This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/011738-2024">https://www.find-tender.service.gov.uk/Notice/011738-2024</a>

#### Contract

## **Mail Tender**

**Delt Shared Services Limited** 

F03: Contract award notice

Notice identifier: 2024/S 000-011738

Procurement identifier (OCID): ocds-h6vhtk-042e2c

Published 11 April 2024, 10:45am

## **Section I: Contracting authority**

## I.1) Name and addresses

**Delt Shared Services Limited** 

Building 2, Derriford Business Park

**Plymouth** 

PL6 5QZ

#### Contact

MRS Joanna Powell

#### **Email**

joanna.powell@deltservices.co.uk

#### **Telephone**

+44 1752581864

### Country

**United Kingdom** 

### Region code

UKK - South West (England)

Internet address(es)

Main address

https://deltservices.com/

Buyer's address

https://deltservices.com/

## I.4) Type of the contracting authority

Regional or local authority

## I.5) Main activity

General public services

# **Section II: Object**

## II.1) Scope of the procurement

II.1.1) Title

Mail Tender

Reference number

DN707169

### II.1.2) Main CPV code

• 64100000 - Post and courier services

### II.1.3) Type of contract

Services

#### II.1.4) Short description

In its operational portfolio, Delt currently deliver over 600,000 items through their mail services. Delt have sourced a company to provide the collection and delivery of these items.

The overarching rationale for the project was to implement at pace a best of breed, Mail Service, with a solution that is flexible and easily scalable to allow for future growth with easy onboarding of new requirements.

This contract has been awarded to DHL.

#### II.1.6) Information about lots

This contract is divided into lots: No

#### II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,721,552.50

### II.2) Description

#### II.2.3) Place of performance

**NUTS** codes

• UKK - South West (England)

#### II.2.4) Description of the procurement

The requirements are as follows:

- Collection and delivery of physical mail items up to 2kg, standard or large letter size from the Plymouth area for delivery throughout the UK. All items are to be delivered as 2nd class mail items.
- Mail Sortation
- Postal impression and return address for all items.
- Suppliers are required to facilitate a collection on a Monday, Wednesday, and Friday during offices hours (8am 4pm), a specified time should be agreed before the start of the contract and should be the same time on each of the days. Delt will not accept any more than 3 collections per week.

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• Suppliers must be able to provide a weekly report which covers volumes collected

broken down by readable and unreadable on each collection date.

Suppliers must be able to mobilise services ahead of the contract start date which will

be 1st April 2024.

Suppliers must be able to supply 80 trays per week and the trolley required for this

collection.

Suppliers must confirm the location where the mail will be sorted

**Account Management** 

• The supplier will allocate an Account Manager to partner and support us on our strategic

goals/plans and attend regular service review meetings.

• The supplier will provide a single point of contact to escalate any issues with collections

or

delivery of trays.

#### II.2.5) Award criteria

Cost criterion - Name: Pricing Schedule / Weighting: 70

Cost criterion - Name: Interview / Weighting: 5

Cost criterion - Name: Quality / Weighting: 25

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

## Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

## IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: <u>2024/S 000-001730</u>

## Section V. Award of contract

#### **Contract No**

1

#### Lot No

1

A contract/lot is awarded: Yes

## V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

28 March 2024

#### V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

#### V.2.3) Name and address of the contractor

DHL eCommerce UK Limited t/a UK Mail

120 Buckingham Avenue

Slough

SL1 4LZ

Email

### Robin.hawkes@dhl.com

Telephone

+44 7929652214

Country

**United Kingdom** 

**NUTS** code

• UKK - South West (England)

Internet address

#### https://www.dhl.com/gb-en/home.html

The contractor is an SME

No

## V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,721,552.50

# **Section VI. Complementary information**

## VI.4) Procedures for review

VI.4.1) Review body

Plymouth Combined Court Centre

The Law Courts, Armada Way

Plymouth

PL1 2ER

Country

United Kingdom