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Tender

Provision of Meter Reading Services

Firmus Energy (Distribution) Limited

F02: Contract notice

Notice identifier: 2023/S 000-011940

Procurement identifier (OCID): ocds-h6vhtk-03c439

Published 26 April 2023, 11:09am

Section I: Contracting authority

I.1) Name and addresses

Firmus Energy (Distribution) Limited

A4 & A5 Fergusons Way , Kilbegs Road

Antrim

BT41 4LZ

Email

procurement@firmusenergy.co.uk

Telephone

+44 2894427800

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

www.firmusenergy.co.uk

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA37889

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.mytenders.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the following address:

firmus energy

A4-A5 Fergusons Way, Kilbegs Road

ANTRIM

BT41 4LZ

Contact

Ciaran Brady

Email

procurement@firmusenergy.co.uk

Country

United Kingdom

NUTS code

UKN0 - Northern Ireland

Internet address(es)

Main address

www.firmusenergy.co.uk

I.4) Type of the contracting authority

Other type

Regulated Utility Company

I.5) Main activity

Other activity

Utility - Natural Gas Supplier

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Meter Reading Services

II.1.2) Main CPV code

- 65500000 - Meter reading service

II.1.3) Type of contract

Services

II.1.4) Short description

Natural Gas Supplier - Provision of Meter Reading Services

estimated annual cost of the contract is anticipated to be in excess of GBP300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 65500000 - Meter reading service

II.2.3) Place of performance

NUTS codes

- UKN0 - Northern Ireland

Main site or place of performance

Northern Ireland

II.2.4) Description of the procurement

Natural Gas Supplier - Provision of Meter Reading Services

The Meter Reading contract includes but is not limited to the following services:

-The Systematic Reading (Habitual Meter Reading) of domestic, and industrial and commercial meters to enable monthly and quarterly billing of customers on actual meter reads. It is anticipated that the current number of meter points required to be read will increase as the company continues to grow.

-Opening Meter Reads – Opening meter reads must be provided for customers using the Phoenix Network (which serves the Greater Belfast area) upon switching to firmus. The reads must be provided within the period of two days before and two days after the switch.

-Annual Meter Reads:

-Prepayment check reads – The prepayment meters on supply in our own network area and Belfast must be read every year.

-Annual Check Reads – The self-read customer's meters must be read annually.

-Other duties include: the carrying out of special reads upon request, reporting broken

meter boxes, unsafe meter boxes and tampered meters, reporting error flags and error codes displayed on the meter display screen (s) and any other issue which may compromise the metering equipment, as well as recording access information & reporting on potential gas escapes.

-Apply and attending court to obtain a warrant of entry for those properties who have not had their meter inspected every two years, as part of our health safety licence requirement.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

option to extend the contract for a further 2 years

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The following conditions apply in respect of this tender and should be noted in the tender documentation:

- An Access NI Check must be provided;
- A Valid UK Driving Licence to be provided;
- MOD Security Clearance must be provided; and
- PSNI Security Clearance must be provided.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As stated in the ITT & Contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 June 2023

Local time

5:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

5 June 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

all correspondence relating to the procurement, including provision of tender documents, to be processed via procurement@firmusenergy.co.uk

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=229254.

(MT Ref:229254)

VI.4) Procedures for review

VI.4.1) Review body

N/A

N/A

Country

United Kingdom