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Tender

Harrison Primary School Catering Tender

Harrison Primary School

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-011720

Procurement identifier (OCID): ocds-h6vhtk-04f9ea

Published 28 March 2025, 11:24am

Scope

Reference

RMandC/2025/HPS/479

Description

Harrison Primary School is putting its catering contract out to tender with a contract start date of 1st September 2025. Currently on roll is 255 pupils in KS1 and 360 pupils in KS2. See SQ Document Part 1 for more details.

Total value (estimated)

- £1 excluding VAT
- £1 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 31 August 2028
- Possible extension to 31 August 2030
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

Main procurement category

Services

CPV classifications

- 55524000 - School catering services

Contract locations

- UKJ35 - South Hampshire

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

17 April 2025, 1:00pm

Submission type

Requests to participate

Deadline for requests to participate

17 April 2025, 1:00pm

Submission address and any special instructions

You can submit your SQ response via the mytenders portal <https://www.mytenders.co.uk>. Or to be emailed to the school and RM&C Consultants Ltd as detailed in the Part 1 Document. Please do not embed your documents into the Part 2 document, provide your addition documents / policies as attachments.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

17 June 2025

Award criteria

Name	Description	Type
Scoring Example	Please complete the SQ Part 2 Quality document and use the Scoring Example to see what you will score.	

Weighting description

The Selection Question response will be scored using the scoring example attached.

Other information**Conflicts assessment prepared/revised**

Yes

Procedure**Procedure type**

Competitive flexible procedure

Competitive flexible procedure description

The first stage is the SQ's will be scored against the advertised template and the School will invite up to five companies achieving the pass mark for interview (you may achieve the pass mark but not be selected for the ITT stage), provided at least five suitable companies achieve the pass mark.

Reduced tendering period

Yes

State of urgency - minimum 10 days

Documents

Associated tender documents

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594288

HPS SQ Document Part 1

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594289

HPS SQ Document Part 2

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594290

HPS SQ Scoring Example

Contracting authority

Harrison Primary School

- Public Procurement Organisation Number: PMRR-9696-PMCZ

Harrison Road

Fareham

PO16 7EQ

United Kingdom

Contact name: Lauren Pidgeon

Email: L.Pidgeon@harrison.hants.sch.uk

Region: UKJ35 - South Hampshire

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

RM&C Consultants Ltd

Summary of their role in this procurement: Management Consultants in providing tender management to Schools/Trusts

- Companies House: 04208069

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

United Kingdom

Contact name: Tim Allen

Telephone: +44 7990327563

Email: Tim.allen@rmandcconsultants.co.uk

Website: <http://www.rmandcconsultants.co.uk>

Region: UKJ14 - Oxfordshire

Contact organisation

Contact [Harrison Primary School](#) for any enquiries.