a delivery approach.

### **II.1.5) Estimated total value**

Value excluding VAT: £1,950,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI7 - Outer London – West and North West
- UKL - Wales
- UKM - Scotland
- UKN - Northern Ireland
- UKZ - Extra-Regio NUTS 1

#### **II.2.4) Description of the procurement**

Harrow Council is seeking to engage with the market and would like to invite suitably qualified contractors to a market engagement event which will take place over Microsoft Teams on the 18 May 2023 at 14:00.

To express interest please email David Hayes, Procurement Business Partner,  
[David.hayes@harrow.gov.uk](mailto:David.hayes@harrow.gov.uk)

The objective of the event is to get a better understanding of the following:

- Gather market intelligence on the type, location and capabilities of companies in the market
- Seek feedback from companies to inform development of a tender exercise that will be well received by the marketplace maximising participation
- Answer questions interested companies may have regarding the required work and the tender process
- Provide practical advice to interested companies on local government tendering to support submission of tender
- Breakdown barriers to entry for locally based SME companies

After the event the Council will publish a questionnaire with a view to gaining further feedback to inform the tender exercise.

#### **II.3) Estimated date of publication of contract notice**

12 September 2023

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes