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Tender

## Highways Management System

The Mayor and Commonalty and Citizens of the City of London

F02: Contract notice

Notice identifier: 2021/S 000-011906

Procurement identifier (OCID): ocds-h6vhtk-02b5f4

Published 27 May 2021, 10:45pm

### Section I: Contracting authority

#### I.1) Name and addresses

The Mayor and Commonalty and Citizens of the City of London

City of London Corporation, Guildhall, PO Box 270

London

EC2P 2EJ

#### Email

[Loredana.Sandu@cityoflondon.gov.uk](mailto:Loredana.Sandu@cityoflondon.gov.uk)

#### Telephone

+44 2076063030

#### Country

United Kingdom

## **NUTS code**

UKI - London

## **Internet address(es)**

Main address

<https://www.cityoflondon.gov.uk>

Buyer's address

<https://www.capitalesourcing.com>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.capitalesourcing.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.capitalesourcing.com>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Highways Management System

Reference number

prj\_COL\_18644 or itt\_COL\_14390

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The City of London Corporation (the 'City') is looking to tender for the provision of a commercial off the shelf (COTS) Highways Management System software as a service (SaaS).

The duration of the contract is 48 months, subject to the right of the City (at its sole discretion) to exercise its right to extend the Contract by up to 48 further months on a year by year basis. The maximum length of the contract is therefore 96 months.

#### **II.1.5) Estimated total value**

Value excluding VAT: £610,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48517000 - IT software package

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

### **II.2.4) Description of the procurement**

The City of London Corporation (the 'City') is looking to tender for the provision of a commercial off the shelf (COTS) Highways Management System software as a service (SaaS).

The City is looking for a solution as a fully managed and hosted service (SaaS) to provide a database of records for the City's highway assets, an asset management system, and to assist in carrying out our statutory and non-statutory functions including the coordination and management of activities and works on the City's maintained highway such as permitting and licensing where:

- A permit is a means of requesting space to carry out work on the highway either as a statutory undertaker or as a highway authority.
- A licence is required for the purpose of (i) carrying out activities on (but not excavation of) the highway (e.g. scaffolding, crane operations, temporary traffic management such as temporary traffic lights); or (ii) excavation of the highway by a person/organisation that is not a utility.

The system must integrate with the existing street lighting management system, the DfT Street Manager system and be usable by our on-street maintenance contractor.

The duration of the contract is 48 months, subject to the right of the City (at its sole discretion) to exercise its right to extend the Contract by up to 48 further months on a year by year basis. The maximum length of the contract is therefore 96 months.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £610,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The duration of the contract is 48 months, subject to the right of the City (at its sole discretion) to exercise its right to extend the Contract by up to 48 further months on a year by year basis. The maximum length of the contract is therefore 96 months.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 July 2021

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

2 July 2021

Local time

11:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Please note that this procurement process is being undertaken using the electronic tendering system 'CapitaleSourcing' (url:[www.capitalesourcing.com](http://www.capitalesourcing.com)).

Participants should register as a supplier on the portal using the aforementioned URL/link (if not already), then search for the opportunity titled using the Reference number stated below.

The estimated total value of the contract is stated in section II.1.5) of this notice and is for the entire duration, including all the optional extensions, together with all potential future needs as described within the tender documents.

The procurement is being run as a one stage process under the open procedure and therefore, if your organisation would like to participate in this tender exercise, it can do so by completing and returning the Qualification Envelope and the Invitation To Tender (ITT) questionnaire which can be found on the City's e-procurement portal at: [www.capitalesourcing.com](http://www.capitalesourcing.com) with the Reference number: prj\_COL\_18644 or itt\_COL\_14390.

Organisations must submit their completed Qualification Envelope and Invitation to Tender (ITT) questionnaire together with any supporting documents, via the system by the return deadline in order to participate and registration is free. Qualification Envelopes and Invitation to Tender (ITT) questionnaires cannot be uploaded after the return deadline.

The contracting authority will not be held accountable for any errors made by an organisation in submitting their applicable Qualification Envelopes and Invitation to Tender (ITT) questionnaires.



The contracting authority reserves the right at any time to vary the timescales in this notice, cease the procurement process and not award the agreement or to award only part of the opportunity described in this notice. If the contracting authority takes up any of these rights then it will not be responsible for, or pay the expenses or losses, which may be incurred by any candidate or tenderer as a result. Economic operators are solely responsible for their costs and expenses incurred in connection with the preparation of their tender submissions and all stages throughout the procurement. Under no circumstances will the contracting authority be liable for costs or expense borne by the economic operators.

The procurement process that will apply to the requirement is specified in the procurement documents accordingly.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court, Royal Courts of Justice

Strand

London

WC2A 2LL

Telephone

+44 20794760000

Country

United Kingdom

### **VI.4.4) Service from which information about the review procedure may be obtained**

High Court, Royal Courts of Justice

Strand

London

WC2A 2LL

Telephone

+44 20794760000

Country

United Kingdom