

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/011857-2025>

Tender

Hire of Christmas Lights, Christmas Tree, Installation and take down

Leigh-on-Sea Town Council

F02: Contract notice

Notice identifier: 2025/S 000-011857

Procurement identifier (OCID): ocids-h6vhtk-04fa49

Published 28 March 2025, 4:24pm

Section I: Contracting authority

I.1) Name and addresses

Leigh-on-Sea Town Council

Leigh Community Centre, 71-73 Elm Road,

Leigh-on-Sea

SS91SP

Contact

Clare Milligan

Email

clerk@leighonseatowncouncil.gov.uk

Telephone

+44 1702716288

Country

United Kingdom

Region code

UKH31 - Southend-on-Sea

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.leighonseatowncouncil.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.contractsfinder.service.gov.uk/Notice/10c37931-92b0-4882-b9b0-8ca14c8c5e77>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.leighonseatowncouncil.gov.uk

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Hire of Christmas Lights, Christmas Tree, Installation and take down

Reference number

CM/2025xmas

II.1.2) Main CPV code

- 31500000 - Lighting equipment and electric lamps

II.1.3) Type of contract

Supplies

II.1.4) Short description

3 year contract for the hiring and installation of Christmas Lights for Leigh-on-Sea, Essex and a Christmas Tree with lights.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH31 - Southend-on-Sea

II.2.4) Description of the procurement

Hire of Christmas Lights for Lighting Columns and Community Centre as well as supplying a Christmas Tree and installing lights on this and surrounding trees. All lighting to be installed at the end of each November and taken down beginning to mid January every year.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 May 2025

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

16 May 2025

Local time

11:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Leigh-on-Sea Town Council

Leigh-on-Sea

Country

United Kingdom