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Tender

## **TC 806 Planning, Land Charges Address Management & Building Control**

Manchester City Council

F02: Contract notice

Notice identifier: 2024/S 000-011758

Procurement identifier (OCID): ocids-h6vhtk-04515b

Published 11 April 2024, 11:35am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Manchester City Council

Floor 5 (Mount Street Elevation),, Town Hall Extension, Albert Square

Manchester

M60 2LA

#### **Contact**

Ms Maxime Woods

#### **Email**

[Maxime.woods@manchester.gov.uk](mailto:Maxime.woods@manchester.gov.uk)

#### **Telephone**

+44 1612345235

#### **Country**

United Kingdom

**Region code**

UKD - North West (England)

**Internet address(es)**

Main address

<http://www.manchester.gov.uk>

Buyer's address

<http://www.manchester.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.the-chest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.the-chest.org.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

TC 806 Planning, Land Charges Address Management & Building Control

Reference number

DN708735

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Manchester City Council (MCC) wish to procure off-the-shelf Software as a Service (SaaS) solution(s) for Planning, Building Control, Land Charges and Address Management to provide a modern, mobile, scalable solution which is configurable by the service and can grow and change dynamically as requirements change. The solutions required will meet the requirements of the two lots outlined below.

LOT 1 - Manchester City Council (MCC) wish to procure an off-the-shelf Software as a Service (SaaS) solution (specifically a vendor-hosted software solution licensed on a subscription basis) for Planning, Building Control and Land Charges, that is accessible, cost effective, flexible, futureproof, simple, scalable and secure, with a clear Development and Upgrade path.

LOT 2 - Manchester City Council (MCC) wish to procure an off-the-shelf Software as a Service (SaaS) solution (specifically a vendor-hosted software solution licensed on a subscription basis) for Address Management that is accessible, cost effective, flexible, futureproof, simple, scalable and secure, with a clear Development and Upgrade path.

We are seeking to provide a modern, off-the-shelf product currently in use by another Local Authority to enable data to be managed to meet all statutory and legal requirements.

Capabilities included are:

- maintain data quality, structure and sensitivity,
- provide a full range of APIs for standardised data integrations to other systems, run on supported technologies and compatible with all major modern browsers.
- Cloud security aligned to NCSC principles, including secure data in transit and at rest and role-based access controls, SAML compatibility to enable single sign on using modern authentication via MCC's preferred authentication platform (currently Azure Active Directory).
- Provision of logging and auditing capabilities for user activity and security events, usable, specifically being intuitive, with an accessible design, and quick to learn for users, reliable, specifically with high availability, recoverability and business continuity, flexible and scalable to handle variations in demand.
- Supplier provision of full technology support and a service desk, plus service wrapper including assigned account manager and regular service reviews.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

LOT 1 - Planning, Land Charges and Building Control and/or

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

#### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

#### **II.2.4) Description of the procurement**

This tender relates to case management systems for several statutory service functions, including Planning, Building Control, Local Land Charges and Address Management. This tender contains 2 lots. Manchester City Council (MCC) wish to procure off-the-shelf Software as a Service (SaaS) solution(s) for Planning, Building Control, Land Charges and Address Management to provide a modern, mobile, scalable solution which is configurable by the service and can grow and change dynamically as requirements change. The solutions required will meet the requirements of the two lots outlined below.

LOT 1 - Manchester City Council (MCC) wish to procure an off-the-shelf Software as a Service (SaaS) solution (specifically a vendor-hosted software solution licensed on a subscription basis) for Planning, Building Control and Land Charges, that is accessible, cost effective, flexible, futureproof, simple, scalable and secure, with a clear Development and Upgrade path.

LOT 2 - Manchester City Council (MCC) wish to procure an off-the-shelf Software as a Service (SaaS) solution (specifically a vendor-hosted software solution licensed on a subscription basis) for Address Management that is accessible, cost effective, flexible, futureproof, simple, scalable and secure, with a clear Development and Upgrade path.

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### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40%

Quality criterion - Name: Social Value / Weighting: 20%

Quality criterion - Name: Environment / Weighting: 10%

Price - Weighting: 30%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Contract period will be for 5 years with two optional extensions, the first option to extend for 2 years and then a further option to extend for a further 2 years (5+2+2 years).

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The Council is using the e-business portal known as the Chest. Applicants will need to register their details at the following link [www.the-chest.org.uk](http://www.the-chest.org.uk). Applicants will need to electronically submit their completed tender documents, including online questionnaire, via the on-line portal by 11am on 13th May 2024 as referred to in IV.2.2.

## **II.2) Description**

### **II.2.1) Title**

Address Management System

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

### **II.2.4) Description of the procurement**

This tender relates to case management systems for several statutory service functions, including Planning, Building Control, Local Land Charges and Address Management. This tender contains 2 lots.

Manchester City Council (MCC) wish to procure off-the-shelf Software as a Service (SaaS) solution(s) for Planning, Building Control, Land Charges and Address Management to provide a modern, mobile, scalable solution which is configurable by the service and can grow and change dynamically as requirements change. The solutions required will meet the requirements of the two lots outlined below.

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#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

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This contract is subject to renewal

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Description of renewals

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#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The Council is using the e-business portal known as the Chest. Applicants will need to register their details at the following link [www.the-chest.org.uk](http://www.the-chest.org.uk). Applicants will need to electronically submit their completed tender documents, including online questionnaire, via the on-line portal by 11am on 13th May 2024 as referred to in IV.2.2.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 May 2024

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

13 May 2024

Local time

11:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The Council is using the e-business portal known as the Chest. Applicants will need to register their details at the following link [www.the-chest.org.uk](http://www.the-chest.org.uk) . Once registered, applicants will be emailed a log-in and password which will allow them to gain access to the documentation relating to this opportunity. Applicants will need to electronically submit their completed tender documents, including online questionnaire, via the on-line portal by 11am on 13th May 2024 as referred to in IV.2.2. Any clarification queries must also be submitted via the Chest website by the date referred to in the tender documentation.

The Contract period will be for 5 years with two optional extensions, the first option to extend for 2 years and then a further option to extend for a further 2 years (5+2+2 years).

The successful supplier will be required to actively participate in the economic and social regeneration of the locality of, and surroundings of, the place of delivery of the contract. Therefore, selection and award criteria, specification requirements and contract performance conditions may relate in particular to social and environmental considerations as relevant to the subject matter of this project.

The Council reserves the right not to award the contract, as a result of this Contract Notice. The Council shall not be liable for any costs or expenses incurred by any organisation in responding to this notice or in tendering for the proposed contract.

All submissions must be in English, with any clarifications or discussions conducted in English. Tenders and supporting documents must be priced in pounds sterling and all payments under the proposed contract will be made in pounds sterling.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court (England, Wales and Northern Ireland)

The Strand

London

WC2A 2LL

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Council will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers prior to entering into the contract. If an appeal regarding the award of a contract has not been successfully resolved, the Public Contract Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland)