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Opportunity

## **Parking Services. Lot 1 - Business Processing, Lot 2 People & Resources, Lot 3 Abandoned Vehicles and Vehicle Relocations**

Westminster City Council

F02: Contract notice

Notice reference: 2022/S 000-011763

Published: 5 May 2022, 6:12pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Westminster City Council

City Hall, 64 Victoria Street

London

SW1E 6QP

#### **Email**

[tenders@westminster.gov.uk](mailto:tenders@westminster.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKI32 - Westminster

### **Internet address(es)**

Main address

[www.westminster.gov.uk](http://www.westminster.gov.uk)

Buyer's address

[www.capitalesourcing.com](http://www.capitalesourcing.com)

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.capitalesourcing.com](http://www.capitalesourcing.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.capitalesourcing.com](http://www.capitalesourcing.com)

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Parking Services. Lot 1 - Business Processing, Lot 2 People & Resources, Lot 3 Abandoned Vehicles and Vehicle Relocations

Reference number

CAR 1099, 1100, 1104

#### **II.1.2) Main CPV code**

- 63712400 - Parking services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Lot 1 Business Processing

The core scope and purpose of the Parking Services Business Processing Solutions Contract is to:

Deliver business processing solution for management of the kerbside

Provide the management of all statutory processes

Contact centre and management of all contacts

Management of all permits and permit processing

Management of suspensions processing

Camera enforcement processing

Payment processing

Lot 2 - People & Resources

The core scope and purpose of the People & Resources Contract is:

To provide a flexible pool of Marshals for deployment on for on and off-street locations.

To provide all support, vehicles, uniforms, base locations and stationery to successfully deliver the Marshal's duties.

To increase parking compliance by enforcing Westminster City Council's parking legislation and policies.

To help improve WCC's air quality by educating drivers.

To install parking suspensions and return parking bays to service.

To carry out Site Inspections and report on parking related assets and abandoned vehicles.

Flexibility for on street and back-office functions to take on additional roles

Lot 3 - Abandoned Vehicles and Vehicle Relocations

The core scope and purpose of the contract is to.

Relocate in-correctly parked vehicles.

Relocate vehicles on instruction of WCC .

Provide relocation vehicles for other departments as and when required i.e. Events Team, Drainage and Horticultural team.

Remove abandoned vehicles, store and also dispose of them.

Detailed service provision of all Lots can be found in the Specifications and viewed via [www.capitalesourcing.com](http://www.capitalesourcing.com).

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 3

### **II.2) Description**

### **II.2.1) Title**

Business Processing

Lot No

Lot 1

### **II.2.2) Additional CPV code(s)**

- 63712400 - Parking services

### **II.2.3) Place of performance**

NUTS codes

- UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

Main site or place of performance

Dingwall, Scotland

### **II.2.4) Description of the procurement**

The core scope and purpose of the Parking Services Business Processing Solutions Contract is to:

Deliver business processing solution for management of the kerbside

Provide the management of all statutory processes

Contact centre and management of all contacts

Management of all permits and permit processing

Management of suspensions processing

Camera enforcement processing

Payment processing

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £34,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

4 year initial term with options to extend by 2 x 2 years. Possible total of 8 years.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Please refer to information within the tender at [www.capitalesourcing.com](http://www.capitalesourcing.com)

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

People & Resources

Lot No

Lot 2

### **II.2.2) Additional CPV code(s)**

- 63712400 - Parking services

### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

Main site or place of performance

City of Westminster

### **II.2.4) Description of the procurement**

The core scope and purpose of the People & Resources Contract is:

To provide a flexible pool of Marshals for deployment on for on and off-street locations.

To provide all support, vehicles, uniforms, base locations and stationery to successfully deliver the Marshal's duties.

To increase parking compliance by enforcing Westminster City Council's parking legislation and policies.

To help improve WCC's air quality by educating drivers.

To install parking suspensions and return parking bays to service.

To carry out Site Inspections and report on parking related assets and abandoned vehicles.

Flexibility for on street and back-office functions to take on additional roles

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £56,800,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

4 year initial term with options to extend by 2 x 2 years. Possible total of 8 years.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Please refer to information within the tender at [www.capitalesourcing.com](http://www.capitalesourcing.com)

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Abandoned Vehicles and Vehicle Relocations

Lot No

Lot 3

### **II.2.2) Additional CPV code(s)**

- 63712400 - Parking services

### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

Main site or place of performance

City of Westminster

### **II.2.4) Description of the procurement**

The core scope and purpose of the contract is to;

Relocate in-correctly parked vehicles.

Relocate vehicles on instruction of WCC .

Provide relocation vehicles for other departments as and when required i.e. Events Team, Drainage and Horticultural team.

Remove abandoned vehicles, store and also dispose of them.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,600,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

4 year initial term with options to extend by 2 x 2 years. Possible total of 8 years.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Please refer to information within the tender at [www.capitalesourcing.com](http://www.capitalesourcing.com)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 June 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.3) Additional information**

To access all tender documentation, interest organisation must register or log in to the e-tendering portal found at [www.capitalEsourcing.com](http://www.capitalEsourcing.com)

Tender responses will only be valid via this portal.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom