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Tender

## **Handling Liability and Property Related Claims (RES-1819-052)**

London Borough of Brent

F02: Contract notice

Notice identifier: 2021/S 000-011872

Procurement identifier (OCID): ocds-h6vhtk-02b5d2

Published 27 May 2021, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Brent

Brent Civic Centre, Engineers Way

Wembley

HA9 0FJ

#### **Contact**

Ms Adrienn Czigany

#### **Email**

[adrienn.czigany@brent.gov.uk](mailto:adrienn.czigany@brent.gov.uk)

#### **Telephone**

+44 2089371728

#### **Country**

United Kingdom

**NUTS code**

UKI7 - Outer London – West and North West

**Internet address(es)**

Main address

<http://www.brent.gov.uk/>

Buyer's address

<http://www.brent.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Login/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Login/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## Handling Liability and Property Related Claims (RES-1819-052)

Reference number

DN483537

### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Council is seeking tenders for Liability related insurance claims for Brent Insurance management teams and Housing management department.

### **II.1.5) Estimated total value**

Value excluding VAT: £450,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI7 - Outer London – West and North West

### **II.2.4) Description of the procurement**

1The Council is seeking tenders for Liability related insurance claims for Brent Insurance management teams and Housing management department for a period of 2 years with a further 12 months extension option available. Please refer to the specification for further details.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement

documents

#### **II.2.6) Estimated value**

Value excluding VAT: £450,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The London Borough of Brent is seeking a formal contract for claims handling. The supplier must be able to demonstrate that they have a track record of delivering services of a similar nature.

This contract is for 2 years with a possible one year extension option.

The estimated commencement of the services will be 1 September 2021.

Zurich Insurance Plc are the Council's main insurers and as such, the Council is under a contractual obligation to inform them of any appointment, delegation or assignment of the Council's Claims Handling Service

A requirement applied by our main insurance supplier are detailed within the Invitation to Tender document and the Specification.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 July 2021

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

2 July 2021

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

Royal Courts of Justice

London

WC2A 2LL

Email

[seema.wint@brent.gov.uk](mailto:seema.wint@brent.gov.uk)

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

London Borough of Brent

Wembley

HA9 0FJ

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Contracting Authority will voluntarily incorporate a standstill period from the date when information on the award of the contract is communicated to tenders. That notification will provide full information on the award decision. The standstill period, which

will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

**VI.4.4) Service from which information about the review procedure may be obtained**

London Borough of Brent

Wembley

HA9 0FJ

Email

[seema.wint@brent.gov.uk](mailto:seema.wint@brent.gov.uk)

Country

United Kingdom