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Tender

POST GRADUATE WORK EXPERIENCE PREPARATION PROGRAMME

Sheffield Hallam University

F02: Contract notice

Notice identifier: 2022/S 000-011872

Procurement identifier (OCID): ocids-h6vhtk-0334fd

Published 6 May 2022, 3:25pm

Section I: Contracting authority

I.1) Name and addresses

Sheffield Hallam University

City Campus, Howard Street

SHEFFIELD

S11WB

Contact

Procurement Team

Email

strategicprocurement@shu.ac.uk

Telephone

+44 1142253431

Country

United Kingdom

Region code

UKE32 - Sheffield

Internet address(es)

Main address

<https://www.shu.ac.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sheffieldhallamuniversity>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sheffieldhallamuniversity>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

POST GRADUATE WORK EXPERIENCE PREPARATION PROGRAMME

Reference number

2122-46-BESE-DB

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

Sheffield Hallam University are looking to appoint a supplier who can deliver a short co-curricular programme or series of linked activities to support the work experience placement preparation for PGT students of whom the majority are international students.

II.1.5) Estimated total value

Value excluding VAT: £450,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80300000 - Higher education services
- 80400000 - Adult and other education services
- 80500000 - Training services

II.2.3) Place of performance

NUTS codes

- UKE - Yorkshire and the Humber

Main site or place of performance

Sheffield / Online

II.2.4) Description of the procurement

The aim is to deliver a work experience placement preparation offer to ensure that PGT students on a work experience (placement) course are provided with a meaningful, supported co-curricular experience to prepare and give them the skills required to seek and source a work experience (placement) following the activity or programme, the activity or programme must be linked to industry.

The University is looking for the supplier to lead and take ownership of this programme and to provide consistency in our employability and placement preparation support for PGT students.

To specifically highlight the support package for International PGT students and their understanding and engagement with UK employment activities.

To support and align to institutional adherence to UKVI compliance and Visa regulations.

II.2.5) Award criteria

Quality criterion - Name: Marketing / Weighting: 5%

Quality criterion - Name: Social Value / Weighting: 10%

Quality criterion - Name: Service Delivery / Weighting: 20%

Quality criterion - Name: Performance / Weighting: 5%

Quality criterion - Name: Contract Management/Reporting / Weighting: 10%

Quality criterion - Name: User Experience / Weighting: 10%

Price - Weighting: 40%

II.2.6) Estimated value

Value excluding VAT: £450,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 year initial period with 3 x 1 year options to extend dependant on performance

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 June 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 6 September 2022

IV.2.7) Conditions for opening of tenders

Date

6 June 2022

Local time

5:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

VI.4) Procedures for review

VI.4.1) Review body

Sheffield Hallam University Legal Services

Sheffield

Country

United Kingdom