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Tender

Stakeholder Engagement Advice and Facilitation Services (SEAFS)

Defra Network eTendering Portal

F02: Contract notice

Notice identifier: 2021/S 000-011666

Procurement identifier (OCID): ocds-h6vhtk-02a408

Published 25 May 2021, 10:45pm

Section I: Contracting authority

I.1) Name and addresses

Defra Network eTendering Portal

17 Nobel House

London

SW1P 3JR

Email

Network.Procurement@defra.gov.uk

Telephone

+44 2072385921

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/environment-agency>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://defra.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://defra.bravosolution.co.uk/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://defra.bravosolution.co.uk/web/login.html>

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Stakeholder Engagement Advice and Facilitation Services (SEAFS)

Reference number

project_32321

II.1.2) Main CPV code

- 73000000 - Research and development services and related consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The Environment Agency (EA) want to appoint 5 contractors to a framework to help support our work with stakeholders. These framework contractors will help EA staff plan, facilitate and evaluate effective stakeholder engagement processes relevant to our work.

II.1.5) Estimated total value

Value excluding VAT: £2,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 73210000 - Research consultancy services
- 80500000 - Training services
- 80540000 - Environmental training services
- 90712400 - Natural resources management or conservation strategy planning services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Provision of specialist stakeholder engagement and facilitation. this could include working with communities on complex strategies and planning in areas of high public interest or where a degree of independence is needed. This framework will include two call-offs for Training services.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 October 2021

End date

30 September 2023

This contract is subject to renewal

Yes

Description of renewals

This framework is anticipated to be for an initial 2 years with 2 options to extend for a further 12 months each (total 4 years).

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

This contract notice is for a Restricted tender process and as such is a call for competition for stage 1 (supplier selection). Following the initial evaluation, 8 of the highest scoring suppliers will be invited to the Invitation to Tender.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 5

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-007319](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 June 2021

Local time

3:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

7 July 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 October 2021

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

To access the tender documents, please log into Bravo and the documents will be located under Project_32321/ PQQ_3001.

Any clarifications or queries in general can be made via the messaging function within Bravo.

VI.4) Procedures for review

VI.4.1) Review body

Environment Agency

London

Country

United Kingdom