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Tender

Bus Driver Facilities Framework

Transport for London

F05: Contract notice – utilities

Notice identifier: 2023/S 000-011860

Procurement identifier (OCID): ocds-h6vhtk-03c40d

Published 25 April 2023, 3:33pm

Section I: Contracting entity

I.1) Name and addresses

Transport for London

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LONDON

E201JN

Contact

Carl Osborne

Email

carlosborne@tfl.gov.uk

Telephone

+44 7894328252

Country

United Kingdom

Region code

UKI - London

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.tfl.gov.uk

Buyer's address

www.tfl.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://s1-eu.ariba.com/Sourcing/Main/ad/selfRegistration?realm=TfL>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://s1-eu.ariba.com/Sourcing/Main/ad/selfRegistration?realm=TfL>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://s1-eu.ariba.com/Sourcing/Main/ad/selfRegistration?realm=TfL>

I.6) Main activity

Urban railway, tramway, trolleybus or bus services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Bus Driver Facilities Framework

Reference number

WS1370725066 / tfl_scp_001893

II.1.2) Main CPV code

- 44211100 - Modular and portable buildings

II.1.3) Type of contract

Supplies

II.1.4) Short description

This procurement is to appoint a single supplier to a Framework Agreement for the manufacture and supply of toilet cabins for bus drivers (hereafter called Bus Driver Facilities or BDFs) on the London bus network.

II.1.5) Estimated total value

Value excluding VAT: £4,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 44211000 - Prefabricated buildings
- 45215500 - Public conveniences

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

London

II.2.4) Description of the procurement

This is a competitive procurement for the award of a Framework Agreement to a single supplier for the manufacture and supply of toilet cabins for bus drivers (hereafter called Bus Driver Facilities or BDFs) on the London bus network. The cabins will be manufactured to a TfL owned design with design modifications provided by the supplier. Note that installation of the BDFs shall be carried out by TfL's highway maintenance contractors.

The procurement is being conducted pursuant to the Restricted Procedure of the Utilities Contracts Regulations 201 ("UCR 2016"). At the end of this procurement process, TfL may choose to award a Framework Agreement with a Supplier. The Framework Agreement which Transport for London awards will be to the bidder who submitted the most economically advantageous tender.

TfL intends to select up to four prospective suppliers to go forward to receive the Invitation To Tender (ITT) as further described in the Tender documents.

The evaluation will award the Framework Agreement to the supplier with the Most Economically Advantageous Tender (MEAT), a combination of technical, financial, environmental and health and safety criteria. The award of the contract will be in Autumn 2023.

On appointment, it is envisaged that a defined period for a design process will be required to allow the contractor to create a prototype BDF to replicate the current design, incorporate any improvements or updates in order to meet current regulatory standards.

The supplier will also be expected to be engaged and contribute material for planning permissions for permanent units in certain locations, providing the necessary visualisations, plans and material descriptions of the unit as required.

The designs will be submitted to TfL Engineering for review and assurance at a series of agreed dates. The periods for review and reply are defined by a TfL standard for this process which undergoes review by subject matter experts for each part of the design - structural, architectural, mechanical and electrical, public health, clean water supply and distribution and waste-water sewer connection as well as design of the streetscape elements, civils foundations and highway safety aspects. TfL have a series of standards to which reference will be made. These will also define the processes of assurance and review and set the required timescales.

Tender documents will be provided electronically via TfL's e-tendering portal SAP Ariba.

Responses should be submitted electronically via TfL's e- tendering portal SAP Ariba.

Interested Suppliers / Tenderers are to register with SAP Ariba via TfL's Supplier self-registration link, in order to participate in the tender process,

<https://s1-eu.ariba.com/Sourcing/Main/ad/selfRegistration?realm=TfL>.

SAP Ariba Supplier Registration Help Page:

https://help.sap.com/docs/ARIBA_NETWORK_SUPPLIERS/ddd75910f67b4212b1c83f9d68cd2f01/de32f3eaf0181014be26e0d2a68be9ef.html.

If you have any queries regarding your registration, please email:

Ariba_Supplier_Enablement@tfl.gov.uk

NB: ONCE REGISTERED, TENDERERS MUST SEND THEIR REGISTRATION DETAILS TO THE CONTACT EMAIL IN SECTION 1 OF THIS NOTICE IN ORDER TO BE INVITED TO TENDER FOR THE OPPORTUNITY.

Tenderers must also click 'Intend to Bid' in order to fully register against the contract opportunity.

TfL will not be liable to any person for any costs whatsoever incurred in the preparation of bids or in otherwise responding to the Invitation to Tender (ITT).

The contract value stated on this notice is an estimate range based on forecast purchase volumes and does not represent a promise or any guarantee to those amounts.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £4,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

6 November 2023

End date

6 November 2028

This contract is subject to renewal

Yes

Description of renewals

Retendered following expiry of previous framework.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 4

Objective criteria for choosing the limited number of candidates:

Selection will take place through completion of the Supplier Questionnaire (SQ) whereby potential suppliers will be evaluated against criteria.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The contract may be extended for up to a further 24 months up to a maximum of 7 years.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Full details of the requirements can be found in the procurement documents accessible via TfL's eTendering portal.

Award criteria are as stated in the procurement documents.

Applicants should note that they will be required to supply audited accounts.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

Objective rules and criteria for participation as stated in the procurement documents.

III.1.6) Deposits and guarantees required

As detailed in the procurement documents.

III.1.7) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As detailed in the SQ and procurement documents.

III.1.8) Legal form to be taken by the group of economic operators to whom the contract is to be awarded

As detailed in the SQ and procurement documents.

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As detailed in the procurement documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2017/S 191-391065](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 May 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Providing toilets meets a basic human need for staff and improves the service for customers by avoiding the need for unscheduled breaks mid-route thereby causing delays. It also removes the risk of potential distractions for bus drivers, ensuring they can drive safely. This procurement meets the Mayoral commitment to install and maintain BDFs across London, where there are currently none available or are life expired.

When TfL plans to conduct a bus route change, a commitment has been made that the toilet provision for that route will not be made worse. This means that BDFs are required to be installed where a service change moves a route that had a facility to a stand that does not currently have one. To date, BDFs have been installed in 96 sites across London.

The TfL design meets its functional, spatial, material and maintenance demands. It is a small unit that can be installed on the footway close to bus stands where space is often at a premium. It is also less obtrusive, a key planning consideration at many locations where there can be local sensitivity. The BDF has also been specifically designed to ensure that it can replace the existing units when they are life expired without the need for the foundation and utility connections to be redesigned with associated increased cost - an off the shelf unit would require this. In addition, by having a standard unit, the whole life cost is reduced through use of common components and parts and therefore maintenance is easier.

Lessons have been learned and an appreciation for the changing levels of need related to changes in bus routes and the demand for new toilets in new locations, which can vary considerably in their contexts has helped develop the new brief for the design of different configurations of the unit and the expected numbers that will need to be manufactured to meet demand.

The design of these new configurations will be a collaborative process between TfL Engineering's Built Environment and other Engineering disciplines who will carry out early concept design intent drawings and document and pass these to the appointed supplier for detailed design. These are as follows:-

- Temporary BDFs with solar panels and plinth septic tank
- Permanent BDFs (for full connection to public utilities)
- Permanent BDFs with solar panels
- Permanent BDFs with alternative door locations and
- Permanent BDFs arranged in multiples. These may be side-by-side or back-to-back

The scope of this contract also includes the provision for ancillary good and services including but not limited to the supply of spare parts and materials, delivery, maintenance, repairs, storage and services to support design modifications, planning applications and other management and planning services.

Tenders must remain capable of acceptance in accordance with the Tender documentation for a period of 6 months from the date stated in the Tender documentation.

Each response must be submitted electronically via the e-Tendering portal

Information about authorised persons and opening procedure:

Tender Submissions will be checked initially for compliance with the Tender documentation and for completeness. Clarification may be sought from Tenderers. TfL reserves the right to reject any Tenders that are not, upon receipt, compliant with, and in the format specified in the Tender Documents. It is recommended that the bidder undertakes its own checks for content and compliance before submitting the Tender.

TfL reserves the right without notice to change the procurement process detailed in the Tender documents or to amend the information provided, including, but not limited to, changing the timetable, the scope and nature of the procurement and the procurement process. This will be subject to the normal rules of public law and transparency.

Moreover, TfL reserves the right to provide further information or to supplement and / or to amend the procurement process for the Tender documents. Tenderers enter this procurement process at their own risk. TfL shall not accept liability nor reimburse a tenderer for any costs or losses it incurs in relation to its participation in the procurement process, regardless of whether or not TfL has made changes to the procurement process.

TfL also reserves the right, at any point and without notice, to discontinue the procurement process without awarding a contract, whether such discontinuance is related to the content of tenders or otherwise.

The Contracting Authority strongly encourages those interested in tendering to undertake their activities in line with Responsible Procurement principles. Further information on TfL's Responsible Procurement policies can be found on the following website:

<https://tfl.gov.uk/corporate/publications-and-reports/procurement-information>.

The UK government has announced its commitment to greater data transparency. Accordingly, TfL reserves the right to publishing its tender documents, contracts and data from invoices received. In doing so, TfL may at its absolute discretion take account of the exemptions that would be available under the Freedom of Information Act 2000 and Environmental Information Regulations 2004.

To request access to the procurement documents, please contact the person named in section I.1.

Further information on TfL may be found at www.tfl.gov.uk.

VI.4) Procedures for review

VI.4.1) Review body

High Court, Royal Courts of Justice

London

Country

United Kingdom