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Tender

## **Moodle Hosting**

Leeds Trinity University

F02: Contract notice

Notice identifier: 2022/S 000-011820

Procurement identifier (OCID): ocds-h6vhtk-0334c9

Published 6 May 2022, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leeds Trinity University

Brownberrie Lane

Mark Hayter

LS18 5HD

#### **Email**

[m.hayter@leedstrinity.ac.uk](mailto:m.hayter@leedstrinity.ac.uk)

#### **Telephone**

+44 1132837100

#### **Country**

United Kingdom

#### **NUTS code**

UKE4 - West Yorkshire

**Internet address(es)**

Main address

<https://www.leedstrinity.ac.uk/>

Buyer's address

<https://www.delta-esourcing.com/tenders/UK-title/6E379988TB>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Mark-Hayter:-Miscellaneous-software-development-services-and-computer-systems./6E379988TB>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Moodle Hosting

Reference number

ITS075LTU

#### **II.1.2) Main CPV code**

- 72212900 - Miscellaneous software development services and computer systems

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The university wishes to migrate its current Moodle provision to SaaS and seeks the services of a hosting company that has the expertise and resources required to meet our maintenance and technical support needs, ideally a Moodle Certified Partner.

#### **II.1.5) Estimated total value**

Value excluding VAT: £150,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds

#### **II.2.4) Description of the procurement**

The key objectives and deliverables of this project are:

1.Migrate our Moodle environment to SaaS hosting. The chosen supplier will:

- Provide development, test, and live instances of Moodle
- Monitor and maintain our database, servers, and back-ups.
- Upgrade our systems and additional plug-ins
- Configure, maintain, and develop Moodle integration end points
- Troubleshoot problems and faults.
- Apply security patches to ensure that our VLE is not vulnerable to cyber-attacks.
- Act as a 'trusted partner' to proactively alert us to new technical developments, features and functionality, provide guidance on best practice, develop customisations, and share information on relevant trends in the sector to guide future VLE and Digital Learning strategy

2.Documentation/guidance for the Digital Learning Team on escalating problems and faults that they are unable to resolve to the third party.

3.Processes for notification, testing, scheduling and approval of upgrades and configuration changes

4.Academic staff and student user comms and guidance on any changes to the look and feel of the Moodle user interface e.g., changes to menu/block locations, terminology, and content creation processes

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £150,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

At the contract expiry, the contract is likely to be renewed by tender.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The university reserves the right to extend the contract for any period up to a maximum of two years, subject to satisfactory contract performance

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Moodle Certified Service Provider (Hosting)

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 June 2022

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

23 June 2022

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: at the expiry of the current contract, dependent on extensions having been invoked

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

<https://neupc.delta-esourcing.com/delta/viewNotice.html?noticeId=688314636>

GO Reference: GO-202256-PRO-20095952

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Leeds Trinity University

Brownberrie Lane

Leeds

LS18 5HD

Telephone

+44 1132837100

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

Leeds Trinity University

Brownberrie Lane

Leeds

LS18 5HD

Telephone

+44 1132837100

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Leeds Trinity University

Brownberrie Lane

Leeds

LS18 5HD

Telephone

+44 1132837100

Country

United Kingdom