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Contract

Mail Tender

Delt Shared Services Limited

F03: Contract award notice

Notice identifier: 2024/S 000-011738

Procurement identifier (OCID): ocds-h6vhtk-042e2c

Published 11 April 2024, 10:45am

Section I: Contracting authority

I.1) Name and addresses

Delt Shared Services Limited

Building 2, Derriford Business Park

Plymouth

PL6 5QZ

Contact

MRS Joanna Powell

Email

joanna.powell@deltservices.co.uk

Telephone

+44 1752581864

Country

United Kingdom

Region code

UKK - South West (England)

Internet address(es)

Main address

<https://deltaservices.com/>

Buyer's address

<https://deltaservices.com/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Mail Tender

Reference number

DN707169

II.1.2) Main CPV code

- 64100000 - Post and courier services

II.1.3) Type of contract

Services

II.1.4) Short description

In its operational portfolio, Delt currently deliver over 600,000 items through their mail services. Delt have sourced a company to provide the collection and delivery of these items.

The overarching rationale for the project was to implement at pace a best of breed, Mail Service, with a solution that is flexible and easily scalable to allow for future growth with easy onboarding of new requirements.

This contract has been awarded to DHL.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,721,552.50

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

II.2.4) Description of the procurement

The requirements are as follows:

- Collection and delivery of physical mail items up to 2kg, standard or large letter size from the Plymouth area for delivery throughout the UK. All items are to be delivered as 2nd class mail items.
- Mail Sortation
- Postal impression and return address for all items.
- Suppliers are required to facilitate a collection on a Monday, Wednesday, and Friday during offices hours (8am – 4pm), a specified time should be agreed before the start of the contract and should be the same time on each of the days. Delt will not accept any more than 3 collections per week.

- Suppliers must be able to provide a weekly report which covers volumes collected broken down by readable and unreadable on each collection date.
- Suppliers must be able to mobilise services ahead of the contract start date which will be 1st April 2024.
- Suppliers must be able to supply 80 trays per week and the trolley required for this collection.
- Suppliers must confirm the location where the mail will be sorted

Account Management

- The supplier will allocate an Account Manager to partner and support us on our strategic goals/plans and attend regular service review meetings.
- The supplier will provide a single point of contact to escalate any issues with collections or delivery of trays.

II.2.5) Award criteria

Cost criterion - Name: Pricing Schedule / Weighting: 70

Cost criterion - Name: Interview / Weighting: 5

Cost criterion - Name: Quality / Weighting: 25

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-001730](#)

Section V. Award of contract

Contract No

1

Lot No

1

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

28 March 2024

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

DHL eCommerce UK Limited t/a UK Mail

120 Buckingham Avenue

Slough

SL1 4LZ

Email

Robin.hawkes@dhl.com

Telephone

+44 7929652214

Country

United Kingdom

NUTS code

- UKK - South West (England)

Internet address

<https://www.dhl.com/gb-en/home.html>

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,721,552.50

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Plymouth Combined Court Centre

The Law Courts, Armada Way

Plymouth

PL1 2ER

Country

United Kingdom