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Planning

BSP-22-004 - DIGITISATION OF RECORDS PILOT PROJECT - PRE MARKET QUESTIONNAIRE

Education Authority NI

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-011805

Procurement identifier (OCID): ocds-h6vhtk-0334ba

Published 6 May 2022, 11:01am

Section I: Contracting authority

I.1) Name and addresses

Education Authority NI

Ballee Centre, Ballee Road West

Ballymena

BT42 2HS

Email

business.procure@eani.org.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.3) Communication

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etendersni.gov.uk/epps>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

BSP-22-004 - DIGITISATION OF RECORDS PILOT PROJECT - PRE MARKET QUESTIONNAIRE

II.1.2) Main CPV code

- 63121000 - Storage and retrieval services

II.1.3) Type of contract

Services

II.1.4) Short description

**** This is not a tender exercise by the Education Authority**. Interested participants should complete the questionnaire provided in the CfT documents and return as per the instructions in the document. The Education Authority (EA) is currently preparing to initiate a procurement process to award a contract for the Digitisation of Records. EANI wishes to engage with the market at this stage to establish the level of market interest and to gather information that will be beneficial in any potential tender process. Suppliers who wish to participate in the market engagement exercise should complete the pre-market engagement questionnaire. Further information including the questionnaire can be downloaded from CfT Documents. There are no formal tender documents to be completed other than the questionnaire. Any information gathered will NOT be considered in any future tender evaluation exercise. Participation or non-participation in this pre-procurement market engagement shall not prevent any supplier/provider participating in a potential procurement process nor is it intended that any information supplied shall place any supplier/provider at an advantage in any forthcoming procurement process. For the avoidance of doubt, this stage of the project is not part of a formal procurement process and there is no commitment, at this stage to carrying out such a process.**

II.1.5) Estimated total value

Value excluding VAT: £100,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 63121000 - Storage and retrieval services
- 48311000 - Document management software package
- 72512000 - Document management services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Education Authority (EA) is currently preparing to initiate a procurement process to establish a contract for the Digitisation of Records. At this stage, any information gathered through this market consultation exercise may inform a subsequent procurement process and will NOT be appraised in any future tender evaluation exercise. All completed PME questionnaires must be returned via business.procure@eani.org.uk no later than 12 noon on Friday, 20 May 2022.

II.2.14) Additional information

The date relating to the publication of the contract notice is tentative and may be subject to change. All future tender documentation will be made available via <https://etendersni.gov.uk> and potential tenderers should register on this website to ensure they have access to tender documentation when the tender is published.

II.3) Estimated date of publication of contract notice

7 May 2022

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes