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Tender

## **Holiday Activities Programme**

London Borough of Redbridge

F02: Contract notice

Notice identifier: 2021/S 000-011756

Procurement identifier (OCID): ocds-h6vhtk-02a52c

Published 26 May 2021, 4:42pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Redbridge

Lynton House , 255-259 High Road

Ilford

IG1 1NY

#### **Contact**

Gemma Edwards

#### **Email**

[Gemma.Edwards@walthamforest.gov.uk](mailto:Gemma.Edwards@walthamforest.gov.uk)

#### **Telephone**

+44 7810501769

#### **Country**

United Kingdom

**NUTS code**

UKI53 - Redbridge and Waltham Forest

**Internet address(es)**

Main address

<http://www.redbridge.gov.uk/>

Buyer's address

<http://www.redbridge.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Holiday Activities Programme

Reference number

DN537618

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council of the London Borough of Redbridge (“the Authority”) are seeking Tenders from suitably experienced and qualified organisations for the contract for the provision of holiday activities programme.

The Contract shall commence on 26th July 2021 and shall continue up to and including 31st December 2021 (“the Contract Period”).

The DfE has provided all upper-tier Local Authorities with grant funding to deliver free holiday activities and enriching activities, to all children aged 5-16 in receipt of Free School Meals who wish to engage. The grant funding covers the Summer and Winter 2021 holiday period. Children should be offered a total of 16 hours of holiday activities per week, for the equivalent of 4 x weeks in the Summer and 1 x week in the Winter holiday periods, comprising the following core elements:

- Healthier eating opportunities
- Physical activity
- Engaging and enriching activities which support resilience, character and wellbeing along with their wide educational attainment
- Safety and social inclusion

- Increased knowledge of health and nutrition
- Increased engagement with school and other local services

#### **II.1.5) Estimated total value**

Value excluding VAT: £650,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot 1: Holiday Activities Programme – Woodlands Primary School

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

#### **II.2.3) Place of performance**

NUTS codes

- UKI53 - Redbridge and Waltham Forest

#### **II.2.4) Description of the procurement**

The Holiday Activities and Food Programme is a DfE-funded project that aims to provide activities for pupils in receipt of Free School Meals for four weeks during the summer holiday period and one week during the winter holiday period. Details of the national programme are available at the following link:

<https://www.gov.uk/government/publications/holiday-activities-and-food-programme>

All local authorities in England have received funding to deliver a local programme of activities. In Redbridge, it is our intention to run activities from approximately eleven school “bases” (7x primary and 4x secondary), spread across the Borough.

This specification relates to the delivery of holiday activities at :

Woodlands Primary School

Loxford Lane

Ilford

IG1 2PY

The London Borough of Redbridge has agreements in place with this school to provide the following facilities for use by Holiday Activities providers:

- The school hall for internal activities;
- A classroom for breakout space; and
- The school playground for external activities.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £65,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

26 July 2021

End date

31 December 2021

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2: Holiday Activities Programme – Ray Lodge Primary School

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI53 - Redbridge and Waltham Forest

### **II.2.4) Description of the procurement**

The Holiday Activities and Food Programme is a DfE-funded project that aims to provide activities for pupils in receipt of Free School Meals for four weeks during the summer holiday period and one week during the winter holiday period. Details of the national programme are available at the following link:

<https://www.gov.uk/government/publications/holiday-activities-and-food-programme>

All local authorities in England have received funding to deliver a local programme of activities. In Redbridge, it is our intention to run activities from approximately eleven school “bases” (7x primary and 4x secondary), spread across the Borough.

This specification relates to the delivery of holiday activities at :

Ray Lodge Primary School

Snakes Lane East

Woodford Green

Essex

IG8 7JQ

The London Borough of Redbridge has agreements in place with this school to provide the following facilities for use by Holiday Activities providers:

- The school hall for internal activities;
- A classroom for breakout space; and
- The school playground for external activities.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £65,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

26 July 2021

End date

31 December 2021

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3: Holiday Activities Programme – Uphall Primary School

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI53 - Redbridge and Waltham Forest

### **II.2.4) Description of the procurement**

The Holiday Activities and Food Programme is a DfE-funded project that aims to provide activities for pupils in receipt of Free School Meals for four weeks during the summer holiday period and one week during the winter holiday period. Details of the national programme are available at the following link:

<https://www.gov.uk/government/publications/holiday-activities-and-food-programme>

All local authorities in England have received funding to deliver a local programme of activities. In Redbridge, it is our intention to run activities from approximately eleven school “bases” (7x primary and 4x secondary), spread across the Borough.

This specification relates to the delivery of holiday activities at :

Uphall Primary School,

Uphall Road,



Ilford,

Essex,

IG1 2JD

The London Borough of Redbridge has agreements in place with this school to provide the following facilities for use by Holiday Activities providers:

- The school hall for internal activities;
- A classroom for breakout space; and
- The school playground for external activities.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £65,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

26 July 2021

End date

31 December 2021

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 4: Holiday Activities Programme – Fullwood Primary School

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI53 - Redbridge and Waltham Forest

### **II.2.4) Description of the procurement**

The Holiday Activities and Food Programme is a DfE-funded project that aims to provide activities for pupils in receipt of Free School Meals for four weeks during the summer holiday period and one week during the winter holiday period. Details of the national programme are available at the following link:

<https://www.gov.uk/government/publications/holiday-activities-and-food-programme>

All local authorities in England have received funding to deliver a local programme of activities. In Redbridge, it is our intention to run activities from approximately eleven school “bases” (7x primary and 4x secondary), spread across the Borough.

This specification relates to the delivery of holiday activities at :

Fullwood Primary School

Burford Close

Barkingside

Ilford

Essex

IG6 1ER

The London Borough of Redbridge has agreements in place with this school to provide the following facilities for use by Holiday Activities providers:

- The school hall for internal activities;
- A classroom for breakout space; and
- The school playground for external activities.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £65,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

26 July 2021

End date

31 December 2021

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 5: Holiday Activities Programme – South Park Primary School

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI53 - Redbridge and Waltham Forest

### **II.2.4) Description of the procurement**

The Holiday Activities and Food Programme is a DfE-funded project that aims to provide activities for pupils in receipt of Free School Meals for four weeks during the summer holiday period and one week during the winter holiday period. Details of the national programme are available at the following link:

<https://www.gov.uk/government/publications/holiday-activities-and-food-programme>

All local authorities in England have received funding to deliver a local programme of activities. In Redbridge, it is our intention to run activities from approximately eleven school “bases” (7x primary and 4x secondary), spread across the Borough.

This specification relates to the delivery of holiday activities at :

South Park Primary School

Water Lane

Seven Kings

Ilford

IG3 9HF

The London Borough of Redbridge has agreements in place with this school to provide the following facilities for use by Holiday Activities providers:

- The school hall for internal activities;
- A classroom for breakout space; and
- The school playground for external activities.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £65,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

26 July 2021

End date

31 December 2021

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 6: Holiday Activities Programme – Coppice Primary School

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI53 - Redbridge and Waltham Forest

### **II.2.4) Description of the procurement**

The Holiday Activities and Food Programme is a DfE-funded project that aims to provide activities for pupils in receipt of Free School Meals for four weeks during the summer holiday period and one week during the winter holiday period. Details of the national programme are available at the following link:

<https://www.gov.uk/government/publications/holiday-activities-and-food-programme>

All local authorities in England have received funding to deliver a local programme of activities. In Redbridge, it is our intention to run activities from approximately eleven school “bases” (7x primary and 4x secondary), spread across the Borough.

This specification relates to the delivery of holiday activities at :

Coppice Primary School

Manford Way

Chigwell

Essex

IG7 4AL

The London Borough of Redbridge has agreements in place with this school to provide the following facilities for use by Holiday Activities providers:

- The school hall for internal activities;
- A classroom for breakout space; and
- The school playground for external activities.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £65,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

26 July 2021

End date

31 December 2021

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 7: Holiday Activities Programme – Cranbrook Primary School

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI53 - Redbridge and Waltham Forest

### **II.2.4) Description of the procurement**

The Holiday Activities and Food Programme is a DfE-funded project that aims to provide activities for pupils in receipt of Free School Meals for four weeks during the summer holiday period and one week during the winter holiday period. Details of the national programme are available at the following link:

<https://www.gov.uk/government/publications/holiday-activities-and-food-programme>

All local authorities in England have received funding to deliver a local programme of activities. In Redbridge, it is our intention to run activities from approximately eleven school “bases” (7x primary and 4x secondary), spread across the Borough.

This specification relates to the delivery of holiday activities at :

Cranbrook Primary School

The Drive

Ilford

Essex

IG1 3PS



The London Borough of Redbridge has agreements in place with this school to provide the following facilities for use by Holiday Activities providers:

- The school hall for internal activities;
- A classroom for breakout space; and
- The school playground for external activities.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £65,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

26 July 2021

End date

31 December 2021

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 8: Holiday Activities Programme – Caterham High School

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI53 - Redbridge and Waltham Forest

### **II.2.4) Description of the procurement**

The Holiday Activities and Food Programme is a DfE-funded project that aims to provide activities for pupils in receipt of Free School Meals for four weeks during the summer holiday period and one week during the winter holiday period. Details of the national programme are available at the following link:

<https://www.gov.uk/government/publications/holiday-activities-and-food-programme>

All local authorities in England have received funding to deliver a local programme of activities. In Redbridge, it is our intention to run activities from approximately eleven school “bases” (7x primary and 4x secondary), spread across the Borough.

This specification relates to the delivery of holiday activities at :

Caterham High School

Caterham Avenue

Clayhall

Ilford

IG5 0QW

The London Borough of Redbridge has agreements in place with this school to provide

the following facilities for use by Holiday Activities providers:

- The school hall for internal activities;
- A classroom for breakout space; and
- The school playground for external activities.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £65,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

26 July 2021

End date

31 December 2021

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

### **II.2.1) Title**

Lot 9: Holiday Activities Programme – Oaks Park High School

Lot No

9

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI53 - Redbridge and Waltham Forest

### **II.2.4) Description of the procurement**

The Holiday Activities and Food Programme is a DfE-funded project that aims to provide activities for pupils in receipt of Free School Meals for four weeks during the summer holiday period and one week during the winter holiday period. Details of the national programme are available at the following link:

<https://www.gov.uk/government/publications/holiday-activities-and-food-programme>

All local authorities in England have received funding to deliver a local programme of activities. In Redbridge, it is our intention to run activities from approximately eleven school “bases” (7x primary and 4x secondary), spread across the Borough.

This specification relates to the delivery of holiday activities at :

Oaks Park High School

45-65 Oaks Lane

Ilford

IG2 7PQ

The London Borough of Redbridge has agreements in place with this school to provide the following facilities for use by Holiday Activities providers:

- The school hall for internal activities;

- A classroom for breakout space; and
- The school playground for external activities.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £65,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

26 July 2021

End date

31 December 2021

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 10: Holiday Activities Programme – Loxford School

Lot No

10

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI53 - Redbridge and Waltham Forest

### **II.2.4) Description of the procurement**

The Holiday Activities and Food Programme is a DfE-funded project that aims to provide activities for pupils in receipt of Free School Meals for four weeks during the summer holiday period and one week during the winter holiday period. Details of the national programme are available at the following link:

<https://www.gov.uk/government/publications/holiday-activities-and-food-programme>

All local authorities in England have received funding to deliver a local programme of activities. In Redbridge, it is our intention to run activities from approximately eleven school “bases” (7x primary and 4x secondary), spread across the Borough.

This specification relates to the delivery of holiday activities at :

Loxford School

Loxford Lane

Ilford

Essex

IG1 2UT

The London Borough of Redbridge has agreements in place with this school to provide the following facilities for use by Holiday Activities providers:

- The school hall for internal activities;
- A classroom for breakout space; and

- The school playground for external activities.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £65,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

26 July 2021

End date

31 December 2021

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

Accelerated procedure

Justification:

The Accelerated Open Procedure is to be used and is in direct relation to Prior Information Notice reference 2021/S 000-007611. This procedure will ensure the Local Authority are able to deliver the objectives of the DFE funding over the Summer and Winter holiday period without any delay.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-007611](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 June 2021



Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

16 June 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales Royal Courts of Justice

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The contracting authority will incorporate a minimum ten (10) day calendar day standstill period at the point the information on the award of the contract is communicated to

tenderers. This period allows unsuccessful tenderers to seek further de-briefing from the contracting authority before the contract is entered into. Additional information should be requested from the contact in Section 1.1). If an appeal regarding the award of contract has

not been successfully resolved the Public Contracts Regulations 2015 (S1 2015 No 102) provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England and Wales)