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Contract

## **Crawley BC and Horsham DC - Tree Maintenance and Inspection Services Contract**

Crawley Borough Council  
Horsham District Council

F03: Contract award notice

Notice identifier: 2022/S 000-011703

Procurement identifier (OCID): ocds-h6vhtk-02d1f2

Published 5 May 2022, 1:48pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Crawley Borough Council

Town Hall, The Boulevard

Crawley

RH10 1UZ

#### **Contact**

Procurement Team

#### **Email**

[procurement@horsham.gov.uk](mailto:procurement@horsham.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UKJ28 - West Sussex (North East)

**Internet address(es)**

Main address

[www.crawley.gov.uk](http://www.crawley.gov.uk)

Buyer's address

<https://in-tendhost.co.uk/sesharedservices/asp/Home>

**I.1) Name and addresses**

Horsham District Council

Parkside, Chart Way

Horsham

RH12 1RL

**Contact**

Procurement Team

**Email**

[procurement@horsham.gov.uk](mailto:procurement@horsham.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKJ28 - West Sussex (North East)

**Internet address(es)**

Main address

[www.horsham.gov.uk](http://www.horsham.gov.uk)

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Crawley BC and Horsham DC - Tree Maintenance and Inspection Services Contract

Reference number

CRBC - 033183

#### **II.1.2) Main CPV code**

- 77211500 - Tree-maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Crawley Borough Council and Horsham District Council invite tenders for the provision of tree maintenance and inspection services. This tender process is split into two separate Lots, each with differing requirements and contract lengths. Bidders may submit a tender for one or both Lots.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £5,170,000

### **II.2) Description**

#### **II.2.1) Title**

Horsham District Council

Lot No

B

## II.2.2) Additional CPV code(s)

- 77211500 - Tree-maintenance services
- 77341000 - Tree pruning
- 77211300 - Tree-clearing services
- 77200000 - Forestry services
- 77211400 - Tree-cutting services

## II.2.3) Place of performance

NUTS codes

- UKJ28 - West Sussex (North East)

Main site or place of performance

Within the district of Horsham.

## II.2.4) Description of the procurement

Lot B: Horsham District Council invites tenders for the provision of tree maintenance and associated services within the Horsham District as well as remedial and reactive work. The Council also requires a yearlong tree inspection service to be provided for a fixed annual fee. The Commencement Date for the delivery of the services is scheduled to be on 1st April 2022 at 00:00 hours. The Contract will be awarded for a period of 6 years and 10 months until 31st January 2029, with an option to extend for a further period/s of up to 7 years subject to performance and the absolute discretion of the Council. The estimated contract value provided includes the optional extension period. Horsham District Council's tree stock includes trees in town centres, parks and open spaces as well as hedgerows and areas of ancient woodland. The Council doesn't have a register of all trees within its responsibility. The value of work which has been put through this contract in the last two financial years is approximately £100,000 per annum (excluding inspection costs). It is estimated that this may rise to £120,000 per annum over the life of the future contract for core services. The Council has identified additional work being required over the next five years due to a major disease affecting a significant proportion of Ash tree stock. Whilst it is extremely hard to predict the extent of the disease the Council is anticipating an additional expenditure of between £700,000.00 to £1,600,000.00 in the next five years to deal with the disease. Bidders should be aware that the estimated values stated in this notice and within the tender documents includes the potential £1,600,000.00 costs associated with Ash Dieback, and Bidders should note that no volumes or values can be guaranteed. The Council is managing this tender process and communicating with Bidders using the SE Shared Services e-sourcing portal hosted by In-Tend Limited (the •Portal•).

No hard copy documents will be issued and all communications with the Council (including submission of tenders) will be conducted via the Portal.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality Questions / Weighting: 40

Price - Weighting: 60

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Crawley Borough Council

Lot No

A

### **II.2.2) Additional CPV code(s)**

- 77211500 - Tree-maintenance services
- 77341000 - Tree pruning
- 77211400 - Tree-cutting services
- 77200000 - Forestry services
- 77230000 - Services incidental to forestry
- 77211300 - Tree-clearing services

### **II.2.3) Place of performance**

NUTS codes

- UKJ28 - West Sussex (North East)

Main site or place of performance

Within the borough of Crawley.

#### **II.2.4) Description of the procurement**

Lot A: Crawley Borough Council invites tenders for the provision of tree maintenance and associated services within the Crawley Borough, including planned maintenance as well as remedial and reactive work. The Commencement Date for the delivery of the services is scheduled to be on 1st April 2022 at 00:00 hours. The Contract will be awarded for a period of 5 years until 31st March 2027. Crawley Borough Council has a current stock of approximately 272,500 trees, 30,000 of which are within residential areas or high footfall parks, and is responsible for auditing, cataloguing, planting, inspecting and maintaining them. The value of work which has been put through this contract in the last two financial years is approximately £245,000 per annum, however no volume or value is guaranteed by the Council. It is expected that a similar requirement will be required over the life of the future contract. The Council is currently undertaking a tree survey which may result in additional work being identified due to a major disease affecting a significant proportion of Ash tree stock. The Council is managing this tender process and communicating with Bidders using the SE Shared Services e-sourcing portal hosted by In-Tend Limited (the •Portal•). No hard copy documents will be issued and all communications with the Council (including submission of tenders) will be conducted via the Portal.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality Questions / Weighting: 40

Price - Weighting: 60

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-019075](#)

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## **Section V. Award of contract**

### **Lot No**

A

### **Title**

Crawley Borough Council

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

7 March 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 7

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Idverde Limited

Octavia House, Westwood Business Park, Westwood Way

Coventry

CV4 8JP

Country

United Kingdom

NUTS code

- UKG33 - Coventry

National registration number

3542918

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £1,225,000

Total value of the contract/lot: £1,803,000

## **Section V. Award of contract**

### **Lot No**

B

### **Title**

Horsham District Council

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

7 March 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 7

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Idverde Limited

Octavia House, Westwood Business Park, Westwood Way

Coventry

CV4 8JP

Country

United Kingdom

NUTS code

- UKG33 - Coventry

National registration number

3542918

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £3,700,000

Total value of the contract/lot: £3,367,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand, Holborn Town

London

WC2A 2LL

Country

United Kingdom