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Tender

Moodle Hosting

Leeds Trinity University

F02: Contract notice

Notice identifier: 2022/S 000-011820

Procurement identifier (OCID): ocds-h6vhtk-0334c9

Published 6 May 2022, 12:05pm

Section I: Contracting authority

I.1) Name and addresses

Leeds Trinity University

Brownberrie Lane

Mark Hayter

LS18 5HD

Email

m.hayter@leedstrinity.ac.uk

Telephone

+44 1132837100

Country

United Kingdom

NUTS code

UKE4 - West Yorkshire

Internet address(es)

Main address

<https://www.leedstrinity.ac.uk/>

Buyer's address

<https://www.delta-esourcing.com/tenders/UK-title/6E379988TB>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Mark-Hayter:-Miscellaneous-software-development-services-and-computer-systems./6E379988TB>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Moodle Hosting

Reference number

ITS075LTU

II.1.2) Main CPV code

- 72212900 - Miscellaneous software development services and computer systems

II.1.3) Type of contract

Services

II.1.4) Short description

The university wishes to migrate its current Moodle provision to SaaS and seeks the services of a hosting company that has the expertise and resources required to meet our maintenance and technical support needs, ideally a Moodle Certified Partner.

II.1.5) Estimated total value

Value excluding VAT: £150,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds

II.2.4) Description of the procurement

The key objectives and deliverables of this project are:

1.Migrate our Moodle environment to SaaS hosting. The chosen supplier will:

- Provide development, test, and live instances of Moodle
- Monitor and maintain our database, servers, and back-ups.
- Upgrade our systems and additional plug-ins
- Configure, maintain, and develop Moodle integration end points
- Troubleshoot problems and faults.
- Apply security patches to ensure that our VLE is not vulnerable to cyber-attacks.
- Act as a 'trusted partner' to proactively alert us to new technical developments, features and functionality, provide guidance on best practice, develop customisations, and share information on relevant trends in the sector to guide future VLE and Digital Learning strategy

2.Documentation/guidance for the Digital Learning Team on escalating problems and faults that they are unable to resolve to the third party.

3.Processes for notification, testing, scheduling and approval of upgrades and configuration changes

4.Academic staff and student user comms and guidance on any changes to the look and feel of the Moodle user interface e.g., changes to menu/block locations, terminology, and content creation processes

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £150,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

At the contract expiry, the contract is likely to be renewed by tender.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The university reserves the right to extend the contract for any period up to a maximum of two years, subject to satisfactory contract performance

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Moodle Certified Service Provider (Hosting)

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 June 2022

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

23 June 2022

Local time

5:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: at the expiry of the current contract, dependent on extensions having been invoked

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

<https://neupc.delta-esourcing.com/delta/viewNotice.html?noticeId=688314636>

GO Reference: GO-202256-PRO-20095952

VI.4) Procedures for review

VI.4.1) Review body

Leeds Trinity University

Brownberrie Lane

Leeds

LS18 5HD

Telephone

+44 1132837100

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Leeds Trinity University

Brownberrie Lane

Leeds

LS18 5HD

Telephone

+44 1132837100

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Leeds Trinity University

Brownberrie Lane

Leeds

LS18 5HD

Telephone

+44 1132837100

Country

United Kingdom