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Tender

Secondary Schools Consortium ~ Catering Tender

Sacred Heart High School
Fulham Cross Girls' School & Language College
Fulham Cross Academy
Lady Margaret School

F02: Contract notice

Notice identifier: 2023/S 000-011896

Procurement identifier (OCID): ocds-h6vhtk-03c424

Published 25 April 2023, 7:05pm

Section I: Contracting authority

I.1) Name and addresses

Sacred Heart High School

212 Hammersmith Road, Hammersmith

London

W6 7DG

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<https://www.sacredhearthigh.org.uk/>

I.1) Name and addresses

Fulham Cross Girls' School & Language College

Munster Road, Fulham

London

SW6 6BP

Contact

Tenders

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<https://sites.google.com/fulhamcross.net/fulham-cross-girls-school/home>

I.1) Name and addresses

Fulham Cross Academy

Kingwood Rd, Fulham

London

SW6 6SN

Contact

Tenders

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<https://sites.google.com/fulhamcross.net/fulham-cross-academy/home>

I.1) Name and addresses

Lady Margaret School

Parsons Green, Fulham

London

SW6 4UN

Contact

Tenders

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<https://ladymargaret.lbhf.sch.uk/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/67KQJ77TG5>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Secondary Schools Consortium ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The Secondary Schools Consortium is the alias given to the 4 participating academies within the London borough of Hammersmith

and Fulham that have joined together for sole purpose of conducting a procurement exercise for the provision of school catering,

as such each school remains independent of one another.

II.1.5) Estimated total value

Value excluding VAT: £1,250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

LONDON

II.2.4) Description of the procurement

The Secondary Schools Consortium is the alias given to the 4 participating academies within the London borough of Hammersmith

and Fulham that have joined together for sole purpose of conducting a procurement exercise for the provision of school catering,

as such each school remains independent of one another.

The group comprises 3 x all girl academies and 1 x coeducation academy which are all located in close proximity of each other.

Whilst it is the intention to appoint a single supplier to provide the catering services there might be slight variations in the final

requirements between the schools for example Halal meat may not be as important to one school than another

Participating Schools

Sacred Heart High School

212 Hammersmith Road

Hammersmith

London

W6 7DG

Fulham Cross Academy

Kingwood Rd

Fulham

London

SW6 6SN

Lady Margaret School

Parsons Green

Fulham

London

SW6 4UN

Fulham Cross Girls' School &

Language College

Munster Road

Fulham

London

SW6 6BP

Back Ground

Sacred Heart High School Catholic Comprehensive Academy for girls with circa 1130 pupils aged 11 -19 with approximately 11%

eligible on free school meals

Lady Margaret School Church of England Academy for girls with circa 780 pupils aged 11-18 with approximately 11% eligible on

free school meals

Fulham Cross Girls' School & Language College Community Academy for Girls with circa 610 pupils aged between 11-18 with

approximately 36% eligible on free school meals

Fulham Cross Academy Community Coeducational Academy with circa 475 pupils aged between 11-19 with approximately 35%

eligible on free school meals.

Secondary Schools Consortium

Tender for Catering Services ~ Selection Questionnaire Commercial, in confidence. Page 8 of 13

The school is embarking on a new build, which is expected to start around October 2023 and anticipated to last about 1 year.

Ultimately, whilst there will be a new kitchen it is expected that the existing kitchen facilities will be utilised throughout the build

programme.

Basis of Contract

The schools are adopters of the London Living Wage and through this tender process wish to appoint a quality catering company to

deliver full catering services. The contract will commence from 1st June 2024 and will be for an initial period of 3 years plus an option

to extend for a further period of 1 plus 1 years.

The revenue is estimated for all schools is circa £750,000 (over 3 years).

Objectives

The appointed Supplier will have proven experience of delivering quality catering services within secondary schools and should

have suitable expertise of successfully increasing pupil meal uptake. With an established record in successfully managing the TUPE

process, the Supplier may also be required to apply for 'Pass Through' admission agreement (ABS) in order to manage the Local

Government Pension Scheme (LGPS) associated with approximately 7 members of the current catering team. Furthermore, the

Supplier should ideally have a strong operational base in the local area together with a compelling attitude towards making the

lunchtime service appealing, healthy, nutritious and interesting for pupils

Ultimately, it is important that the Supplier can demonstrate an ability to manage an efficient catering service through the

application of effective staff training, management and quality controls that delivers continual 'best value' to all schools.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2024

End date

31 May 2029

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 June 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

11 September 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-London:-School-catering-services./67KQJ77TG5>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/67KQJ77TG5>

GO Reference: GO-2023425-PRO-22621950

VI.4) Procedures for review

VI.4.1) Review body

Secondary Schools Consortium

London

Country

United Kingdom