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Tender

TIIAG (Targeted Impartial Information Advice and Guidance Service) and Prospectus

WAKEFIELD COUNCIL

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-011766

Procurement identifier (OCID): ocds-h6vhtk-03c3d2

Published 25 April 2023, 10:42am

Section I: Contracting authority

I.1) Name and addresses

WAKEFIELD COUNCIL

Wakefield One Po Box 700,Burton Street

WAKEFIELD

WF12EB

Contact

Karen Towers

Email

Ktowers@wakefield.gov.uk

Country

United Kingdom

Region code

UKE45 - Wakefield

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://wakefield.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://yortender.eu-supply.com/login.asp?B=YORTENDER>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://yortender.eu-supply.com/login.asp?B=YORTENDER>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

TIIAG (Targeted Impartial Information Advice and Guidance Service) and Prospectus

Reference number

72666

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

The Targeted Impartial Information Advice and Guidance (TIIAG) service will discharge Wakefield Council's duties set out in the Education and Skills Act 2008 enabling, encouraging and assisting young people to participate in education and training with a specific emphasis being on identifying and supporting those 16 and 17 year olds who are not in education, employment or training (NEET) including those who are NEET up to 25 with special educational needs and/or disabilities and care leavers.

The Service Provider will develop and manage the Common Application Process (CAP) and E-Prospectus in line with the TIIAG duties to assists in encouraging the take up of education, training and employment and reducing NEET.

The Service Provider will collect and record information in accordance with the National Client Caseload Information System Management Information Requirements and report this information to the Department for Education monthly.

The Contract period for the TIIAG Service and E-Prospectus will be with effect from 1 October 2023 for period of 36 months ending on 30th September 2026 with the option to extend up to a further 24 months.

The Council anticipates that delivery of this Service will cost no more than £218,000 per annum for the TIIAG and E-prospectus.

II.1.5) Estimated total value

Value excluding VAT: £1,240,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

The procurement process being undertaken is based upon the "open" tendering procedure as defined by the Public Contracts Regulations 2015. This procurement process falls under the Light Touch Regime as defined by the Public Contracts Regulations 2015, Regulation 74-77.

The Authority is operating this procurement under the Light Touch Regime for Social and Other Specific Services, as set out in the PCR 2015, at Section 7 (Regulations 74 to 77) and Schedule 3.

It is anticipated that the new contract will commence on 1.10.2023, initially for a period of 3 years with the option to extend up to a further 2 years.

It is possible that TUPE might apply.

There will be an option to cease the E-prospectus at the end of Year One after a review of the service.

Tender Documents and information can be accessed via YORtender: <https://yortender.eu-supply.com/login.asp?B=YORTENDER> Reference: 72666

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 May 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

The Council of the City of Wakefield

Wakefield

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

The Council of the City of Wakefield

Wakefield

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The council will incorporate a minimum 10 calendar day standstill period at the point when information on the award of the contract is communicated to tenderers. If an appeal regarding the award of a contract has not been successfully resolved the public contracts Regulations 2015 (SI 2015/102) provide for aggrieved

parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland)