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Contract

## **Accredited Level 3 Certificate - Forest School Leaders part funded by the UK Government through the UK Shared Prosperity Fund**

Sheffield City Council

F03: Contract award notice

Notice identifier: 2024/S 000-011768

Procurement identifier (OCID): ocids-h6vhtk-04218f

Published 11 April 2024, 12:03pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sheffield City Council

Town Hall, Pinstone Street,

Sheffield

S1 2HH

#### **Email**

[Procurement@sheffield.gov.uk](mailto:Procurement@sheffield.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**National registration number**

(GB) 173 5488 38

**Internet address(es)**

Main address

<https://www.sheffield.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104130>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Accredited Level 3 Certificate - Forest School Leaders part funded by the UK Government through the UK Shared Prosperity Fund

Reference number

Forest School Leaders

#### **II.1.2) Main CPV code**

- 800000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Advance team, within Opportunity Sheffield, is seeking to purchase individual places on an accredited Level 3 Certificate for Forest School Leaders or equivalent.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £3,414.60

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The Advance team, within Opportunity Sheffield, is seeking to purchase individual places on an accredited Level 3 Certificate for Forest School Leaders or equivalent.

- Places will be purchased on courses being delivered between April 2024 and March 2025. The participants may be referred to receive training at any time during the contract term on an ad hoc basis when the individual is identified. It would be expected to host the participant on the next available training session or otherwise as agreed with the participant or their employer.
- These training courses shall be delivered in person. Training facilities need to be within the Sheffield Local Authority area.
- Individuals shall achieve a nationally recognised Level 3 Forest School Leader qualification Certificate on completion of the course.
- All required information for participants will be passed to the training Provider by Advance
- All joining instruction and joining details will be passed to participants by the Provider.
- These courses are for employed individuals who wish to upskill or change career so must be delivered at appropriate times to accommodate working individuals.

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the setting up of a dynamic purchasing system

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-035699](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Accredited Level 3 Certificate - Forest School Leaders part funded by the UK Government through the UK Shared Prosperity Fund

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

11 April 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

The Nature Box

Wood Lane, Countryside Centre

Sheffield

S6 5HE

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

Charlotte Middleton

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £4,000

Total value of the contract/lot: £3,414.60

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**Section VI. Complementary information**

**VI.4) Procedures for review**

**VI.4.1) Review body**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

#### **VI.4.2) Body responsible for mediation procedures**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>