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Tender

## **Stakeholder Engagement Advice and Facilitation Services (SEAFS)**

Defra Network eTendering Portal

F02: Contract notice

Notice identifier: 2021/S 000-011666

Procurement identifier (OCID): ocds-h6vhtk-02a408

Published 25 May 2021, 10:45pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Defra Network eTendering Portal

17 Nobel House

London

SW1P 3JR

#### **Email**

[Network.Procurement@defra.gov.uk](mailto:Network.Procurement@defra.gov.uk)

#### **Telephone**

+44 2072385921

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/environment-agency>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://defra.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://defra.bravosolution.co.uk/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://defra.bravosolution.co.uk/web/login.html>

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

Environment

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Stakeholder Engagement Advice and Facilitation Services (SEAFS)

Reference number

project\_32321

#### **II.1.2) Main CPV code**

- 73000000 - Research and development services and related consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Environment Agency (EA) want to appoint 5 contractors to a framework to help support our work with stakeholders. These framework contractors will help EA staff plan, facilitate and evaluate effective stakeholder engagement processes relevant to our work.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 73210000 - Research consultancy services
- 80500000 - Training services
- 80540000 - Environmental training services
- 90712400 - Natural resources management or conservation strategy planning services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Provision of specialist stakeholder engagement and facilitation. this could include working with communities on complex strategies and planning in areas of high public interest or where a degree of independence is needed. This framework will include two call-offs for Training services.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2021

End date

30 September 2023

This contract is subject to renewal

Yes

Description of renewals

This framework is anticipated to be for an initial 2 years with 2 options to extend for a further 12 months each (total 4 years).

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

This contract notice is for a Restricted tender process and as such is a call for competition for stage 1 (supplier selection). Following the initial evaluation, 8 of the highest scoring suppliers will be invited to the Invitation to Tender.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Restricted procedure

##### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 5

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-007319](#)

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 June 2021

Local time

3:00pm

**IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

7 July 2021

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 October 2021

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

To access the tender documents, please log into Bravo and the documents will be located under Project\_32321/ PQQ\_3001.

Any clarifications or queries in general can be made via the messaging function within Bravo.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Environment Agency

London

Country

United Kingdom