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Tender

Tunbridge Wells Assembly Hall Theatre Annual Pantomime Production

Tunbridge Wells Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-011751

Procurement identifier (OCID): ocids-h6vhtk-02b559

Published 26 May 2021, 4:18pm

Section I: Contracting authority

I.1) Name and addresses

Tunbridge Wells Borough Council

Town Hall

Tunbridge Wells

TN1 1RS

Contact

Miss Louisa Coley

Email

louisa.coley@tunbridgewells.gov.uk

Telephone

+44 1892526121

Country

United Kingdom

NUTS code

UKJ46 - West Kent

Internet address(es)

Main address

<http://www.tunbridgewells.gov.uk>

Buyer's address

<http://www.tunbridgewells.gov.uk>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.kentbusinessportal.org.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.kentbusinessportal.org.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tunbridge Wells Assembly Hall Theatre Annual Pantomime Production

Reference number

DN546645

II.1.2) Main CPV code

- 92000000 - Recreational, cultural and sporting services

II.1.3) Type of contract

Services

II.1.4) Short description

Tunbridge Wells Borough Council ("the Council") is looking for an experienced production company to aid the production of our annual pantomime. The successful bidder will be required to work alongside our Culture Team to create a family friendly production that runs throughout December into the beginning of January. This contract will commence in October 2021, the first production will need to be delivered in December 2022. The Council intends to appoint the successful tenderer for an initial 12 month term, with the option of up to 2 annual extensions subject to commercial terms being met as outlined below in the tender specification.

II.1.5) Estimated total value

Value excluding VAT: £1,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ46 - West Kent

II.2.4) Description of the procurement

Tunbridge Wells Borough Council ("the Council") is looking for an experienced production company to aid the production of our annual pantomime. The successful bidder will be required to work alongside our Culture Team to create a family friendly production that runs throughout December into the beginning of January. This contract will commence in October 2021, the first production will need to be delivered in December 2022. The Council intends to appoint the successful tenderer for an initial 12 month term, with the option of up to 2 annual extensions subject to commercial terms being met as outlined below in the tender specification.

Key Dates & Timeline for Procurement

Tender release: Wednesday 26th May 2021

Expression of Interest Deadline: 12:00pm Friday 9th July 2021

Deadline for submission of completed tenders: 12:00pm Friday 23rd July 2021

Evaluation: w/c Monday 26th July 2021

Interviews: Monday 9th August 2021 and Tuesday 10th August 2021

Appointment of contractor: w/c Monday 4th October 2021

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Two possible 12 month extensions available at the end of the initial 12 month term

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 July 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

23 July 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Mid Kent Legal Services

Town Hall

Tunbridge Wells

TN1 1RS

Telephone

+44 1892526121

Country

United Kingdom