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Tender

# POST GRADUATE WORK EXPERIENCE PREPARATION PROGRAMME

Sheffield Hallam University

F02: Contract notice

Notice identifier: 2022/S 000-011872

Procurement identifier (OCID): ocds-h6vhtk-0334fd

Published 6 May 2022, 3:25pm

# **Section I: Contracting authority**

# I.1) Name and addresses

Sheffield Hallam University

City Campus, Howard Street

**SHEFFIELD** 

**S11WB** 

#### Contact

**Procurement Team** 

#### **Email**

strategicprocurement@shu.ac.uk

## **Telephone**

+44 1142253431

## Country

**United Kingdom** 

Region code

UKE32 - Sheffield

Internet address(es)

Main address

https://www.shu.ac.uk

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://in-tendhost.co.uk/sheffieldhallamuniversity

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://in-tendhost.co.uk/sheffieldhallamuniversity

# I.4) Type of the contracting authority

Body governed by public law

# I.5) Main activity

Education

# **Section II: Object**

# II.1) Scope of the procurement

## II.1.1) Title

POST GRADUATE WORK EXPERIENCE PREPARATION PROGRAMME

Reference number

2122-46-BESE-DB

#### II.1.2) Main CPV code

• 80000000 - Education and training services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Sheffield Hallam University are looking to appoint a supplier who can deliver a short cocurricular programme or series of linked activities to support the work experience placement preparation for PGT students of whom the majority are international students.

#### II.1.5) Estimated total value

Value excluding VAT: £450,000

## II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

#### II.2.2) Additional CPV code(s)

- 80300000 Higher education services
- 80400000 Adult and other education services
- 80500000 Training services

#### II.2.3) Place of performance

**NUTS** codes

• UKE - Yorkshire and the Humber

Main site or place of performance

Sheffield / Online

#### II.2.4) Description of the procurement

The aim is to deliver a work experience placement preparation offer to ensure that PGT students on a work experience (placement) course are provided with a meaningful, supported co-curricular experience to prepare and give them the skills required to seek and source a work experience (placement) following the activity or programme, the activity or programme must be linked to industry.

The University is looking for the supplier to lead and take ownership of this programme and to provide consistency in our employability and placement preparation support for PGT students.

To specifically highlight the support package for International PGT students and their understanding and engagement with UK employment activities.

To support and align to institutional adherence to UKVI compliance and Visa regulations.

#### II.2.5) Award criteria

Quality criterion - Name: Marketing / Weighting: 5%

Quality criterion - Name: Social Value / Weighting: 10%

Quality criterion - Name: Service Delivery / Weighting: 20%

Quality criterion - Name: Performance / Weighting: 5%

Quality criterion - Name: Contract Management/Reporting / Weighting: 10%

Quality criterion - Name: User Experience / Weighting: 10%

Price - Weighting: 40%

#### II.2.6) Estimated value

Value excluding VAT: £450,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration** in months

24

This contract is subject to renewal

Yes

Description of renewals

2 year initial period with 3 x 1 year options to extend dependant on performance

# II.2.10) Information about variants

Variants will be accepted: No

# II.2.11) Information about options

Options: No

## Section IV. Procedure

# **IV.1) Description**

## IV.1.1) Type of procedure

Open procedure

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# IV.2) Administrative information

## IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 June 2022

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

## IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 6 September 2022

## IV.2.7) Conditions for opening of tenders

Date

6 June 2022

Local time

5:00pm

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: No

# VI.2) Information about electronic workflows

Electronic invoicing will be accepted

# VI.4) Procedures for review

VI.4.1) Review body

Sheffield Hallam University Legal Services

Sheffield

Country

**United Kingdom**