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Planning

Transcription Services

Thames Valley Police

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-011978

Procurement identifier (OCID): ocds-h6vhtk-03c452

Published 26 April 2023, 12:54pm

Section I: Contracting authority

I.1) Name and addresses

Thames Valley Police

Police HQ North, Meadow House, The Boulevard, Lang

Kidlington, Oxon

OX5 1NZ

Contact

Charlotte Thornber

Email

charlotte.thornber@thamesvalley.police.uk

Country

United Kingdom

Region code

UK - United Kingdom

National registration number

VAT – GB 180 5571 07

Internet address(es)

Main address

<https://thamesvalleypolice.co.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/32823>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=67702&B=BLUELIGHT

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Transcription Services

Reference number

TVP00715

II.1.2) Main CPV code

- 79530000 - Translation services

II.1.3) Type of contract

Services

II.1.4) Short description

Thames Valley Police is seeking a suitable provider to implement a software solution that will provide a voice to text transcription service to our existing Criminal Justice department.

II.1.5) Estimated total value

Value excluding VAT: £90,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48100000 - Industry specific software package
- 79540000 - Interpretation services
- 48314000 - Voice recognition software package

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

Thames Valley

II.2.4) Description of the procurement

Thames Valley Police is seeking a suitable provider to implement a solution that will provide a voice to text transcription service to our existing Criminal Justice department.

This could be in the form of software or a managed service that will support the transcription of our customer interviews. The interviews are recorded on digital recording devices and are currently manually transcribed into a written WORD format. We require a solution that removes the manual element of this process so the process becomes fully automated.

We anticipate to run an open procurement process depending on the responses received from this PIN. Bidders may be asked to participate in an engagement exercise and will be asked to demonstrate their offering to TVP. We will ask for reference sites to support our decision making process and would expect the solution to be offered is working effectively in a similar environment.

II.2.14) Additional information

Additional background information is provided in the downloadable document "TVP00715 Transcription Services" – if you are having issues locating this document, please contact charlotte.thornber@thamesvalley.police.uk to request a copy.

II.3) Estimated date of publication of contract notice

24 August 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

To participate, interested parties (including SMEs, social enterprises, voluntary or community organisation) must be registered on Bluelight with up-to-date contact details to include company name and E mail. The available documents to download are:

“TVP00715 Transcription Services PIN Background” and “TVP00715 Transcription Services Questionnaire”. TVP are requesting interested parties complete the questionnaire by 16/06/2023. If you have any issues accessing these documents please contact charlotte.thornber@thamesvalley.police.uk.