

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/011956-2023>

Contract

## **Graduation Services**

University of Huddersfield

F03: Contract award notice

Notice identifier: 2023/S 000-011956

Procurement identifier (OCID): ocds-h6vhtk-037c85

Published 26 April 2023, 12:04pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Huddersfield

Queensgate

Huddersfield

HD1 3DH

#### **Contact**

Claire Gunton

#### **Email**

[c.gunton@hud.ac.uk](mailto:c.gunton@hud.ac.uk)

#### **Telephone**

+44 1484422288

#### **Country**

United Kingdom

**Region code**

UKE44 - Calderdale and Kirklees

**Internet address(es)**

Main address

[www.hud.ac.uk](http://www.hud.ac.uk)

Buyer's address

[www.hud.ac.uk](http://www.hud.ac.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Graduation Services

Reference number

HUD-MAR-018

**II.1.2) Main CPV code**

- 79952000 - Event services

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University is seeking to appoint suitably qualified suppliers to deliver the following services: Lot 1: Graduation Gowning Lot 2: Graduation Photography Lot 3: One Stop Shop (to cover Gowning and Photography) Lot 4: Graduation Ceremony Filming

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,000,000

### **II.2) Description**

#### **II.2.1) Title**

Graduation Gowning

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 18400000 - Special clothing and accessories

#### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

Main site or place of performance

Calderdale and Kirklees

#### **II.2.4) Description of the procurement**

To provide an effective robing service to both graduating students and staff of the University of Huddersfield at the graduation ceremonies held at the Queensgate Campus in Huddersfield and any other location as determined by the University.

#### **II.2.5) Award criteria**

Quality criterion - Name: Service Implementation & Delivery / Weighting: 30

Quality criterion - Name: Staffing / Weighting: 15

Quality criterion - Name: Contract Management & Reporting / Weighting: 5

Quality criterion - Name: Quality, Sustainability & Added Value / Weighting: 10

Cost criterion - Name: Pricing & Value for Money / Weighting: 40

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Graduation Photography & Associated Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79961000 - Photographic services

### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

Main site or place of performance

Calderdale and Kirklees

### **II.2.4) Description of the procurement**

To provide an effective photography service to both graduating students and staff of the University of Huddersfield at the graduation ceremonies held at the Queensgate Campus in Huddersfield and any other location as determined by the University.

### **II.2.5) Award criteria**

Quality criterion - Name: Service Implementation & Delivery / Weighting: 30

Quality criterion - Name: Staffing / Weighting: 15

Quality criterion - Name: Contract Management & Reporting / Weighting: 5

Quality criterion - Name: Quality, Sustainability & Added Value / Weighting: 10

Cost criterion - Name: Pricing & Value for Money / Weighting: 40

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

One Stop Shop (to cover Gowning and Photography)

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79961000 - Photographic services

### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

Main site or place of performance

Calderdale and Kirklees

#### **II.2.4) Description of the procurement**

To provide an effective gowning AND photography service to both graduating students and staff of the University of Huddersfield at the graduation ceremonies held at the Queensgate Campus in Huddersfield and any other location as determined by the University.

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Graduation Ceremony Filming

Lot No

4

#### **II.2.2) Additional CPV code(s)**

- 79960000 - Photographic and ancillary services

#### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

Main site or place of performance

Calderdale and Kirklees

#### **II.2.4) Description of the procurement**

To provide an effective filming service at the graduation ceremonies held at the Queensgate Campus in Huddersfield and any other location as determined by the University.

#### **II.2.5) Award criteria**

Quality criterion - Name: Service Implementation & Delivery / Weighting: 30

Quality criterion - Name: Staffing / Weighting: 15

Quality criterion - Name: Contract Management & Reporting / Weighting: 5

Quality criterion - Name: Quality, Sustainability & Added Value / Weighting: 10

Cost criterion - Name: Pricing & Value for Money / Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-030267](#)

---

## **Section V. Award of contract**

### **Contract No**

1

### **Lot No**

1

### **Title**

Graduation Gowning

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

27 March 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Wm Northam & Company Ltd

119 High Street

Oxford

OX1 4BX

Country

United Kingdom

NUTS code

- UKJ14 - Oxfordshire

National registration number

01387249

Internet address

[www.williamnortham.com](http://www.williamnortham.com)

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £1,000,000

Total value of the contract/lot: £1,000,000

---

## **Section V. Award of contract**

### **Contract No**

2

### **Lot No**

2

### **Title**

Graduation Photography

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

27 March 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

H Tempest Ltd

The Colour Laboratory

St Ives

TR26 3HU

Country

United Kingdom

NUTS code

- UKK3 - Cornwall and Isles of Scilly

National registration number

00374510

Internet address

[www.htempest.co.uk](http://www.htempest.co.uk)

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £1,000,000

Total value of the contract/lot: £1,000,000

## **Section V. Award of contract**

### **Contract No**

3

### **Lot No**

3

### **Title**

One stop shop (to cover Gowning and Photography)

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

No tenders or requests to participate were received or all were rejected

## **Section V. Award of contract**

### **Contract No**

4

### **Lot No**

4

### **Title**

Graduation Ceremony Filming

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

27 March 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

First Sight Media Ltd

Hillside, Albion Street

Chipping Norton

OX7 5BH

Country

United Kingdom

NUTS code

- UKJ14 - Oxfordshire

National registration number

05136287

Internet address

<https://firstsight.media>

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £1,000,000

Total value of the contract/lot: £1,000,000

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

<https://neupc.delta-esourcing.com/delta/viewNotice.html?noticeId=771274539>

GO Reference: GO-2023426-PRO-22631366

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Huddersfield

Queensgate

Huddersfield

HD1 3DH

Email

[procurement@hud.ac.uk](mailto:procurement@hud.ac.uk)

Country

United Kingdom

Internet address

[www.hud.ac.uk](http://www.hud.ac.uk)