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Tender

Handling Liability and Property Related Claims (RES-1819-052)

London Borough of Brent

F02: Contract notice

Notice identifier: 2021/S 000-011872

Procurement identifier (OCID): ocds-h6vhtk-02b5d2

Published 27 May 2021, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Brent

Brent Civic Centre, Engineers Way

Wembley

HA9 0FJ

Contact

Ms Adrienn Czigany

Email

adrienn.czigany@brent.gov.uk

Telephone

+44 2089371728

Country

United Kingdom

NUTS code

UKI7 - Outer London – West and North West

Internet address(es)

Main address

<http://www.brent.gov.uk/>

Buyer's address

<http://www.brent.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Login/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Login/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Handling Liability and Property Related Claims (RES-1819-052)

Reference number

DN483537

II.1.2) Main CPV code

- 66000000 - Financial and insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council is seeking tenders for Liability related insurance claims for Brent Insurance management teams and Housing management department.

II.1.5) Estimated total value

Value excluding VAT: £450,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI7 - Outer London – West and North West

II.2.4) Description of the procurement

1The Council is seeking tenders for Liability related insurance claims for Brent Insurance management teams and Housing management department for a period of 2 years with a further 12 months extension option available. Please refer to the specification for further details.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement

documents

II.2.6) Estimated value

Value excluding VAT: £450,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The London Borough of Brent is seeking a formal contract for claims handling. The supplier must be able to demonstrate that they have a track record of delivering services of a similar nature.

This contract is for 2 years with a possible one year extension option.

The estimated commencement of the services will be 1 September 2021.

Zurich Insurance Plc are the Council's main insurers and as such, the Council is under a contractual obligation to inform them of any appointment, delegation or assignment of the Council's Claims Handling Service

A requirement applied by our main insurance supplier are detailed within the Invitation to Tender document and the Specification.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 July 2021

Local time

1:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

2 July 2021

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

Royal Courts of Justice

London

WC2A 2LL

Email

seema.wint@brent.gov.uk

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

London Borough of Brent

Wembley

HA9 0FJ

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Contracting Authority will voluntarily incorporate a standstill period from the date when information on the award of the contract is communicated to tenders. That notification will provide full information on the award decision. The standstill period, which

will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

VI.4.4) Service from which information about the review procedure may be obtained

London Borough of Brent

Wembley

HA9 0FJ

Email

seema.wint@brent.gov.uk

Country

United Kingdom