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Tender

Keystone Academy Trust ICT Managed Service

Keystone Academy Trust

F02: Contract notice

Notice identifier: 2021/S 000-011996

Procurement identifier (OCID): ocds-h6vhtk-02b64e

Published 28 May 2021, 1:52pm

Section I: Contracting authority

I.1) Name and addresses

Keystone Academy Trust

Westbourne Park

Bourne

PE10 9QS

Contact

Geoff Chandler

Email

geoff.chandler@moxton-education.com

Telephone

+44 7970661087

Country

United Kingdom

NUTS code

UKF3 - Lincolnshire

Internet address(es)

Main address

<https://www.keystoneacademytrust.org.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.keystoneacademytrust.org.uk/page/52/procurement>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Keystone Academy Trust ICT Managed Service

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

The Keystone Academy Trust (KAT) is a Trust of 7 Lincolnshire Primary schools

The Trust is characterised by the fact that at this stage of the Trusts development all schools are in broadly rural market towns, north of Peterborough but south of Lincoln.

The existing KAT schools are currently supported by a single outsourced ICT provider. This contract has been in existence for some years but has now drawn to a conclusion and will finish on the last day of the Autumn Term 2021.

Going forward - This procurement

This procurement encompasses a full outsource of the ICT service for the Trust schools and Head office (Currently based at Bourne Westfield School) to a single supplier. At the sole discretion of the Trust any future schools that the Trust may incorporate into the Trust will also be added to the ICT contract. Any additional schools will co-terminate to the end same end date of the initial contract.

Further details regarding timescales are noted below but in summary this is advertised as a maximum 5 year service with start and end dates as follows:

- Service start date - 20th December 2021
- Service end date - 19th December 2026

The companies identified from these shortlisting questions to receive the ITT will then receive a detailed set of requirements. For the purposes of this shortlisting stage bidders

should assume that the ITT will include all equipment and service regarding ICT, including but not be limited to;

- strategic advice and direction to the Trust regarding ICT
- 24hrs a day 365 days per year monitoring and management service
- a core 42 week onsite service with pro-active and re-active visits
- service desk
- local staffing that bidders deem necessary to deliver the SLA
- responsibility for design, specification, installation and management of all ICT infrastructure
- supply of goods and services based on an agreed Best Value (BV) approach
- management of all ICT against an agreed SLA
- management of 3rd parties
- relevant management, patching and reporting
- training - technical and curriculum as necessary
- expectation that the provider will drive innovation
- risk registers and inventory management
- collective partnership targets matched to the objectives of the Trust

The ITT will also require the Strategic ICT partner to provide an education complaint filtering service to the schools. This will be detailed further in the ITT but bidders should assume that compliance with e-safety / PREVENT duty and IWF standards will be required, as will filtering at both school level and remote mobile users with a school / Trust owned device.

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80100000 - Primary education services
- 80200000 - Secondary education services
- 80500000 - Training services

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 4

Maximum number: 7

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 July 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

12 July 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Keystone Academy Trust

Westbourne Park

Bourne

PE10 9QS

Country

United Kingdom