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Tender

## **Contract to provide Arboriculture Services to Swale Borough Council as required - A756**

Swale Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-011859

Procurement identifier (OCID): ocids-h6vhtk-02b5c5

Published 27 May 2021, 3:22pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Swale Borough Council

Swale House, East Street

Sittingbourne

ME10 3HT

#### **Contact**

Miss Charlotte Knowles

#### **Email**

[charlotteknowles@swale.gov.uk](mailto:charlotteknowles@swale.gov.uk)

#### **Telephone**

+44 1795417584

#### **Country**

United Kingdom

**NUTS code**

UKJ4 - Kent

**Internet address(es)**

Main address

<http://www.swale.gov.uk/>

Buyer's address

<http://www.swale.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=f97fa656-7bb8-eb11-810c-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=f97fa656-7bb8-eb11-810c-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Contract to provide Arboriculture Services to Swale Borough Council as required - A756

Reference number

DN544879

#### **II.1.2) Main CPV code**

- 77000000 - Agricultural, forestry, horticultural, aquacultural and apicultural services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Swale Borough Council are looking for opportunities of working with contractors to enhance our Climate and Ecological Emergency Action Plan Delivering Arboriculture Services across a variety of sites within the Swale Borough in East Kent.

This will need to include new innovative ways of working, and as such we are inviting Expressions of Interest to tender for A suitably experienced Arboriculture contractor to provide Arboriculture Services across Swale Borough Council areas.

The Arboriculture Contractor will provide a suitably resourced team who will be qualified for the tasks they will carry out with van, chipper, saws etc. to carry out an estimated minimum of one day per week with a climbing team and ground works team. Swale Borough Council will provide the Contractor with a list of works for this team and prioritise their workload.

This work is to be tracked via an agreed management system. In line with our economic development objectives, we would welcome bids from local, small, or medium sized enterprises.

The contract will commence on 15 January 2022 and terminate on 14 January 2027. The council may extend the opportunity for a further 2 years. The tenderer who submits the Most Economically Advantageous Tender, (MEAT) will be awarded the contract.

Expressions of Interest and the Invitation to Tender (ITT) document must be submitted /

uploaded on the Council's e-tendering portal. The closing date for submission of Expressions of Interest and the closing date for the ITT is 5 July 2021 at 23:55hrs.

Tender documents will be available to download from ProContract by close of play on the 1 June 2021.

#### **II.1.5) Estimated total value**

Value excluding VAT: £60,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKJ4 - Kent

#### **II.2.4) Description of the procurement**

Swale Borough Council are looking for opportunities of working with contractors to enhance our Climate and Ecological Emergency Action Plan Delivering Arboriculture Services across a variety of sites within the Swale Borough in East Kent.

This will need to include new innovative ways of working, and as such we are inviting Expressions of Interest to tender for A suitably experienced Arboriculture contractor to provide Arboriculture Services across Swale Borough Council areas.

The Arboriculture Contractor will provide a suitably resourced team who will be qualified for the tasks they will carry out with van, chipper, saws etc. to carry out an estimated minimum of one day per week with a climbing team and ground works team. Swale Borough Council will provide the Contractor with a list of works for this team and prioritise their workload.

This work is to be tracked via an agreed management system. In line with our economic development objectives, we would welcome bids from local, small, or medium sized enterprises.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 50

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

15 January 2022

End date

14 January 2027

This contract is subject to renewal

Yes

Description of renewals

The contract will commence on 15 January 2022 and terminate on 14 January 2027. The Council may extend the opportunity for a further 2 years.

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Where considered to be in the best interest of the Council, variant bids may be accepted.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 July 2021

Local time

11:55pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

6 July 2021

Local time

2:00pm

Place

Virtual

Information about authorised persons and opening procedure

Tenders will be opened by the Commissioning Manager in the presence of the Leisure & Technical Services Manager, a representative from Mid Kent Legal Services and a representative from Democratic Services

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Swale Borough Council

Swale House, East Street

Sittingbourne, Kent

ME10 3HT

Email

[charlotteknowles@swale.gov.uk](mailto:charlotteknowles@swale.gov.uk)

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United Kingdom