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Contract

## **Provision of a Removals, Packing and Storage Service for Domestic Properties**

East Renfrewshire Council

F03: Contract award notice

Notice identifier: 2024/S 000-011808

Procurement identifier (OCID): ocids-h6vhtk-042666

Published 11 April 2024, 2:47pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Renfrewshire Council

Eastwood HQ, Eastwood Park,

Giffnock

G46 6UG

#### **Contact**

Chris Turner

#### **Email**

[christurner@eastrenfrewshire.gov.uk](mailto:christurner@eastrenfrewshire.gov.uk)

#### **Telephone**

+44 7587342868

#### **Country**

United Kingdom

**NUTS code**

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

**Internet address(es)**

Main address

<http://www.eastrenfrewshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00183](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00183)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of a Removals, Packing and Storage Service for Domestic Properties

Reference number

ERC000322

#### **II.1.2) Main CPV code**

- 63121000 - Storage and retrieval services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Housing Service department at East Renfrewshire Council is responsible for the discharge of some statutory duties owed to homeless citizens of East Renfrewshire. Citizens require assistance with the removal, transfer and storage of belongings, sometimes for an unspecified amount of time. East Renfrewshire Council is legally obliged to provide this assistance.

The Council have various types of customers, some of which require short term uplift and storage of belongings; others require a more long term solution.

The approximate level of usage of the service is as follows:

- 66 movements per year (i.e 33 uplifts and redelivery)
- 43 units (250 cubic foot) of storage in use at any given time
- An average of 9 months in storage for each person

The figures above are indicative of the current level of usage of the service. No guarantee can be given in relation to future levels.

This procurement was conducted via the Public Contracts Scotland - Tender portal (PCS-T). We applied a one stage Open procedure.

Bidders self-certified their adherence to the conditions of participation via the SPD (Scotland) in PSC-T, and required to submit Means of Proof before contract award. Bidders referred to the specific requirements listed in Section III in this OJEU Contract Notice when completing the SPD in PCS-T.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £168,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 63121100 - Storage services

#### **II.2.3) Place of performance**

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

East Renfrewshire

#### **II.2.4) Description of the procurement**

The Contractor will provide removal, transfer and storage of belongings as determined and notified by East Renfrewshire Council Housing Service or Housing maintenance team, in accordance with Health and Safety Regulations and all associated standards.

Contractor will provide a short and long term storage solution, often for an unspecified amount of time, and must demonstrate that they have adequate storage to meet the needs of this contract.

East Renfrewshire Council requires a single Contractor to uplift within a property, all furniture items, goods, fixture/fittings and any other household item (this list is not exhaustive) and deliver to/from properties, with capacity to conduct requests where specified within 48 hours of request for standard requests.

Due to the nature of the service on occasion East Renfrewshire Council may instruct the contractor to carry out an emergency removal, the Contractor will be required to respond

and arrive at the designated property within 4 hours of the request being made. Emergency requests are infrequent approx. 10 per year the contractor may also be required to provide assistance preparing for a move.

#### **II.2.5) Award criteria**

Quality criterion - Name: Removals Methodology / Weighting: 20

Quality criterion - Name: Implementation / Weighting: 15

Quality criterion - Name: Storage Methodology / Weighting: 20

Quality criterion - Name: Fair Working Practices / Weighting: 5

Quality criterion - Name: Community benefits / Weighting: 10

Quality criterion - Name: Complaints Procedure / Weighting: 10

Quality criterion - Name: Contract Management / Weighting: 10

Quality criterion - Name: Sustainability / Weighting: 5

Quality criterion - Name: Carbon Footprint Reduction / Weighting: 5

Price - Weighting: 60

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The Council reserves the right to spend up to 250,000 GBP (excluding VAT) over the duration of the contract (Including extensions), should additional requirements for housing be identified, or, to facilitate commercial moves such as office relocation.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-037104](#)

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## **Section V. Award of contract**

### **Contract No**

ERC000322

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

28 March 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 6

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Doree Bonner International

48 Clyde Street , Clydebank, Glasgow

Glasgow

G81 1NW

Telephone

+44 1419526000

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £168,000

Total value of the contract/lot: £168,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Prompt Payment-The successful tenderer shall, as a condition of being awarded the contract, be required to demonstrate to the council's satisfaction that all funds due to the tenderer's permitted sub-contractors in respect of these services are paid timeously and that as a minimum invoices rendered by subcontractors shall(unless formally disputed by the tenderer)be paid within 30 days

of receipt. The successful tenderer shall also impose this condition on its subcontractors in respect of payments due to any sub-sub-contractors, if any.

The Council reserves the right to request copies of insurance certificates from bidders at any point during the contract period. Failure to supply the information within timeframe requested may result in your bid being rejected & the Council proceeding with the procurement exercise to the next appropriate bidder. Additional information pertaining to this contract notice is contained within the Tender documents. Applicants must ensure they read in line with this contract notice

(SC Ref:763233)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Paisley Sheriff Court and Justice of the Peace

Paisley

Country

United Kingdom