

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/011946-2025>

Planning

## Norfolk and Suffolk Energy Plan

Norfolk County Council  
Suffolk County Council

UK3: Planned procurement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-011946

Procurement identifier (OCID): ocids-h6vhtk-04fa7a

Published 31 March 2025, 11:00am

## Changes to notice

This notice has been edited. The [previous version](#) is still available.

Description added to award criteria, the percentage weighting is an estimate and has not been finally agreed yet.

## Scope

## Reference

NCCT43135

## **Description**

Norfolk County Council is seeking to appoint a suitably qualified consultant to prepare an Energy Plan for Norfolk and Suffolk. The successful consultant will be expected to work closely with Norfolk and Suffolk County Councils in the preparation of the Energy Plan, alongside engaging with a range of other key stakeholders.

The energy plan will:

- provide a strong and credible evidence base that shows current and future energy use and demand,
- identifies areas of constraint and solutions to those constraints, including consideration of energy innovation, and which will unlock housing and economic growth, and
- map out an optimal pathway to decarbonisation

Full details of the requirements of the energy plan can be found in the Service Specification, which forms a Schedule to the Terms and Conditions.

No preliminary market engagement has been undertaken and none is intended as this is a non-complex requirement.

## **Total value (estimated)**

- £200,000 including VAT

Above the relevant threshold

## **Contract dates (estimated)**

- 26 May 2025 to 31 March 2026
- 10 months, 6 days

## **Main procurement category**

Services

## **CPV classifications**

- 72221000 - Business analysis consultancy services
- 73100000 - Research and experimental development services
- 73200000 - Research and development consultancy services
- 79400000 - Business and management consultancy and related services
- 79900000 - Miscellaneous business and business-related services

## **Contract locations**

- UKH14 - Suffolk
- UKH15 - Norwich and East Norfolk
- UKH16 - North and West Norfolk
- UKH17 - Breckland and South Norfolk

---

## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

## **Submission**

### **Publication date of tender notice (estimated)**

2 April 2025

### **Enquiry deadline**

23 April 2025, 11:00am

### **Tender submission deadline**

30 April 2025, 11:00am

### **Submission address and any special instructions**

This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on the system at <https://in-tendhost.co.uk/norfolkcc>. Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc.aspx/BuyerProfiles>. Once registered you will be able to see the procurement project under the `tenders` section and `express an interest` to view the documentation. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +44 8442728810 or e-mailing [support@in-tend.co.uk](mailto:support@in-tend.co.uk).

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

## Award decision date (estimated)

13 May 2025

---

## Award criteria

Name	Description	Type	Weighting
Quality	The percentage weighting is an estimate and has not been finally agreed yet.	Quality	75%
Price	The percentage weighting is an estimate and has not been finally agreed yet.	Price	25%

---

## Other information

### Applicable trade agreements

- Government Procurement Agreement (GPA)

---

## Procedure

### Procedure type

Open procedure

---

## Contracting authorities

### Norfolk County Council

- Public Procurement Organisation Number: PDYH-3246-XWTR

County Hall, Martineau Lane

Norwich

NR1 2DH

United Kingdom

Email: [sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

Region: UKH15 - Norwich and East Norfolk

Organisation type: Public authority - sub-central government

### Suffolk County Council

- Public Procurement Organisation Number: PHVH-1657-HHMV

Endeavour House, 8 Russell Road

Ipswich

IP1 2BX

United Kingdom

Email: [Procurementbusinesssupport@suffolk.gov.uk](mailto:Procurementbusinesssupport@suffolk.gov.uk)

Region: UKH14 - Suffolk

Organisation type: Public authority - sub-central government

---

## Contact organisation

Contact [Norfolk County Council](#) for any enquiries.