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Tender

## Harrison Primary School Catering Tender

Harrison Primary School

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-011720

Procurement identifier (OCID): ocds-h6vhtk-04f9ea

Published 28 March 2025, 11:24am

## Scope

## Reference

RMandC/2025/HPS/479

## Description

Harrison Primary School is putting its catering contract out to tender with a contract start date of 1st September 2025. Currently on roll is 255 pupils in KS1 and 360 pupils in KS2. See SQ Document Part 1 for more details.

## Total value (estimated)

- £1 excluding VAT
- £1 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 September 2025 to 31 August 2028
- Possible extension to 31 August 2030
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

### **Main procurement category**

Services

### **CPV classifications**

- 55524000 - School catering services

### **Contract locations**

- UKJ35 - South Hampshire

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

## **Submission**

### **Enquiry deadline**

17 April 2025, 1:00pm

### **Submission type**

Requests to participate

### **Deadline for requests to participate**

17 April 2025, 1:00pm

### **Submission address and any special instructions**

You can submit your SQ response via the mytenders portal <https://www.mytenders.co.uk>. Or to be emailed to the school and RM&C Consultants Ltd as detailed in the Part 1 Document. Please do not embed your documents into the Part 2 document, provide your addition documents / policies as attachments.

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

**Award decision date (estimated)**

17 June 2025

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**Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>
Scoring Example	Please complete the SQ Part 2 Quality document and use the Scoring Example to see what you will score.	

**Weighting description**

The Selection Question response will be scored using the scoring example attached.

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**Other information****Conflicts assessment prepared/revised**

Yes

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**Procedure****Procedure type**

Competitive flexible procedure

## **Competitive flexible procedure description**

The first stage is the SQ's will be scored against the advertised template and the School will invite up to five companies achieving the pass mark for interview (you may achieve the pass mark but not be selected for the ITT stage), provided at least five suitable companies achieve the pass mark.

## **Reduced tendering period**

Yes

State of urgency - minimum 10 days

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## **Documents**

### **Associated tender documents**

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=594288](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594288)

HPS SQ Document Part 1

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=594289](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594289)

HPS SQ Document Part 2

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=594290](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=594290)

HPS SQ Scoring Example

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## **Contracting authority**

### **Harrison Primary School**

- Public Procurement Organisation Number: PMRR-9696-PMCZ

Harrison Road

Fareham

PO16 7EQ

United Kingdom

Contact name: Lauren Pidgeon

Email: [L.Pidgeon@harrison.hants.sch.uk](mailto:L.Pidgeon@harrison.hants.sch.uk)

Region: UKJ35 - South Hampshire

Organisation type: Public authority - sub-central government

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## **Other organisation**

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

## **RM&C Consultants Ltd**

Summary of their role in this procurement: Management Consultants in providing tender management to Schools/Trusts

- Companies House: 04208069

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

United Kingdom

Contact name: Tim Allen

Telephone: +44 7990327563

Email: [Tim.allen@rmandcconsultants.co.uk](mailto:Tim.allen@rmandcconsultants.co.uk)

Website: <http://www.rmandcconsultants.co.uk>

Region: UKJ14 - Oxfordshire

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## **Contact organisation**

Contact [Harrison Primary School](#) for any enquiries.