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Planning

Associate Lecturer Workload Management System

OPEN UNIVERSITY(THE)

F01: Prior information notice

Reducing time limits for receipt of tenders

Notice identifier: 2021/S 000-011966

Procurement identifier (OCID): ocds-h6vhtk-02b630

Published 28 May 2021, 11:29am

Section I: Contracting authority

I.1) Name and addresses

OPEN UNIVERSITY(THE)

The Vice-Chancellors Office, Walton Hall

MILTON KEYNES

MK76AA

Contact

Procurement Team

Email

FBS-Procurement@open.ac.uk

Telephone

+44 1908655814

Country

United Kingdom

NUTS code

UKJ12 - Milton Keynes

Internet address(es)

Main address

<https://in-tendhost.co.uk/openuniversity>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/openuniversity>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/openuniversity>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Associate Lecturer Workload Management System

Reference number

ALWLM/PRO/PIN/2021 OUPA10662

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

This is a prior information notice informing the market of the intention by the Open University to tender for a Workload Management System (WLM) that can be used to allocate various types of work to our Associate Lecturers (ALs) within the OUs four Faculties. The OU requires a Workload Management System that allows for the efficient allocation of the contractual FTE of appropriately skilled Associate Lecturers to deliver work items (modules, Tuition Related Activities (TRA) and other activities).

II.1.5) Estimated total value

Value excluding VAT: £1,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48100000 - Industry specific software package
- 48450000 - Time accounting or human resources software package

II.2.3) Place of performance

NUTS codes

- UKJ12 - Milton Keynes

II.2.4) Description of the procurement

This is a Prior Information Notice to reduce timescales, this is not a call for competition. An Information document is available for suppliers to download on InTend outlining details of the proposed procurement and a summary of the challenging requirements. Any detailed description of requirements is yet to be determined for the supply and services described.

The Open University (OU) requires a Workload Management (WLM) System that can be used to allocate various types of work to our Associate Lecturers (ALs) within the OU's four Faculties. The introduction of new contractual terms & conditions for the OU's Associate Lecturer workforce means that the model of assigning work to the ALs is changing. We wish to purchase a Workload Management System that allows the efficient allocation of the contractual FTE of appropriately skilled Associate Lecturers to deliver work items (modules, Tuition Related Activities (TRA) and other activities).

The procurement, in addition to the software system, may also include consultancy, implementation and software development services as well as support and maintenance for the software. This is a time critical procurement and it is anticipated that the procurement will commence in July.

Any potential resulting tender will be advertised via the OUs tender portal: <https://intendhost.co.uk/openuniversity>

and will require further registration. Registration is free and interested parties can register at any time and search for tenders (and PINs) as and when they are advertised.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

This contract is subject to renewal

Yes

Description of renewals

It is anticipated that the contract will run for an initial period and will include options to extend the contract further beyond the initial period. Full details will be as set out in the procurement documents

II.2.14) Additional information

Note this is a PIN notice only in order to reduce timescales. Further information on the planned procurement can be found on the Intend portal <https://intendhost.co.uk/openuniversity>

The OU is not seeking engagement from suppliers at this time.

II.3) Estimated date of publication of contract notice

5 July 2021

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

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and will require further registration. Registration is free and interested parties can register at any time and search for tenders (and PINs) as and when they are advertised.

VI.4) Procedures for review

VI.4.1) Review body

N/A

N/A

N/A

Country

United Kingdom